

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the January 26, 2024 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 107 Corporate Drive, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
January 26, 2024
Franklin County Extension Office
101 Lakeview Court, Frankfort, KY**

Call to Order

Deputy Commissioner of Agriculture Warren Beeler presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:10 a.m. (EST).

Roll Call

The following members were present: Deputy Commissioner of Agriculture Warren Beeler (designee for Commissioner of Agriculture Jonathan Shell), Matt Sawyers (designee for Governor Andy Beshear), Dr. Laura Stephenson (designee for Dean Nancy Cox), Dr. Avinash Tope (Interim designee for KSU President Dr. Koffi C. Akakpo), Sarah Butler (designee for Secretary Jeff Noel), Dr. Gordon Jones, Wayne Hunt, Brenda Paul, Bobby Foree, Matt Hinton, Thomas McKee, and Michael Peterson.

Absent Members: Fritz Giesecke, Suzanne Cecil White, Mark Barker, and Al Pedigo.

Notification of Media

Deputy Commissioner Beeler received verification from Hannah Sharp-Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Deputy Commissioner Beeler welcomed everyone to the KADB meeting. Board members and guests participated in person.

Approval of Minutes

Deputy Commissioner Beeler entertained a motion to approve the minutes of the December 15, 2023, board meeting.

Mr. Foree moved to approve the minutes, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Deputy Commissioner Beeler updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Deputy Commissioner Beeler called on Brandon Reed to give the Executive Directors Report. Mr. Reed welcomed new staff Hunter Jones and Becca Besok to the Kentucky Office of Agricultural Policy. Lastly, Mr. Reed gave an overview of the 2024 CAIP Trainings for the year.

Deputy Executive Director's Report

Deputy Commissioner Beeler called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of January 3, 2024.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of January 3, 2024.

Mr. McCloskey reviewed the KAFK Statement of Financial Position (*on file*) as of December 31, 2023.

Mr. Hinton moved to approve the Financial Report, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Food Safety & Efficiency Incentives Program Committee

Deputy Commissioner Beeler called on Wayne Hunt to give the KADB Food Safety & Efficiency Incentives Program Committee report.

Mr. Hunt moved to accept the committee report, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

Joint KADB & KAFK Committee on Hemp

Deputy Commissioner Beeler called on Chelsea Smither to present a memorandum (*on file*) regarding a hemp recommendation. The Joint KADB & KAFK Committee on Hemp recommended that no changes be made to the Joint KADB & KAFK Committee on Hemp Policy for projects in 2024.

Ms. Paul moved to approve the committee recommendation, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

A2022-0205 Kentucky Dairy Development Council, Inc.

Deputy Commissioner Beeler called on Jesslyn Watson to present a memorandum (*on file*) regarding a budget amendment and 2024 funding recommendation. The Kentucky Dairy Development Council Recipient Review Committee recommended approval of both the budget amendment and awarding \$945,780 in state funds for 2024, in addition to the remaining 2023 funds.

Mr. Sawyers moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0259 Palmer Farms Meats

Deputy Commissioner Beeler called on Ms. Watson to present a memorandum (*on file*) regarding a MPIP level four budget amendment. The KADB Food Safety & Efficiency Committee recommended approval of the budget amendment, as well as a time extension that would allow the remaining balance to be available until May 24, 2024.

Mr. Hinton moved to approve the committee recommendation, as presented; Mr. McKee

seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0121 Creation Gardens, Inc.

Deputy Commissioner Beeler called on Brian Murphy to present a memorandum (*on file*) regarding a request to change reporting period dates. The White Application Review Committee recommends amending the agreement to adjust the reporting period date.

Ms. Butler moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral

Deputy Commissioner Beeler called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced six (6) new applications for referral.

Dr. Jones moved to refer the submitted applications to the appropriate committees;
Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Deputy Commissioner Beeler called on Sarah Bryant to present the programs recommended for approval.

Ms. Bryant referenced five (5) County Agricultural Investment Programs (CAIP) applications totaling \$1,190,497; one (1) Deceased Farm Animal Removal (DAR) application totaling \$2,500; two (2) Shared-Use Equipment Program applications totaling \$22,541; three (3) Youth Ag Incentives Program (Youth) applications totaling \$36,000: The total program funding is \$1,254,538.00

Staff recommended approval of these applications.

Ms. Butler moved to approve all programs meeting state guidelines, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Deputy Commissioner Beeler called on Ms. Bryant to present the requested program amendment.

Ms. Bryant referenced two (2) county request for additional funds for existing CAIP totaling \$107,538 (Daviess and Cumberland Counties).

Staff recommended approval of these amendments.

