

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the September 15, 2023, business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 107 Corporate Drive, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
September 15, 2023
Franklin County Extension Office
101 Lakeview Ct. Frankfort, KY**

Call to Order

Keith Rogers presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:05 a.m. (EDT).

Roll Call

The following members were present: Keith Rogers (designee for Agriculture Commissioner Ryan Quarles), Matt Sawyers (designee for Governor Andy Beshear), Dr. Laura Stephenson (designee for Dean Nancy Cox), Bobby Foree, Al Pedigo, Dr. Gordon Jones, Brenda Paul, Dr. Kirk Pomper (designee for KSU President Dr. Kolfi C. Akakpo), Wayne Hunt, Tom McKee, Mark Barker, and Michael Peterson.

Absent Member: Matt Hinton, Suzanne Cecil White, Fritz Giesecke, and Sarah Butler (designee for Secretary Jeff Noel).

Notification of Media

Mr. Rogers received verification from Hannah Sharp-Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Mr. Rogers welcomed everyone to the KADB meeting. Board members and guests participated in person.

Approval of Minutes

Mr. Rogers entertained a motion to approve the minutes of the August 18, 2023, board meeting.

Mr. Hunt moved to approve the minutes, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Mr. Rogers updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Mr. Rogers called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the August board meeting. Mr. Lacefield congratulated Mr. Rogers on being awarded the James A. Graham Award from the National Association of State Departments of Agriculture (NASDA). Lastly, Mr. Lacefield referenced the upcoming KADB program guideline changes for 2024.

Deputy Executive Director's Report

Mr. Rogers called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of August 31, 2023.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of August 28, 2023.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of August 31, 2023.

Mr. Peterson moved to approve the Financial Report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Committee Reports

KADB Kentucky Proud Recipient Review Committee

Mr. Rogers called on Mr. Hunt to give the KADB Kentucky Proud Recipient Review Committee report.

Dr. Jones moved to accept the committee report, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

A2008-0440 Kentucky Agricultural Finance Corporation

Mr. Rogers called on Mr. Hunt to present a memorandum (*on file*) regarding a transfer of \$5 million dollars to the Kentucky Agricultural Finance Corporation (KAFC) to support the continuation of low-interest loans through the established revolving loan program.

Mr. Pedigo moved to approve the transfer of \$5 million dollars to KAFC; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

A2022-0208 Kentucky Proud

Mr. Rogers called on Chelsea Smither to present a memorandum (*on file*) regarding a budget amendment and approval of 2024 funds for the Kentucky Proud Marketing Program. The Kentucky Department of Agriculture Recipient Review Committee recommends approving the request for \$74,723 to be returned to the POP budget category and the approval of 2024 funds for the Kentucky Proud Marketing Program.

Dr. Jones moved to approve the Kentucky Proud Recipient Review Committee budget amendment and 2024 funds for the Kentucky Proud Marketing Program, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0257 University of Kentucky Research Foundation

Mr. Rogers called on Mr. McCloskey to present a memorandum (*on file*) regarding a time extension until May 29, 2025, as requested.

Ms. Paul moved to approve the University of Kentucky Research Foundation time extension, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Dr. Laura Stephenson Abstained.

New Business

New Applications for Referral

Mr. Rogers called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced nine (9) new applications for referral.

Ms. Paul moved to refer the submitted applications to the appropriate committees;
Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Mr. Rogers called on Sarah Bryant to present the programs recommended for approval.

Ms. Bryant referenced seven (7) County Agricultural Investment Program (CAIP) applications totaling \$516,143; two (2) Deceased Farm Animal Removal (DAR) totaling \$12,000; one (1) Youth Ag Incentives Program (Youth) \$2,000: The total program funding is \$530,143.00.

Staff recommends approval of these applications.

Mr. McKee moved to approve all programs meeting state guidelines, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Mr. Rogers called on Ms. Bryant to present the requested program amendment.

Ms. Bryant referenced one (1) county request for additional funds for existing CAIP totaling \$100,000 (Jessamine County).

Staff recommended approval of these amendments.

Dr. Jones to approve staff recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects

Mr. Rogers called on Ms. Smither, Savanna Hill, and Jesslyn Watson to present the following projects.

A2023-0135 Goode's Riverside Creamery, LLC

Ms. Hill referenced the above application requesting \$64,000 in multi-county funds and \$150,000 in state funds to aid in constructing a creamery with retail space.

