

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the July 19, 2024, business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 107 Corporate Drive, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
July 19, 2024
Kentucky State University
105 University Dr, Frankfort, KY**

Call to Order

Deputy Commissioner of Agriculture Warren Beeler presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:03 a.m. (EDT).

Roll Call

The following members were present: Deputy Commissioner Warren Beeler (designee Commissioner of Agriculture Jonathan Shell), Matt Sawyers (designee for Governor Andy Beshear), Ashlee Chilton (designee for Secretary Jeff Noel), Dean Nancy Cox, Dr. Avinash Tope (designee for KSU President Dr. Koffi C. Akakpo), Wayne Hunt, Brenda Paul, Bobby Foree, Mark Barker, Dr. Gordon Jones, Suzanne Cecil White, Thomas McKee, Michael Peterson, and Al Pedigo.

Absent Members: Fritz Giesecke and Matt Hinton.

Notification of Media

Deputy Commissioner Beeler received verification from Chelsea Smither, Project Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Deputy Commissioner Beeler welcomed everyone to the KADB meeting. Board members and guests participated in person.

Approval of Minutes

Deputy Commissioner Beeler entertained a motion to approve the minutes of the June 21, 2024, board meeting.

Mr. Foree moved to approve the minutes, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Deputy Commissioner Beeler updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Deputy Commissioner Beeler called on Brandon Reed to give the Executive Director's Report. Mr. Reed gave an overview of his activities since the June board meeting. Mr. Reed referenced the Kentucky Department of Agriculture's annual audit. Mr. Reed referenced the Large Food Animal Veterinary

Incentives Program total projects to date and dollar amount. Lastly, Mr. Reed referenced the 2024 County Agricultural Development Council submissions.

Deputy Executive Director's Report

Deputy Commissioner Beeler called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of June 30, 2024.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of June 30, 2024.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of June 30, 2024.

Ms. Paul moved to approve the Financial Report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB KY Dairy Development Council Recipient Review Committee

Deputy Commissioner Beeler called on Dr. Jones to give the KADB Kentucky Dairy Development Council Recipient Review Committee report.

Dr. Jones moved to accept the committee report, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB KY Beef Network Recipient Review Committee

Deputy Commissioner Beeler called on Mr. Pedigo to give the KADB KY Beef Network Recipient Review Committee report.

Mr. Pedigo moved to accept the committee report, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB KY Proud Recipient Review Committee

Deputy Commissioner Beeler called on Mr. Peterson to give the KADB KY Proud Recipient Review Committee report.

Mr. Peterson moved to accept the committee report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Compliance Committee

Deputy Commissioner Beeler called on Brian Murphy to give the KADB Compliance Committee report.

Mr. Hunt moved to accept the committee report, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

A2021-0259 Palmer Farm Meats

Deputy Commissioner Beeler called on Mr. McCloskey to present a memorandum (*on file*) regarding a final update on the completed project.

No action necessary

A2022-0190 Bluegrass AgTech Development Corp

Deputy Commissioner Beeler called on Mr. McCloskey to present a memorandum (*on file*) regarding second-year funding recommendation.

Mr. Peterson moved to approve committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral

Deputy Commissioner Beeler called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced six (6) new applications for referral.

Dr. Jones moved to refer the submitted applications to the appropriate committees; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Deputy Commissioner Beeler called on Sarah Bryant to present the programs recommended for approval.

Ms. Bryant referenced fourteen (14) County Agricultural Investment Programs (CAIP) applications totaling \$1,807,950; three (3) Deceased Farm Animal Removal (DAR) totaling \$45,000; one (1) Shared-Use Equipment Program totaling \$5,588; three (3) Youth Ag Incentives Program totaling \$48,115. The total program funding is \$1,906,653.00.

Staff recommended approval of these applications.

Mr. Hunt moved to approve all programs meeting state guidelines, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Deputy Commissioner Beeler called on Ms. Bryant to present the requested program amendments.

