

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the March 15, 2024, business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 107 Corporate Drive, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
March 15, 2024  
Franklin County Extension Office  
101 Lakeview Court, Frankfort, KY**

**Call to Order**

Commissioner of Agriculture Jonathan Shell presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:04 a.m. (EDT).

**Roll Call**

The following members were present: Commissioner of Agriculture Jonathan Shell, Matt Sawyers (designee for Governor Andy Beshear), Dean Nancy Cox, Dr. Avinash Tope (Interim designee for KSU President Dr. Koffi C. Akakpo), Wayne Hunt, Brenda Paul, Bobby Foree, Fritz Giesecke, Suzanne Cecil White, Mark Barker, Thomas McKee, Michael Peterson, and Al Pedigo.

Absent Members: Sarah Butler, Matt Hinton, and Dr. Gordon Jones.

**Notification of Media**

Commissioner Shell received verification from Hannah Sharp-Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Shell welcomed everyone to the KADB meeting. Board members and guests participated in person.

**Approval of Minutes**

Commissioner Shell entertained a motion to approve the minutes of the February 16, 2024, board meeting.

Mr. Pedigo moved to approve the minutes, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Shell updated the board on activities of the Kentucky Department of Agriculture (KDA).

**Executive Director's Report**

Commissioner Shell called on Brandon Reed to give the Executive Director's Report. Mr. Reed gave an overview of his activities since the February board meeting. Lastly, Mr. Reed gave an overview of the Kentucky Agricultural Leadership Program Class 14.

**Deputy Executive Director's Report**

Commissioner Shell called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of February 22, 2024.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of February 22, 2024.

Mr. McCloskey reviewed the KAFRC Statement of Financial Position (*on file*) as of February 29, 2024.

Ms. Paul moved to approve the Financial Report, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB KY Dairy Development Council Recipient Review Committee**

Commissioner Shell called on Jesslyn Watson to give the KADB KY Dairy Development Council Recipient Review Committee report.

Mr. Hunt moved to accept the committee report, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB KY Beef Network Recipient Review Committee**

Commissioner Shell called on Brenda Paul to give the KADB KY Beef Network Recipient Review Committee report.

Mr. Pedigo moved to accept the committee report, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB On-Farm Energy Committee**

Commissioner Shell called on Chelsea Smither to give the KADB On-Farm Energy Committee report.

Mr. Giesecke moved to accept the committee report, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

**Memo Action Items**

**A2008-0440 Kentucky Agricultural Finance Corporation**

Commissioner Shell called on Mr. Hunt to present a memorandum (*on file*) regarding a transfer of \$15 million to the Kentucky Agricultural Finance Corporation (KAFRC) to support the continuation of low-interest loans through the established revolving loan program.

Mr. Hunt moved to approve the transfer of \$15 million dollars to KAFRC; The motion failed due to a lack of a second.

Mr. Pedigo moved to approve the transfer of \$5 million dollars to KAFRC; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Ms. Paul moved to request staff to research the feasibility, sustainability, and logistics of transferring additional funds to the Kentucky Agricultural Finance Corporation; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**Deputy Commissioner Warren Beeler assumed chair at 11:34 a.m.**

**A2021-0059 RedLeaf Biologics, Inc.**

Deputy Commissioner Beeler called on Ms. Watson to present a memorandum (*on file*) regarding an expired project seeking updated repayment terms. The Red Application Review Committee recommends the approval of aforementioned changes to the Recipients terms and conditions.

Ms. White moved to approve the committee recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2022-0240 Community Farm Alliance**

Deputy Commissioner Beeler called on Hunter Jones to present a memorandum (*on file*) regarding the Community Farm Alliance approval of 2024 funds of \$318,469.

Mr. Foree moved to approve the release of 2024 funds, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Commissioner Shell assumed chair at 11:35 a.m.**

**New Business**

**New Applications for Referral**

Commissioner Shell called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced fourteen (14) new applications for referral.

Mr. Pedigo moved to refer the submitted applications to the appropriate committees; Ms. White seconded the motion.

VOTE: Motion Passed; Unanimous.

**Programs Recommended for Approval**

Commissioner Shell called on Sarah Bryant to present the programs recommended for approval.

