

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the November 17, 2023, business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 107 Corporate Drive, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
November 17, 2023
Christian County Extension Office
2850 Pembroke Road, Hopkinsville, KY**

Call to Order

Commissioner of Agriculture Ryan Quarles presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:34 a.m. (CST).

Roll Call

The following members were present: Commissioner of Agriculture Ryan Quarles, Matt Sawyers (designee for Governor Andy Beshear), Nick Carter (designee for Dean Nancy Cox), Bobby Foree, Sarah Butler (designee for Secretary Jeff Noel), Dr. Gordon Jones, Al Pedigo, Wayne Hunt, Mark Barker, Brenda Paul, Suzanne Cecil White, and Michael Peterson.

Absent Members: Tom McKee, Dr. Kirk Pomper (designee for KSU Interim President Dr. Koffi C. Akakpo), Matt Hinton, and Fritz Giesecke.

Notification of Media

Commissioner Quarles received verification from Hannah Sharp-Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Commissioner Quarles welcomed everyone to the KADB meeting. Board members and guests participated in person.

Approval of Minutes

Commissioner Quarles entertained a motion to approve the minutes of the October 20, 2023 board meeting.

Ms. White moved to approve the minutes, as presented; Mr. Sawyers seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Mr. Lacefield gave an overview of his activities since the October board meeting. Mr. Lacefield gave an overview of the Joint Meeting Tours. Lastly, Mr. Lacefield referenced the Kentucky Office of Agricultural Policy 2023 Annual Report.

Deputy Executive Director's Report

Commissioner Quarles called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of October 31, 2023.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of October 30, 2023.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of October 31, 2023.

Dr. Jones moved to approve the Financial Report, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Kentucky Beef Network Recipient Review Committee

Commissioner Quarles called on Ms. Paul to give the KADB Kentucky Beef Network Recipient Review Committee report.

Ms. Paul moved to accept the committee report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

Project Time Extensions

Chelsea Smither referenced (2) projects requesting a time extension (on File).

Staff recommended approval of two time extensions request.

Mr. Foree moved to approve the staff recommendation, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

A2008-0440 Kentucky Agricultural Finance Corporation

Commissioner Quarles called on Mr. Hunt to present a memorandum (*on file*) regarding a transfer of \$5 million dollars to the Kentucky Agricultural Finance Corporation (KAFC) to support the continuation of low-interest loans through the established revolving loan program.

Mr. Hunt moved to approve the transfer of \$5 million dollars to KAFC; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2022-0161 Kentucky Horticulture Council

Sarah Bryant presented memorandum (*on file*) regarding the Kentucky Horticulture Council Approval of 2024 funds. The Kentucky Horticulture Council Recipient Review Committee recommends approving 2024 funds of \$940,011 to be made available on January 1, 2024.

Mr. Foree moved to approve the committee recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Mr. Carter Abstained.

A2022-0207 Kentucky Beef Network

Savanna Hill presented memorandum (*on file*) regarding the Kentucky Beef Network Approval of 2024 funds. The Kentucky Beef Network Recipient Review Committee recommends approving 2024 funds of \$1,035,234 to be made available on January 1, 2024.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Mr. Carter Abstained.

New Business

New Applications for Referral

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced three (3) new applications for referral.

Mr. Hunt moved to refer the submitted applications to the appropriate committees; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Commissioner Quarles called on Ms. Bryant to present the programs recommended for approval.

Ms. Bryant referenced six (6) County Agricultural Investment Programs (CAIP) applications totaling \$1,366,459; one (1) Deceased Farm Animal Removal (DAR) application totaling \$15,000; two (2) Next Generation Farmer (NextGen) applications totaling \$76,000; two (2) Youth Ag incentives Program (Youth) applications totaling: \$60,000: The total program funding is \$1,517,459.00

Staff recommended approval of these applications.

Mr. Peterson moved to approve all programs meeting state guidelines, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Commissioner Quarles called on Ms. Bryant to present the requested program amendment.

Ms. Bryant referenced one (1) county request for additional funds for existing CAIP totaling \$38,469 (Nicholas County).

Staff recommended approval of these amendments.

Ms. Butler to approve staff recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Ms. Bryant referenced one (1) county request to revise the terms for an existing CAIP (Hancock County).