Ms. Bryant referenced two (2) county requests for additional funds for existing CAIP totaling \$306,079 (Green & Clark Counties).

Staff recommended approval of these amendments.

Ms. Paul moved to approve staff recommendation, as presented; Dr. Tope seconded the motion.

VOTE: Motion Passed; Unanimous.

On-Farm Energy Efficiency Incentives Program Recommendations for Funding

Deputy Commissioner Beeler called on Ms. Smither to present requests for On-Farm Energy Efficiency Incentives Program funds.

Ms. Smither referenced ten (10) On-Farm Energy Program applications totaling \$67,839 in state funds: Warren (\$3,524), Monroe (\$14,313), Daviess (\$3,118), Adair (\$6,578), Rockcastle (\$8,072), Shelby (\$10,300), Whitley (\$1,334), and Hancock (\$20,600) counties.

Mr. Barker moved to approve the energy projects as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects

Deputy Commissioner Beeler called on Mr. McCloskey, Ms. Hill, Ms. Smither, and Becca Besok to present the following projects.

A2024-0115 Clark County Fiscal Court

Ms. Smither referenced the above application requesting \$7,250 in Clark County funds to make upgrades to the county's dead animal composting facility.

The White Application Review Committee recommends funding the applicant \$7,250 in Clark County funds, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2024-0141 Grayson County Extension District Board

Ms. Hill referenced the above application requesting \$1,000 in Grayson county funds to have a Poultry Specialist from the University of Georgia to visit local farms and host a hot weather workshop.

The White Application Review Committee recommends funding the applicant's request of \$1,000 in Grayson County funds, subject to the terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

A2024-0146 McLean County Extension District Board

Mr. McCloskey referenced the above application requesting \$3,000 in McLean County funds to support the cost of hosting a Poultry Ventilation Specialist from the University of Georgia to make visits and provide an ANR agent/Flock Advisor training.

The White Application Review Committee recommends funding the applicant up to \$3,000 in McLean County funds, subject to the terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2024-0163 Orlinda Melon Company

Ms. Besok referenced the above application requesting \$2,968 in Simpson County funds and \$82,000 in state funds for the purchase and installation of a 38' x 38' cooler for produce.

The White Application Review Committee recommends funding the applicant in multi-county funds matched by state funds with an option of a KADF participation loan, not to exceed a total amount of \$84,968 in KADF, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Mr. Barker Abstained.

A2024-0167 City of Glasgow

Ms. Besok referenced the above application requesting \$70,000 in Barren County funds and \$305,000 in state funds for the construction of a new farmer's market.

The White Application Review Committee recommends funding the applicant up to \$250,000 in state funds and up to \$125,000 in multi-county funds, subject to the terms and conditions.

Mr. Barker moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2024-0168 Kentucky Small Animal Reproduction Center

Ms. Besok referenced the above application requesting \$25,959 in state funds for the construction of a small ruminant artificial insemination and embryo transfer host site.

The White Application Review Committee recommends funding the applicant in multi-county funds matched by state funds with an option of a KADF participation loan, not to exceed a total amount of \$25,959 in KADF, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2024-0169 Loretto Grain LLC

Ms. Hill referenced the above application requesting \$1,000,000 as a KADB participation loan to add additional grain storage at the Danville grain elevator facility.

The White Application Review Committee recommends funding the applicant up to \$750,000 in state funds in the form of a participation loan, subject to the terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Mr. Barker Abstained.

Expired/Withdrawn Applications

Mr. McCloskey stated two (2) applications were withdrawn.

A2023-0124 Sylvatica Forest Farm, LLC

A2023-0283 Owen County Cooperative Extension District Board

No action necessary on expired/withdrawn projects or programs.

Closing Remarks

Deputy Commissioner Beeler stated the KADB Food Safety & Efficiency Committee will meet thirty minutes following adjournment of the KADB meeting. The White Application Review Committee will meet immediately following the KADB Food Safety & Efficiency Committee meeting.