Mr. Hunt moved to approve staff recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects

Deputy Commissioner Beeler called on Savanna Hill, Ms. Watson, and Ms. Smither to present the following projects.

A2023-0267 AgRenew, LLC

Ms. Watson referenced the above application requesting \$3,750 in state funds for funding consultation fees to create a food safety plan to adhere to FDA standards.

The Food Safety & Efficiency Incentives Program Committee recommends funding the applicant up to \$3,750 in state funds, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0270 Alvios Cuban Meats, LLLP

Ms. Smither referenced the above application requesting \$3,750 in state funds for a HACCP Plan creation and testing to get the process authority.

The Food Safety & Efficiency Incentives Program Committee recommends funding the request of \$3,750 in state funds, subject to the terms and conditions.

Mr. Peterson moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0273 University of Kentucky, KY Agricultural Leadership Program

Ms. Watson referenced the above application requesting \$500,000 in state funds to develop alumni programming and to conduct evaluations geared towards enhancing the leadership development experience for past and future participants.

The Blue Application Review Committee recommends funding the applicant up to \$500,000 in state funds, subject to the terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Dr. Stephenson Abstained.

A2023-0274 Chaney's Dairy Barn

Ms. Hill referenced the above application requesting \$950,000 in state funds and \$50,000 in Warren County funds to expand the existing facility to include a tempering walk-in freezer, additional retail space, an outdoor seating area, additional freezer pace, a larger production room, and dining area.

The Blue Application Review Committee recommends funding county funds matched by state funds, with a state maximum of \$50,000 and a \$250,000 in the form of a participation loan, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0275 The Farmstand, LLC

Ms. Smither referenced the above application requesting \$7,554 in county funds to construct a self-serve storefront for local homegrown and handmade products.

The Blue Application Review Committee recommended funding the request of \$7,554 in county funds, subject to the terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0277 Bluegrass Lamb Company, LLC

Ms. Hill referenced the above application requesting \$11,095.50 in state funds for funding consultation fees for BRCGS Consulting, HAACP Training, and Internal Auditor Training.

The Food Safety & Efficiency Incentives Program Committee recommends funding the applicant up to \$3,750 in state funds subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for No Funding

A2024-0008 Bracken County Conservation District

Deputy Commissioner Beeleer called on Ms. Bryant to present the following Programs Recommended for No Funding. Staff recommends not funding this program due to the Bracken County Agricultural Development Council assigning a low priority and not committing county funds to this application.

Ms. Butler moved to approve staff recommendation for no funding, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. McCloskey stated five (5) applications are pending.

A2023-0124 Sylvatica Forest Farm, LLC

A2023-0209 Parkway Farms, LLC

A2023-0272 Creation Gardens, LLC

A2023-0276 Jemstar Properties, LLC

A2023-0282 Kentucky Association of Meat Processors, Inc.

No action necessary on pending projects or programs.

Expired/Withdrawn Applications

Mr. McCloskey stated one (1) application was withdrawn.

A2023-0251 Purchase Coop, LLC

No action necessary on expired/withdrawn projects or programs.

Closing Remarks

Deputy Commissioner Beeler stated the White Application Review Committee will meet thirty minutes following adjournment of the KADB meeting. The Blue Application Review Committee will meet for the second time this day immediately following the adjournment of the White Application Review Committee meeting. The Red Application Review Committee will meet immediately following the adjournment of the KADB Blue Application Review Committee meeting.

The next KADB meeting will be held at the National Farm Machinery Show South Wing C-108 on February 16, 2024, at 10:00 a.m. (EST).

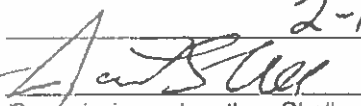
Adjournment

There being no further business, Deputy Commissioner Beeler entertained a motion to adjourn the January meeting at 11:14 a.m. (EST).

Mr. Hinton moved to adjourn the January KADB meeting; Mr. McKee seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE: 2-16-24

PRESIDING OFFICER: 
 Commissioner Jonathan Shell

BOARD SECRETARY: 
 Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A copy of the Blue Application Review Committee meeting minutes is attached as Appendix C.
 4. A copy of the White Application Review Committee meeting minutes is attached as Appendix D.
 5. A copy of the Red Application Review meeting minutes attached as Appendix E.
 6. A copy of the KADB Program Evaluation Committee meeting minutes attached as Appendix F.
 7. A copy of the KADB Food Safety & Efficiency Incentives Program Committee meeting minutes attached as Appendix G.