Staff recommended denial of these amendments.

Ms. Paul to approve staff recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects

Commissioner Quarles called on Ms. Hill and Ms. Smither to present the following projects.

A2023-0243 David Andrew Langley

Ms. Hill referenced the above application requesting \$155,000 in state funds and \$95,000 in multi-county funds to aid in building a 150,000 bushel grain bin to store grain purchased from local farmers to fill distillery contracts.

The Blue Application Review Committee recommends funding county funds matched by state funds, with the difference up to \$250,000 in a participation loan, subject to the terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Mr. Barker Abstained.

A2023-0247 Thomas Veterinary Services, PLLC

Ms. Hill referenced the above application requesting \$82,500 in state funds and \$16,500 in multi-county funds to aid in updating an animal handling facilities and service vehicles.

The Blue Application Review Committee recommends funding the applicants request of \$82,500 in state funds and \$16,500 in multi-county funds, contingent upon county commitments, subject to the terms and conditions.

Mr. Barker moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0248 Wilderness Trail Area Beef Marketing Alliance

Ms. Hill referenced the above application requesting \$172,337 in multi-county funds to expand the existing facility to include additional holding pens, loading areas, storage for shared-use equipment, permanent restrooms, and hand washing facilities.

The Blue Application Review Committee recommends funding county funds matched by state funds up to \$344,653, subject to the terms and conditions.

Mr. Peterson moved to approve the committee recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0249 Frontier Veterinary Services, LLC

Ms. Smither referenced the above application requesting \$100,000 in state and Todd County funds to upgrade the mobile vet unit, truck, and large animal handling facility.

The Blue Application Review Committee recommends funding the request of \$100,000 in state and county funds, subject to the following terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for No Funding

A2023-0258 Lee County Conservation District

Commissioner Quarles called on Ms. Bryant to present the following Programs Recommended for No Funding. Staff recommends not funding this program due to the Lee County Agricultural Development Council assigning a low priority and not committing county funds to this application.

Ms. Butler moved to approve staff recommendation for no funding, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. McCloskey stated three (3) applications are pending.

A2023-0124 Sylvatica Forest Farm, LLC

A2023-0209 Parkway Farms, LLC

A2023-0251 Purchase Coop, LLC

No action necessary on pending projects or programs.

Expired/Withdrawn Applications

Mr. McCloskey stated one (1) application was withdrawn.

A2023-0241 City of Versailles

No action necessary on expired/withdrawn projects or programs.

Presentations

2024 KADB Policy & Guideline Revisions Final Authorizations

Commissioner Quarles called on Ms. Bryant, Mr. McCloskey, Nick Van Over, and Ms. Hill to present the 2024 KADB Policy & Guidelines Revisions for approval.

KADF Standard Operating Guidelines

Ms. Butler moved to reauthorize the program for 2024 with one revision; Mr. Pedigo seconded the motion.

VOTE: Motion passed; Unanimous.

Food Safety and Efficiency Incentives Program

Dr. Jones moved to reauthorize the program guidelines for 2024 with no revisions; Ms. Butler seconded the motion.

VOTE: Motion passed; Unanimous.

Large and Food Animal Veterinary Incentives Program

Mr. Pedigo moved to reauthorize the program for 2024 with two revisions; Mr. Peterson seconded the motion.

VOTE: Motion passed; Unanimous.

On-Farm Energy Efficiency Program

Mr. Barker moved to reauthorize the project guidelines for 2024 with two revisions; Ms. Butler seconded the motion.

VOTE: Motion passed; Unanimous.

Project Guidelines: Farmers Markets

Mr. Barker moved to reauthorize the project guidelines for 2024 with one revision; Ms. Butler seconded the motion.

VOTE: Motion passed; Unanimous.

Project Guidelines: Meat Processors

Mr. Pedigo moved to authorize the project guidelines for 2024 with three revisions; Mr. Hunt seconded the motion.

VOTE: Motion passed; Unanimous.

Deceased Farm Animal Removal Program (DAR)

Ms. Paul moved to reauthorize the program for 2024 with no revisions; Mr. Hunt seconded the motion.

VOTE: Motion passed; Unanimous.