The next KADB meeting will be held at Kentucky State Fair South Wing C-108 on August 16, 2024, at 10:00 a.m. (EDT).

Adjournment

There being no further business, Deputy Commissioner Beeler entertained a motion to adjourn the July meeting at 11:36 a.m. (EDT).

Mr. Hunt moved to adjourn the July KADB meeting; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

APPROVED DATE: August 16, 2024

PRESIDING OFFICER: Jonathan Shell
Commissioner Jonathan Shell

BOARD SECRETARY: Hannah Sharp-Johnson
Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A copy of the KADB Compliance Committee meeting minutes attached as Appendix C.
 4. A copy of the KADB Food Safety & Efficiency Committee meeting minutes attached as Appendix D.
 5. A copy of the KADB White Application Review Committee meeting minutes attached as Appendix E.
 6. A copy of the KADB Program Evaluation Committee meeting minutes attached as Appendix F.

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2024-0171	Hancock County Cattleman's Association LTD. <i>Youth Cost Share Program</i>	Hancock	White
A2024-0175	Taylor County Fair Association <i>Upgrades to fairgrounds</i>	Taylor	White
A2024-0184	Bosch Berries Kentucky Operation Corp <i>Greenhouse Upgrades</i>	Pulaski	White
A2024-0192	Legacy Mobile Veterinary Services <i>Large & Food Animal Veterinary Incentives Program</i>	Warren	White
A2024-0195	Logan Premium Meats and Processing LLC <i>Meat Processing Facility Expansion</i>	Christian	Processing
A2024-0196	Sugarloaf Mountain Meats and Processing <i>Processing Upgrades</i>	Rowan	Processing

Programs Recommended for Approval

CAIP			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0170	Hancock County Conservation District	Hancock	\$102,472.00
A2024-0172	Taylor County Cattlemen's Association, Inc.	Taylor	\$100,000.00
A2024-0177	Boyle County Conservation District	Boyle	\$115,000.00
A2024-0178	McCreary County Farm Bureau of McCreary County, Kentucky	McCreary*	\$30,123.00
A2024-0179	Nicholas County Conservation District	Nicholas	\$217,931.00
A2024-0181	Barren County Conservation District	Barren	\$278,156.00
A2024-0182	Edmonson Co Cattleman Association Inc.	Edmonson	\$75,000.00
A2024-0185	Carter County Conservation District	Carter	\$126,775.00
A2024-0186	Calloway County Agricultural Development Fund LLC	Calloway*	\$109,385.00
A2024-0187	Metcalfe County Conservation District	Metcalfe	\$254,000.00
A2024-0188	Marshall County Conservation District	Marshall*	\$53,865.00
A2024-0189	Graves County Conservat on District	Hickman*	\$30,999.00
A2024-0193	Hardin County Conservation District	Hardin	\$150,000.00
A2024-0194	Elliott County Conservation District	Elliott	\$164,244.00
			\$1,807,950.00

Deceased Farm Animal Removal (DAR)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0174	Taylor County Conservation District	Taylor	\$15,000.00
A2024-0176	Boyle County Conservation District	Boyle	\$15,000.00
A2024-0191	Marion County Fiscal Court	Marion	\$15,000.00
			\$45,000.00

Shared-Use Equipment Program			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0190	Marion County Conservation District	Marion	\$5,588.00
			\$5,588.00

* Indicates a portion of the project is funded from the "State Funds To Support to Counties with Limited Allocation initiative."

Programs Recommended for Approval

Youth Ag Incentives Program (Youth)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0173	Taylor County Cattlemen's Association, Inc.	Taylor	\$15,000.00
A2024-0180	Nicholas County Conservation District	Nicholas	\$20,000.00
A2024-0183	4-H Clubs & Affiliated Organizations	Edmonson	\$13,115.00
			\$48,115.00
Total County Funds Recommended for Approval in Programs:			\$1,906,653.00

* Indicates a portion of the project is funded from the "State Funds To Support to Counties with Limited Allocation initiative."