Ms. Bryant referenced seven (7) County Agricultural Investment Programs (CAIP) applications totaling \$845,300; two (2) Deceased Farm Animal Removal (DAR) totaling \$25,000; four (4) Shared-Use Equipment Program totaling \$75,601; one (1) Youth Ag Incentives Program totaling \$15,000: The total program funding is \$960,901.00.

Staff recommended approval of these applications.

Mr. Hunt moved to approve all programs meeting state guidelines, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**Requested Program Amendments**

Commissioner Shell called on Ms. Bryant to present the requested program amendments.

Ms. Bryant referenced one (1) county request for additional funds for existing CAIP totaling \$36,500 (Taylor County).

Staff recommended approval of this amendment.

Ms. Paul moved to approve staff recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**On-Farm Energy Efficiency Incentives Program Recommendations for Funding**

Commissioner Shell called on Ms. Smither to present requests for On-Farm Energy Efficiency Incentives Program funds.

Ms. Smither referenced six (6) On-Farm Energy Program applications totaling \$52,200 in state funds: Webster (\$10,150), Breckinridge (\$10,150), Wayne (\$5,450), Barren (\$10,150), Wayne (\$10,150), and Metcalfe (\$6,150) counties.

Mr. Hunt moved to approve the energy projects as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

**Projects**

Commissioner Shell called on Savanna Hill, Becca Besok, Ms. Watson, and Mr. Jones to present the following projects.

**A2023-0281 Mayfield Downtown Farmers Market with the City of Mayfield**

Ms. Watson referenced the above application requesting \$255,000 in state and Graves County funds to construct a new farmers' market pavilion in the downtown Mayfield area.

The Red Application Review Committee recommends funding the applicant up to \$5,000 in Graves County and \$250,000 in state funds, subject to the terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2024-0015 Alexander Glenn Hagan**

Ms. Hill referenced the above application requesting \$22,934 in state funds and \$4,587 in multi-county funds to purchase a truck and decked drawer organizer system.

The Red Application Review Committee recommends funding the request of \$4,587 in multi-county funds and \$22,934 in state funds, subject to the terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Ms. Paul Abstained.

**A2024-0016 Kentucky River Lamb Co, LLC**

Mr. Jones referenced the above application requesting \$18,627 in state funds and \$18,627 in multi-county funds for a contract for social and digital marketing consulting services.

The Red Application Review Committee recommends funding the applicant up to \$18,627 in multi-county funds and \$18,627 in state funds, subject to the terms and conditions.

Mr. Peterson moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Mr. Barker Abstained.

**A2024-0017 Calloway County Board of Education**

Ms. Besok referenced the above application requesting \$30,000 in Calloway County funds to build a new 36' x 36' barn or permanent structure for students to complete their greenhouse laboratory work and house other agriculture meetings and materials.

The Red Application Review Committee recommends funding the applicant up to \$30,000 in Calloway County funds, subject to the terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2024-0019 P.H.A.R.M., LLC**

Mr. Jones referenced the above application requesting \$112,500 from multi-county funds and \$112,500 in state funds to expand and update their existing roadside market and produce facilities.

The Red Application Review Committee recommends funding the applicant up to \$112,500 in multi-county funds and \$112,500 in state funds, subject to the terms and conditions.

Ms. White moved to approve the committee recommendation, as presented; Dr. Tope seconded the motion.

VOTE: Motion Passed; Unanimous.

**Pending Applications**

Mr. McCloskey stated nine (9) applications are pending.

- A2023-0124 Sylvatica Forest Farm, LLC
- A2023-0276 Jemstar Properties, LLC
- A2023-0278 Maxwell Farm
- A2023-0284 Owen County Cooperative Extension District Board
- A2023-0286 Summer Dairy LLC
- A2024-0023 Farms of Fincastle, LLC
- A2024-0025 Kentucky Veterinary Medical Association
- A2023-0282 Kentucky Association of Meat Processors, Inc.

A2024-0018 Sadler Vet and Embryo Service

No action necessary on pending projects or programs.

**Expired/Withdrawn Applications**

Mr. McCloskey stated two (2) applications were withdrawn.