Shared-Use Equipment Program

Mr. Barker moved to reauthorize the program for 2024 with one revision; Mr. Foree seconded the motion.

VOTE: Motion passed; Unanimous.

Next Generation Farmer Program (NextGen)

Mr. Hunt moved to reauthorize the program for 2024 with two revisions; Ms. Butler seconded the motion.

VOTE: Motion passed; Unanimous.

Youth Agricultural Incentives Program (YAIP)

Mr. Barker moved to reauthorize the program for 2024 with fourteen revisions; Mr. Peterson seconded the motion.

VOTE: Motion passed; Unanimous.

County Agricultural Investment Program (CAIP) Standard Guidelines & Producer Application

Dr. Jones moved to reauthorize the program for 2024 with eight revisions; Mr. Peterson seconded the motion.

VOTE: Motion passed; Unanimous.

County Agricultural Investment Program (CAIP) Investment Areas

Dr. Jones moved to reauthorize the investment areas with two revisions; Mr. Barker seconded the motion.

VOTE: Motion passed; Unanimous.

CAIP Standard Guidelines – Additional Revisions

Dr. Jones moved to implement a tiered system for 2024 with one revision; Ms. Paul seconded the motion.

VOTE: Motion passed; Mr. Foree Voted No.

CAIP Standard Guidelines

Mr. Foree moved to revise the administrative expenses to be based on amount awarded to the program; Mr. Sawyers seconded the motion.

VOTE: Motion passed; Unanimous.

Closing Remarks

Commissioner Quarles stated the KADB/KAFC Joint Committee on Industrial Hemp will meet following adjournment of the KADB meeting. The Red Application Review Committee will meet following the adjournment of the KADB/KAFC Joint Committee on Industrial Hemp meeting. The KADB Blue Application Review Committee will meet immediately following the Red Application Review Committee meeting.

The next KADB meeting will be held at the Franklin County Extension Office on December 15, 2024, at 10:00 a.m. (EDT).

Adjournment

There being no further business, Commissioner Quarles entertained a motion to adjourn the November meeting at 2:11 p.m. (CST).

Mr. Peterson moved to adjourn the November KADB meeting; Ms. White seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

12-15-2023

PRESIDING OFFICER:

Ryan Quarles
Commissioner Ryan Quarles

BOARD SECRETARY:

Mannah Sharp-Johnson
Mannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of time extensions is attached as Appendix C.
 4. A copy of the Blue Application Review Committee meeting minutes is attached as Appendix D.
 5. A copy of the Red Application Review Committee meeting minutes is attached as Appendix E.

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6. A copy of the KADB/KAFC Joint Committee on Industrial Hemp meeting minutes attached as Appendix F.

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2023-0258	Lee County Conservation District <i>CAIP</i>	Lee	Staff
A2023-0260	Boyle County Farm Bureau <i>Grain Rescue Tubes</i>	Boyle	Blue
A2023-0264	Kentucky Agricultural Council, Incorporated <i>Road Map for KY Agriculture: 2025-2030 & 2024 Ag Summit</i>	_ALL	Blue

Programs Recommended for Approval

CAIP			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0252	Fleming County Conservation District	Fleming	\$224,959.00
A2023-0255	Mason County Conservation District	Mason	\$255,000.00
A2023-0257	Magoffin County Agriculture Investment Program Incorporated	Magoffin	\$109,000.00
A2023-0261	Owsley County Conservation District	Owsley	\$235,000.00
A2023-0262	Robertson County Soil Conservation District	Robertson	\$278,500.00
A2023-0265	Woodford County Agriculture Advancement Council, Inc.	Woodford	\$264,000.00
			\$1,366,459.00
Deceased Farm Animal Removal (DAR)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0263	Scott County Soil Conservation District	Scott	\$15,000.00
			\$15,000.00
Next Generation Farmer (NextGen)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0253	Fleming County Conservation District	Fleming	\$40,000.00
A2023-0266	Woodford County Agriculture Advancement Council, Inc.	Woodford	\$36,000.00
			\$76,000.00
Youth Ag Incentives Program (Youth)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0254	Fleming County Conservation District	Fleming	\$25,000.00
A2023-0256	Mason County Conservation District	Mason	\$35,000.00
			\$60,000.00
Total County Funds Recommended for Approval in Programs:			\$1,517,459.00