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2023-0279	Metcalfe County 4-H Council, Incorporated <i>Country Ham Project</i>	Metcalfe	Red
A2023-0281	Mayfield Downtown Farmers Market with the City of Mayfield <i>Mayfield Downtown Farmers Market</i>	Graves	Red
A2023-0283	Owen County Tourism & Convention Commission <i>Local Product Freezer & Cooler</i>	Owen	Red
A2023-0284	Owen County Cooperative Extension District Board <i>Pollinator Education Garden</i>	Owen	Red
A2024-0002	Veterinary Medical Center of Murray, LLC <i>Large Animal Service Addition</i>	Calloway	Red
A2024-0003	Bosch Berries Kentucky Operation Corp <i>Bosch Berries Kentucky Operation Corp</i>	Pulaski	Red

Programs Recommended for Approval

CAIP			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0006	Garrard County Farm Bureau, Inc.	Garrard	\$265,000.00
A2024-0007	Bracken County Conservation District	Bracken	\$332,500.00
A2024-0010	Simpson County Conservation District	Simpson	\$77,997.00
A2024-0012	Breckinridge County Soil Conservation District	Breckinridge	\$300,000.00
A2024-0014	Fayette County Conservation District	Fayette	\$215,000.00
			\$1,190,497.00
Deceased Farm Animal Removal (DAR)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0004	Garrard County Fiscal Court	Garrard	\$2,500.00
			\$2,500.00
Shared-Use Equipment Program			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0001	Jackson County Cattlemen's Association Incorporated	Jackson	\$12,488.00
A2024-0005	Daviess County Cattleman's Association	Daviess	\$13,053.00
			\$25,541.00
Youth Ag Incentives Program (Youth)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0009	Bracken County Conservation District	Bracken	\$20,000.00
A2024-0011	Carroll County Conservation District	Carroll	\$15,000.00
A2024-0013	Kenton County Farm Bureau, Inc.	Kenton	\$1,000.00
			\$36,000.00
Total County Funds Recommended for Approval in Programs:			\$1,254,538.00

APPENDIX C: Blue Application Review Committee Minutes

Meeting Date:	January 26, 2024
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Bobby Foree, Sarah Butler, Michael Peterson, Wayne Hunt, Dr. Jones, Al Pedigo (via phone), and Warren Beeler (KDA). KOAP Staff: Bill McCloskey, Brandon Reed, Savanna Hill, Brian Murphy, Chelsea Smither, Hunter Jones, Tera Roberts, Becca Besok and Jesslyn Watson.
Minutes Issued By:	Savanna Hill
Meeting Call to Order:	8:34 a.m. EST
Meeting Adjourned:	9:55 a.m. EST

Agenda Items:

1. Beef Solutions Update
 - a.) Dave Maples gave an update on Beef Solutions. Becky Thompson explained the relationship that Beef Solutions has with Creation Gardens, Kroger, and Kentucky producers. Kenny Allen explained the cost breakdown of one pound of Kentucky Cattlemen's Ground Beef. Committee members were presented with Beef Solutions' financials and there was discussion about cutting expenses.

2. KCARD Study Update
 - a.) Spencer Guinn and Ali Hulett gave an update on the progress of the Kentucky Cattlemen's Association feasibility study. The study will focus on assessing the current brand, identifying potential market channels, and assessing the current supply chain model. The feasibility study is expected to be complete by the end of March.

3. Kentucky Association of Meat Processors & their role
 - a.) Allison Porteus gave an update on the Kentucky Association of Meat Processors. There was discussion about selling other cuts of meat off the cow instead of grinding all cuts into ground beef. There was also discussion about the price ceiling of ground beef for the average family. Allison Porteus and Chris Milam discussed the current struggles meat processors are facing.

The committee adjourned by acclamation.

APPENDIX C: Blue Application Review Committee Minutes

Meeting Date:	January 26, 2024
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Bobby Foree, Sarah Butler, Michael Peterson, Wayne Hunt, and Warren Beeler (KDA). KOAP Staff: Bill McCloskey, Brandon Reed, Savanna Hill, Brian Murphy, Chelsea Smither, Hunter Jones, Becca Besok and Jesslyn Watson.
Minutes Issued By:	Savanna Hill
Meeting Call to Order:	12:01 p.m. EST
Meeting Adjourned:	12:42 p.m. EST

Agenda Items:
<ol style="list-style-type: none"> 1. A2023-0272 Creation Gardens <ol style="list-style-type: none"> a) The committee unanimously recommended funding the applicant \$500,000 in state funds for equipment upgrades. <p>The committee adjourned by acclamation.</p>

APPENDIX D: White Application Review Committee Minutes

Meeting Date:	January 26, 2024
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Matt Hinton, Dr. Gordon Jones, Dr. Laura Stephenson (proxy), Tom McKee, and Warren Beeler (KDA rep.). KOAP Staff: Bill McCloskey, Brandon Reed, Brian Murphy, Savanna Hill, Jesslyn Watson, Chelsea Smither, Hunter Jones, Hannah Johnson, and Becca Besok.
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	11:52 a.m. EST
Meeting Adjourned:	12:02 p.m. EST