A2024-0024 Kentucky Farmed LLC

A2024-0003 Bosch Berries Kentucky Operation Corp

No action necessary on expired/withdrawn projects or programs.

**Closing Remarks**

Commissioner Shell stated the Red Application Review Committee will meet thirty minutes following adjournment of the KADB meeting.

The next KADB meeting will be held at the Hardin County Extension Office on April 19, 2024, at 10:00 a.m. (EDT).

**Adjournment**

There being no further business, Commissioner Shell entertained a motion to adjourn the March meeting at 12:13 p.m. (EDT).

Ms. White moved to adjourn the March KADB meeting; Mr. Peterson seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

4-19-24

PRESIDING OFFICER:

*Wen Bala*

Commissioner Jorlathan Shell

BOARD SECRETARY:

*Hannah Sharp-Johnson*  
Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
  2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
  3. A copy of the Red Application Review meeting minutes attached as Appendix C.
  4. A copy of the Food Safety and Efficiency Committee meeting minutes attached as Appendix D.

**New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2024-0030	Owen County Board of Education <i>Greenhouse</i>	Owen	Red
A2024-0039	Commonwealth Veterinary Clinic <i>Veterinary BSE Equipment</i>	Scott	Red
A2024-0040	Ironsides Animal Health <i>Veterinary Equipment for Mobile Practice</i>	Shelby	Red
A2024-0042	Lions Club, Inc. of Temple Hill <i>Upgrades to fairgrounds</i>	Barren	Red
A2024-0046	Cornett Farm Fresh <i>Retail Farm Market Expansion</i>	Laurel	Red
A2024-0047	Davis Veterinary Services <i>Mobile practice startup</i>	Grayson	Red
A2024-0048	Thelma's Garden Academy, Corp <i>Farmer Education</i>	Fayette	Red
A2024-0049	Greenfield Grain LLC <i>Grain River Terminal Construction</i>	Henderson	Red
A2024-0051	Barren County Board of Education <i>Livestock Facility</i>	Barren	Red
A2024-0052	Pleasant View Greenhouse Inc. <i>Pleasant View Greenhouse Inc.</i>	Hopkins	Red
A2024-0050	Lowe Farms <i>Food Safety and Efficiency</i>	Calloway	Red
A2024-0057	Jill Harton Farms <i>Food Safety and Efficiency</i>	Christian	Red

**Programs Recommended for Approval**

<b>CAIP</b>			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0026	Montgomery County Conservation District	Montgomery	\$75,000.00
A2024-0027	Bullitt County Conservation District	Bullitt	\$61,400.00
A2024-0028	Owen County Farm Bureau, Inc.	Owen	\$10,000.00
A2024-0031	Madison County Conservation District	Madison	\$235,000.00
A2024-0038	Estill County Conservation District	Estill	\$80,000.00
A2024-0041	Ohio County Cattlemen's Association, Inc.	Ohio	\$130,000.00
A2024-0044	Bath County Conservation District	Bath	\$253,900.00
			<b>\$845,300.00</b>
<b>Deceased Farm Animal Removal (DAR)</b>			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0032	Madison County Conservation District	Madison	\$10,000.00
A2024-0045	Shelby County Fiscal Court	Shelby	\$15,000.00
			<b>\$25,000.00</b>
<b>Shared-Use Equipment Program</b>			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0033	Madison County Farm Bureau, Inc. of Madison County, Kentucky	Madison	\$21,225.00
A2024-0034	Madison County Farm Bureau, Inc. of Madison County, Kentucky	Madison	\$4,350.00
A2024-0035	Monroe County Conservation District	Monroe	\$25,013.00
A2024-0061	Monroe County Conservation District	Monroe	\$25,013.00
			<b>\$75,601.00</b>
<b>Youth Ag Incentives Program (Youth)</b>			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0029	Owen County 4-H Club Council, Incorporated	Owen	\$15,000.00
			<b>\$15,000.00</b>
Total County Funds Recommended for Approval in Programs:			<b>\$960,901.00</b>