APPENDIX C: KADB Compliance Committee Meeting Minutes

Meeting Date:	July 19, 2024
Meeting Location:	Cooperative Extension Building in Room 238 at Kentucky State University, 105 University Drive in Frankfort
Meeting Chair:	Brian Murphy, General Counsel
Attendees:	Committee: Ashlee Chilton, Bobby Force, Brenda Paul, Mark Barker Staff: S. Bryant, B. Reed, B. McCloskey, B. Murphy, J. Parman, J. Watson, S. Hill, C. Smither Guests: Tanner Warlick
Minutes Issued By:	Brian Murphy
Meeting Call to Order:	9:00 a.m. EDT
Meeting Adjourned:	9:30 a.m. EDT

A. Call to Order

At 9:00 a.m., Brian Murphy, General Counsel of the Kentucky Office of Agricultural Policy (KOAP), called the meeting to order.

B. New Business

Summit Meat Processing (A2020-0093, A2020-0145, A2020-0298)

Brian Murphy introduced the attached memo presenting Summit’s request to the Compliance Committee.

Brenda Paul moved to make a committee recommendation to the full Board to approve waiving repayment of the unforgiven balances of the two loans and grant on the condition that the buyer, Dry Branch Stock Farm, enter into an agreement with the Board to perform Summit Meat Processing’s remaining duties of maintaining custody of the property financed by the Board and reporting through the end of the contracts’ terms in 2025. The recommendation for approval remains pending until receipt of the underwriting documentation from Dry Branch Stock Farm’s financing lender, Farmers Bank

Mark Barker seconded the motion.

All committee members voted in favor.

C. Next Meeting

The next meeting will take place at a date, location and time to be announced.

D. Adjournment

Committee adjourned in acclamation.

APPENDIX D: KADB Food Safety & Efficiency Committee Minutes

Meeting Date:	July 19, 2024
Meeting Location:	Kentucky State University
Meeting Chair:	Wayne Hunt
Attendees:	<u>Committee Members:</u> Wayne Hunt, Dr. Gordon Jones, Al Pedigo, Bobby Force, Tom Mckee and Warren Beeler (KDA). <u>KOAP Staff:</u> Bill McCloskey, Brian Murphy, Brandon Reed, Rebecca Besok, Chelsea Smither, and Savanna Hill.
Minutes Issued By:	Rebecca Besok
Meeting Call to Order:	12:30 p.m. EDT
Meeting Adjourned:	1:29 p.m. EDT

Agenda Items:
<p>New Applications</p> <p>1. A2024-0196 Sugarloaf Mountain Meats and Processing</p> <p style="margin-left: 20px;">a) The Applicant requested \$14,705 in multi-county and state funds through the KADB Food Safety & Efficiency Incentives Program for meat processing facility upgrades.</p> <p style="margin-left: 20px;">b) Mr. Beeler moved to recommend approval of the full request from the Applicant contingent upon the commitment of county funds. Mr. Hunt seconded the motion.</p> <p style="margin-left: 20px;">c) The Food Safety & Efficiency Committee unanimously recommended funding the applicant up to \$14,705 in multi-county and state funds.</p> <p>Request to Pend New Application:</p> <p>2. A2024-0195 Hampton Premium Meats</p> <p style="margin-left: 20px;">a) The Applicant requested \$1,000,000 in state funds through the KADB Food Safety & Efficiency Incentives Program for the expansion of the meat processing facility.</p> <p style="margin-left: 20px;">b) Dr. Jones moved to pend the application at the request of the Applicant. Mr. Force seconded the motion.</p> <p>Industry Reports:</p> <p>3. University of Kentucky</p> <p style="margin-left: 20px;">a.) Dr. Gregg Rentfrow gave updates on the conclusion of the 2024 meat cutting school, their 3-day Ag. Professional development event, and the construction of the new Ag. Campus.</p> <p>4. KCARD Update</p> <p style="margin-left: 20px;">a) Brent Lackey and Ali Hulett stated that KCARD is continuing to monitor existing meat processors throughout the state. They are working with two prospective processors currently and are making plans to update the statewide Meat Processors map.</p> <p>5. KAMP Update</p> <p style="margin-left: 20px;">a) Jennifer Hardin gave an update on the Master Butcher Program. They have hired</p>

APPENDIX D: KADB Food Safety & Efficiency Committee Minutes

Agenda Items:

two new employees and are currently working on content.