Agenda Items:
<p><u>Budget Amendment Request</u></p> <p>1. A2023-0157 Todd County Animal Clinic</p> <p>a) The Todd County Animal Clinic recipients requested amending their budget to allot all remaining funds toward purchasing two mobile vet vehicles. Dr. Gordon Jones made the motion to recommend approval and Matt Hinton seconded. The committee unanimously recommended approving the budget amendment request that will be presented before the Kentucky Agricultural Development Board on February 16, 2024.</p> <p><u>Adjournment</u></p> <p>a) Committee adjourned in acclamation.</p>

APPENDIX E: Red Application Review Committee Minutes

Meeting Date:	January 26, 2024
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Brenda Paul, Matt Sawyers, and Warren Beeler. KOAP Staff: Bill McCloskey, Brandon Reed, Brian Murphy, Jesslyn Watson, Becca Besok, Hunter Jones, Savanna Hill, Hannah Sharp-Johnson, and Chelsea Smither.
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	12:45 p.m. EST
Meeting Adjourned:	1:15 p.m. EST

Agenda Items:
<p><u>Expired Application Seeking Loan Forgiveness</u></p> <p>1. A2021-0059 RedLeaf Biologics</p> <p style="padding-left: 20px;">a) Jordan Wood, representative of RedLeaf Biologics, requested this discussion be pended prior to the committee meeting due to travel conflicts. The committee unanimously approved pending this application until the next meeting on February 16, 2024.</p> <p><u>Pending Application</u></p> <p>2. A2024-0003 Bosch Berries Kentucky Operation Corp</p> <p style="padding-left: 20px;">a) The applicant requested that the application be pended prior to the committee meeting due to travel conflicts. The committee unanimously approved pending the application until the next meeting on February 16, 2024.</p> <p><u>New Applications</u></p> <p>3. A2023-0279 Metcalfe County 4-H Council, Incorporated</p> <p style="padding-left: 20px;">a) The committee unanimously recommended approving the applicant for \$1,680 in Metcalfe County funds to purchase 24 hams for Metcalfe County 4-H members.</p> <p>4. A2023-0281 Mayfield Downtown Farmers Market</p> <p style="padding-left: 20px;">a) The committee unanimously approved pending this application until after the Graves County Agricultural Development Council has reviewed the project's request for funds.</p> <p>5. A2023-0283 Owen County Tourism & Convention Commission</p> <p style="padding-left: 20px;">a) The committee unanimously recommended approving the applicant for \$5,503 in Owen County funds to purchase a cooler and freezer to provide another market opportunity to local producers.</p>

APPENDIX F: KADB Program Evaluation Committee Meeting Minutes

Meeting Date:	January 31, 2024
Meeting Location:	KOAP <i>via</i> Zoom Meeting ID: 876 6044 6506
Meeting Chair:	Bill McCloskey
Attendees:	Committee: Mark Barker, Matt Hinton, Dr. Gordon Jones, Michael Peterson, and Warren Beeler KOAP Staff: Sarah Bryant, Rebecca Besok, Savanna Hill, Bill McCloskey, Brian Murphy, Hannah Sharp-Johnson, Chelsea Smither, and Jesslyn Watson
Minutes Issued By:	Sarah Bryant
Meeting Call to Order:	9:05 a.m. EST
Meeting Adjourned:	10:28 a.m. EST
Agenda Items:	
<p>I. Update on Online Beef Assessment Tool/Beef System Analyzer</p> <ul style="list-style-type: none"> a. Dr. Darrah Bullock gave background on the Beef System Analyzer and showed the Committee the software/program. Dr. Bullock stated that they have made some updates to the software and UKY Extension Specialists are still uploading content. b. The Committee discussed its potential implementation in CAIP. They discussed creating a separate analyzer for those who intend to apply for CAIP. If created, completing the analyzer would be a requirement for the producer to receive cost-share funding. c. The Committee requested that Dr. Bullock and UKY Extension Specialists continue to pilot the program and report back to the Committee. <p>II. County Programs Discussion</p> <ul style="list-style-type: none"> a. The Committee discussed removing consumable items from CAIP. The Committee requested KOAP Staff to compile the items designated at 25% cost-share reimbursement rate to review and consider removing items from the program at the next meeting. b. KOAP Staff shared with the Committee some feedback from the first CAIP Administrator Training in Frankfort on the 2024 changes and new tiered system in CAIP. 	
The meeting was adjourned by acclamation.	
Next Meeting: TBD	