Requested Program Amendments

App #	A2023-0093
Applicant Name	Hancock County Conservation District
Original Amount Approved	\$116,008
Execution Date	Awaiting Signature
Requested Change	<p>The applicant requests to increase the maximum producer limit from \$2,500 to \$3,000 for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This request does not meet the 2023 CAIP Standard Guidelines (I.B.1. Requests to Administer CAIP), as no additional funds have been requested.</p> <p>Recommend Denial</p>
App #	A2023-0170
Applicant Name	Nicholas County Conservation District
Original Amount Approved	\$260,785
Execution Date	08/21/2023
Requested Change	<p>The applicant requests an <u>additional</u> \$38,469 in Nicholas County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$299,254.</p> <p>Recommend Approval</p>

APPENDIX D: Blue Application Review Committee Minutes

Meeting Date:	November 17, 2023
Meeting Location:	Christian County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Bobby Foree, Sarah Butler, Michael Peterson, Wayne Hunt, Al Pedigo, and Tim Hughes (KDA). KOAP Staff: Bill McCloskey, Brian Lacefield, Savanna Hill, Brian Murphy, Chelsea Smither and Jesslyn Watson.
Minutes Issued By:	Chelsea Smither
Meeting Call to Order:	2:53 p.m. CDT
Meeting Adjourned:	3:44 p.m. CDT

Agenda Items:

1. A2023 0251 Purchase Co-op
 - a) The committee unanimously recommended pending the application, per the applicant's request to gather more information.
2. A2023-0260 Boyle County Farm Bureau
 - a) The committee unanimously recommended funding the applicant \$5,500 in Boyle County funds.
3. A2023-0264 Kentucky Agricultural Council, Incorporated
 - a) The committee unanimously recommended funding the applicant \$70,000 in state funds.

The committee adjourned by acclamation.

APPENDIX E: Red Application Review Committee Minutes

Meeting Date:	November 17, 2023
Meeting Location:	Christian County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Brenda Paul, Mark Barker, Suzanne Cecil White, and Tim Hughes. KOAP Staff: Bill McCloskey, Brian Lacefield, Brian Murphy, Jesslyn Watson, and Chelsea Smither.
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	2:34 p.m. CST
Meeting Adjourned:	2:50 p.m. CST

Agenda Items:
<p><u>Budget Amendment & Time Extension</u></p> <p>1. A2021-0040 Western Kentucky University (WKU)</p> <p style="padding-left: 40px;">a) WKU representative, Dr. Strunk, presented the SmartHolstein Lab request of reallocating the remaining balance from the robotic manure spreader to instead include expenses of a mixer wagon and/or milk sensors. The committee unanimously recommended approval of the budget amendment, contingent upon proof of matching funds, and a time extension until April 7, 2024. Mark Barker made the motion and Brenda Paul seconded.</p> <p>Adjournment</p> <p style="padding-left: 40px;">a) Committee adjourned in acclamation.</p>

APPENDIX F: KADB/KAFC Hemp Committee Minutes

Meeting Date:	November 17, 2023
Meeting Location:	Christian County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Keith Rogers, Wayne Hunt, Lori Noel, Dr. Kenny Burdine, Marker Barker, and Lori Noel. KOAP Staff: Bill McCloskey, Brian Lacefield, Brian Murphy, Jesslyn Watson, and Chelsea Smither.
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	2:17 p.m. CST
Meeting Adjourned:	2:30 p.m. CST

Agenda Items:

Budget Amendment & Time Extension

1. KDA Hemp Update
 - a) KDA representative, Keith Rogers, provided the committee with an update of the hemp industry in Kentucky. No action was taken.

2. A2023-0049 Murray State University Center for Agricultural Hemp
 - a) KOAP staff members and previous project contact, Dr. Tony Brannon, provided the committee with an update on how the aforementioned project is progressing. No action was taken.

3. Review of KADB/KAFC Hemp Committee Policy
 - a) The committee reviewed the provided memo of the KADB/KAFC Hemp Committee Policy decisions to date.

4. Recommendations
 - a) The committee unanimously agreed to make no changes to the KADB/KAFC Hemp Policy.

- Adjournment
 - a) Committee adjourned in acclamation.