KOAP Update:

6. Bill McCloskey stated the Meat Processors Statewide Maps will be updated soon.

7. The Food Safety & Efficiency Committee opened discussion on the current Meat Processor state project guidelines. No action was taken.

8. Adjournment- adjourned by acclamation.

Next Meeting: August 16th approx.. 12:30 p.m. EDT in-person at the Kentucky Exposition Center

2024 Project Guidelines: MEAT PROCESSORS



A. Application Submission

1. Prior to submitting an application, applicants are advised to review the "Guiding Principles for Board Action" and Project "Guidelines – Request for Funds," which are available on-line at www.kyagr.com/agpolicy.
2. A completed KADF application shall be prioritized by the appropriate county council(s), and forwarded to the KADB for final decision.
3. A formal business plan (financials included) reviewed by Kentucky Center for Agriculture and Rural Development (KCARD) or another third-party organization must be submitted with the application.
4. Prior to committee review, the applicant must submit feedback on the project from an approved third-party meat consultant.

B. Eligible Projects

1. Eligible items for a meat processing project include:
 - a. Expenses related to the construction of a new USDA certified meat processing facility or expansion/renovation of an existing USDA certified facility, including equipment purchases.
2. Requests for funding will be evaluated for completeness and the ability to quantify and substantiate the benefit of the facility to USDA processing in the state.

C. Funding Limitations

1. Only expenditures incurred after the date the application is received by the Kentucky Office of Agricultural Policy are eligible for consideration.
2. Applicants will be limited to 50% cost-reimbursement for the eligible expenditures as a forgivable loan.
3. Applicants must obtain and maintain USDA processing certification for the duration of their agreement. Applicants who wish to remain a custom processing facility are ineligible for funding.
4. Match shall be new project expenses or documented third party donated materials and equipment. **Land is not an eligible match. In-kind services, labor or funds from other KADF projects are also not an eligible match.**
5. Applicants will be limited to no more than \$250,000 in state funds, per program year.
6. Meat processing applicants shall receive – at a minimum – a high priority and commitment of county funds from the location county of the facility to be eligible for state funds.
7. Kentucky Agricultural Development Funds (state & county) cannot be more than 50% of the total project cost.

D. Post Approval Requirements

1. Recipients will be required to provide a detailed listing and verification of all expenditures related to the project. Verification shall be made by submitting itemized receipts/invoice and either a cancelled check or copy of relevant credit card statement as proof of payment.
2. Cash receipts are not eligible for reimbursement.
3. Recipients shall comply with all reporting requirements.

APPENDIX E : White Application Review Committee Minutes

Meeting Date:	July 19, 2024
Meeting Location:	Kentucky State University
Meeting Chair:	Brandon Reed
Attendees:	Committee Members: Dean Nancy Cox, Dr. Gordon Jones, Tom McKee, Warren Beeler (KDA). KOAP Staff: Brandon Reed, Bill McCloskey, Brian Murphy, Savanna Hill, Chelsea Smither, and Becca Besok
Minutes Issued By:	Savanna Hill
Meeting Call to Order:	1:38 p.m. EDT
Meeting Adjourned:	2:26 p.m. EDT