## APPENDIX C: Red Application Review Committee Minutes

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<b>Meeting Date:</b>	March 15, 2024
<b>Meeting Location:</b>	Franklin County Extension Office
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Brenda Paul, Matt Sawyers, Suzanne Cecil White, Dr. Avinash Tope, Mark Barker, and Warren Beeler. KOAP Staff: Bill McCloskey, Brandon Reed, Brian Murphy, Jesslyn Watson, Becca Besok, Hunter Jones, Savanna Hill, Hannah Sharp-Johnson, Chelsea Smither, and Sarah Bryant.
<b>Minutes Issued By:</b>	Chelsea Smither
<b>Meeting Call to Order:</b>	12:45 p.m. EDT
<b>Meeting Adjourned:</b>	4:19 p.m. EDT

<b>Agenda Items:</b>
<p><u>Pending Applications</u></p> <ol style="list-style-type: none"> <li>1. A2024-0018 Sadler Vet and Embryo Service             <ol style="list-style-type: none"> <li>a) The committee unanimously recommended funding this project with the new amended budget up to \$69,112 with \$12,325 in multi county funds and 56,787 in state funding.</li> </ol> </li> <li>2. A2024-0023 Farms of Fincastle, LLC             <ol style="list-style-type: none"> <li>a) The committee unanimously recommended pending the application until the applicant receives their wine license and county support.</li> </ol> </li> <li>3. A2024-0025 Kentucky Veterinary Medical Association             <ol style="list-style-type: none"> <li>a) The committee unanimously recommended pending the application for further information.</li> </ol> </li> </ol> <p><u>New Applications</u></p> <ol style="list-style-type: none"> <li>1. A2024-0030 Owen County Board of Education             <ol style="list-style-type: none"> <li>a) The committee unanimously recommended approving the applicants request of \$100,000 in Owen County funds to build a greenhouse.</li> </ol> </li> <li>2. A2024-0039 Commonwealth Veterinary Clinic             <ol style="list-style-type: none"> <li>a) The committee unanimously recommended approving the applicant for \$2,977 in Scott County funds to purchase BSE equipment.</li> </ol> </li> <li>3. A2024-0040 Ironsides Animal Health             <ol style="list-style-type: none"> <li>a) The committee unanimously recommended pending the application until county funds are secured.</li> </ol> </li> </ol>

## APPENDIX C: Red Application Review Committee Minutes

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### Agenda Items:

4. A2024-0042 Temple Hill Lion's Club
  - a) The committee unanimously recommended approving the applicant's request of \$46,250 in Barren County funds for upgrades to the fairgrounds.
5. A2024-0046 Cornett Farm Fresh
  - a) The committee unanimously recommended approving the applicant up to \$256,385 in multi-county funds and \$100,000 in state funds in the form of a cost-reimbursement grant with the remainder up to \$356,385 in the form of a participation loan to remodel a building to expand their retail farm market and farm-to-table café.
6. A2024-0047 Davis Veterinary Services
  - a) The committee unanimously recommended funding the applicant's request of \$14,089 in Grayson County funds and \$70,446 in state funds for a large animal veterinary practice startup.
7. A2024-0048 Thelma's Garden Academy, Corp.
  - a) The committee unanimously recommended funding the application on the grounds that the vehicle be removed from the budget bring the total funding up to \$50,000 in state funding.
8. A2024-0049 Greenfield Grain, LLC
  - a) The committee unanimously recommended funding this application, however, refer the specific KADF amount and the source(s) of funding to be determined by the Kentucky Agricultural Development Board (KADB).
9. A2024-0051 Barren County Board of Education
  - a) The committee unanimously recommended approving the applicant up to \$178,753 in multi-county funds only to build a livestock facility.
10. A2024-0052 Pleasant View Greenhouse, Inc.
  - a) The committee unanimously recommended approving the applicant up to \$237,697 in multi-county funds in the form of a cost-reimbursement grant with the remainder up to \$227,697 in the form of a participation loan to remodel a greenhouse into an educational facility.
11. A2024-0053 Kentucky Farmed LLC
  - a) The committee unanimously recommended approving the applicant up to \$146,025 in multi-county funds matched by state funds in the form of a cost-reimbursement grant with the remainder up to \$292,050 in the form of a participation loan to upgrade and restore their existing greenhouses.