Agenda Items:	
<u>New Applications</u>	
<ol style="list-style-type: none"> 1. A2024-0171 Hancock County Cattlemen's Association <ol style="list-style-type: none"> a) The committee unanimously recommended funding the applicant up to \$5,000 in Hancock County funds for a youth cost-share program. 2. A2024-0175 Taylor County Fair Association <ol style="list-style-type: none"> a) The committee unanimously recommended funding the applicant up to \$34,029 in Taylor County funds for upgrades to the fairgrounds. <p>Dr. Jones moved to adjourn into executive session, pursuant to KRS 61.810 (1) (g), to discuss applications A2024-0192 and A2024-0184; Mr. Beeler seconded the motion. <i>The committee entered executive session at 2:10 p.m.</i></p> <p>Mr. McKee moved to adjourn into open session, pursuant to KRS 61.810 (1) (g), to vote on applications A2024-0192 and A2024-0184; Dr. Cox seconded the motion. <i>The committee reconvened in open session at 2:22 p.m.</i></p> <ol style="list-style-type: none"> 1. A2024-0192 Legacy Mobile Veterinary Services <ol style="list-style-type: none"> a) The committee unanimously recommended funding the applicant up to \$36,025 in state funds and \$7,205 in multi-county funds to purchase x-ray equipment and an ultrasound machine. 2. A2024-0184 Bosch Berries <ol style="list-style-type: none"> a) The committee unanimously recommended not funding the application and referring the applicant to Kentucky Agricultural Finance Corporation for a loan. 	

APPENDIX E : White Application Review Committee Minutes

Agenda Items:

Adjournment

a) Committee adjourned in acclamation.
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APPENDIX F: KADB Program Evaluation Committee Meeting Minutes

Meeting Date:	May 24, 2024
Meeting Location:	KOAP <i>via</i> Zoom Meeting ID: 834 1137 4453
Meeting Chair:	Brandon Reed
Attendees:	Committee: Matt Hinton, Dr. Gordon Jones, and Michael Peterson KOAP Staff: Sarah Bryant, Rebecca Besok, Savanna Hill, Bill McCloskey, Chelsea Smither, and Brandon Reed Guests: Al Pedigo
Minutes Issued By:	Sarah Bryant
Meeting Call to Order:	9:03 a.m. EDT
Meeting Adjourned:	10:51 a.m. EDT

Agenda Items:

- I. Update on Online Beef Assessment Tool/Beef Systems Analyzer**
 - a. KOAP staff updated that Dr. Darrh Bullock will present the Beef Systems Analyzer and the suggested addition to the Large Animal Investment Area Guideline Prerequisites for Cattle – Beef & Dairy for 2025 at the KADB monthly meeting on September 20, 2024. The Committee emphasized the need for the KADB members to log on to the Beef Systems Analyzer ahead of the September meeting.
 - b. The Committee discussed the consistency of the guidelines for bulls between Kentucky and Tennessee and recommended that Dr. Bullock work with Joe Myers from Select Sires to update and simplify the guidelines for bulls. The Committee also requested Mr. Myers be invited to attend the September KADB meeting.

- II. Large and Food Animal Veterinary Incentives Program**
 - a. The Committee discussed continuing to gather more information from various stakeholders prior to changing the guidelines.

- III. County Programs Discussion for 2025**
 - a. KOAP staff updated the Committee on feedback from producers, administrators, and extension agents from CAIP Producer Informational Meetings staff have attended in 2024.
 - b. The Committee reviewed three requests from county administrative entities to increase the CAIP administrative expenses from 5% to 6%. After discussion, Dr. Jones moved to recommend increasing the CAIP administrative expenses from 5% to 6% in the 2025 CAIP Standard Guidelines. Seconded by Matt Hinton. Motion passed unanimously.
 - c. The Committee reviewed the 2024 CAIP Investment Area Guidelines and made several recommendations for revisions for 2025. The recommended revised guidelines will be given to the KADB for review in August for any comments or additional revisions. Additional suggestions or comments from KADB members can be added to the KADB Planning Questionnaire and final approval of the 2025 guidelines will occur in November.

- IV. Other**
 - a. The Committee requested that KOAP staff put together data comparing the 2023 and 2024 CAIPs and how producers utilized funds once staff receives reports for the 2024 program.

The meeting was adjourned by acclamation.

Next Meeting: September 18, 2024, at 9:00 AM EDT via Zoom