### Adjournment

- a) Committee adjourned in acclamation.

## APPENDIX D: KADB Food Safety & Efficiency Committee Minutes

<b>Meeting Date:</b>	April 2, 2024
<b>Meeting Location:</b>	Zoom
<b>Meeting Chair:</b>	Wayne Hunt
<b>Attendees:</b>	<u>Committee Members:</u> Wayne Hunt, Dr. Gordon Jones, Al Pedigo, Bobby Foree, Brenda Paul, Tom McKee, and Warren Beeler (KDA). <u>KOAP Staff:</u> Bill McCloskey, Jesslyn Watson, Hannah Johnson, Brian Murphy, Brandon Reed, Rebecca Besok, Olivia Randolph, Chelsea Smither, and Hunter Jones.
<b>Minutes Issued By:</b>	Jesslyn Watson
<b>Meeting Call to Order:</b>	9:01 a.m. EDT
<b>Meeting Adjourned:</b>	10:46 a.m. EDT

### Agenda Items:

#### Time Extension & Budget Amendment Request

##### 1. A2022-0090 Green River Meats

a) The Recipient requested both a six month time extension and budget amendment to allow further time to request additional county funds for their meat processing facility project. The Food Safety & Efficiency Committee unanimously recommended approval of the request.

#### Pended Applications

##### 2. A2023-0276 Jemstar Properties, LLC

a) Further discussion was made on the Applicant's application requesting \$15,000 in Montgomery County funds as a cost-reimbursement grant, \$250,000 in state funds as a forgivable loan, and \$1,000,000 in the form of a loan for the expenses associated with the construction of a USDA custom meat processing facility.

b) After discussion and the committee members' request for additional details, the Food Safety & Efficiency Committee unanimously recommended pending the grants request for an additional month. The loan request was referred directly to the Kentucky Agricultural Finance Corporation, not to exceed \$250,000, if the Applicant chooses to pursue the additional funds.

##### 3. A2023-0282 Kentucky Association of Meat Processors

a) Allison Porteus presented an amended project application requesting \$472,750 in state funds to create a Master Butcher Program.

b) The Food Safety & Efficiency Committee unanimously recommended funding the request up to \$472,750 in state funds.

# APPENDIX D: KADB Food Safety & Efficiency Committee Minutes

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## Agenda Items:

### New Applications

#### 4. A2024-0050 Lowe Farms

a) The Applicant requested \$3,600 in state funds through the KADB Food Safety & Efficiency Incentives Program to support the expenses of consultation fees from Coastal Ag Supply to create a food safety plan that adheres to FDA standards. The Applicant is contracted to work with Farmers Alliance based in Florida.

b) The Food Safety & Efficiency Committee unanimously recommended funding the request up to \$3,600 in state funds.

#### 5. A2024-0057 Jill Harton

a) The Applicant requested \$3,600 in state funds through the KADB Food Safety & Efficiency Incentives Program to support the expenses of consultation fees from Coastal Ag Supply to create a food safety plan that adheres to FDA standards. The Applicant is contracted to work with Farmers Alliance based in Florida.

b) The Food Safety & Efficiency Committee unanimously recommended funding the request up to \$3,60 in state funds.

#### 6. A2024-0062 Kentucky Fresh Harvest, LLC

a) The Applicant requested \$3,600 in state funds through the KADB Food Safety & Efficiency Incentives Program to support the expenses of consultation fees of a Food Safety Plan, GAP Certification, and Audit.

b) The Food Safety & Efficiency Committee unanimously recommended funding the request up to \$3,60 in state funds.

#### 7. Industry Reports

a) KOAP staff presented Dr. Gregg Rentfrow's report on behalf of the University of Kentucky.

b) Brent Lackey and Ali Hulett stated that KCARD is continuing to monitor existing meat processors throughout the state.

#### 8. KOAP Update

a) Bill McCloskey reviewed current Meat Processors Statewide Maps and 2024 Guidelines:

- Meat Processors,
- Food Safety & Efficiency Incentives.

b) Committee members requested that the data covering the total processors in Kentucky be included in future committee meetings.

#### 9. Adjournment- adjourned by acclamation.

Next Meeting: TBD.