The White Application Review Committee recommends funding county funds matched by state funds, with the option to pursue a \$250,000 loan, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0146 Madelyn Orem

Ms. Watson referenced the above application requesting \$100,000 in state and multi-county funds to buy 10% of the Todd County Animal Clinic, PLLC.

The White Application Review Committee recommends funding Dr. Madelyn Orem up to \$100,000 in combined state and multi-county funds, subject to the terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0157 Todd County Animal Clinic, PLLC

Ms. Watson referenced the above application requesting \$100,000 in state and multi-county funds to purchase equipment necessary to provide services to large animals.

The White Application Review Committee recommends funding Todd County Animal Clinic, PLLC up to \$100,000 in combined state and multi-county funds, subject to the terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0176 Pulaski County Board of Education

Ms. Smither referenced the above application requesting \$200,000 in Pulaski County funds to build an 80'x150' agriculture complex building.

The White Application Review Committee recommends funding the request of \$200,000 in Pulaski County funds, subject to the terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0210 Lincoln County Fiscal Court

Ms. Hill referenced the above application requesting \$7,500 in Lincoln County funds to aid in expanding the farmer's market pavilion.

The White Application Review Committee recommends funding the request of \$7,500 in Lincoln County funds, subject to the terms and conditions.

Mr. Barker moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0211 3 Stone Farms, LLC

Ms. Hill referenced the above application requesting \$530,000 in multi-county and state funds to aid in building a confinement feeding barn to utilize stillage from distilleries to feed cattle.

The White Application Review Committee recommends funding the request up to \$30,000 in county funds only, subject to the terms and conditions.

Ms. Paul moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for No Funding
A2023-0221 Marshall County Conservation District CAIP

Mr. Rogers called on Ms. Bryant to present the following Programs Recommended for No Funding. Staff recommends not funding this program due to the Marshall County Agricultural Development Council assigning a low priority and not committing county funds to this application.

Mr. Peterson moved to approve staff recommendation for no funding, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. McCloskey stated two (2) applications are pending.

A2023-0120 Wolf Gap Gardens, LLC

A2023-0124 Sylvatica Forest Farm, LLC

No action necessary on pending projects or programs.

Closing Remarks

Mr. Rogers stated the KADB Blue Application Review Committee will meet thirty minutes upon adjournment of the KADB business meeting.

The next KADB meeting will be held at Franklin County Extension Office on October 20, 2023, at 10:00 a.m. (EDT).

Adjournment

There being no further business, Mr. Rogers entertained a motion to adjourn the meeting at 11:43 a.m. (EDT).

Mr. Barker moved to adjourn the September KADB meeting; Mr. Sawyers seconded the motion.

VOTE: Motion Passed; Unanimous.

APPROVED DATE: 10-20-2023

PRESIDING OFFICER: *Ryan Quarles*
Commissioner Ryan Quarles

BOARD SECRETARY: *Hannah Sharp-Johnson*
Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of requested Program Amendments is attached as Appendix C.
 4. A copy of the Blue Application Review Committee meeting minutes is attached as Appendix D.
 5. A copy of the KADB On-Farm Energy Committee meeting minutes is attached as Appendix E.

6. A copy of the KADB Food Safety & Efficiency Committee meeting minutes is attached as Appendix F.
7. A copy of the KADB Program Evaluation Committee meeting minutes is attached as Appendix G.

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2023-0214	Gate Keeper Cattle Company, LLC <i>Mobile Meats Retail Sales</i>	Union	Blue
A2023-0221	Marshall County Conservation District <i>CAIP</i>	Marshall	Staff
A2023-0229	Creek Veterinary Services <i>Mobile Large Animal Vet</i>	Allen	Blue
A2023-0230	Raymer Veterinary Services <i>Raymer Veterinary Services Expansion</i>	Bracken	Blue
A2023-0231	Kentucky State University <i>Mini Grant Program</i>	Franklin	Blue
A2023-0232	Kentucky Center for Agriculture and Rural Development, Inc. <i>Technical Assistance Services</i>	Hardin	Blue
A2023-0234	Berea College, Grow Appalachia <i>The Eastern Kentucky Direct Integrated Grower Support Program</i>	Madison	Blue
A2023-0235	Reid's Orchard <i>Orchard Upgrades</i>	Daviess	Blue
A2023-0236	Adair County Board of Education <i>Greenhouse</i>	Adair	Blue

Programs Recommended for Approval

CAIP			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0212	Breathitt County Farm Bureau of Breathitt County, Kentucky	Breathitt	\$75,000.00
A2023-0213	Graves County Conservation District	Graves	\$46,799.00
A2023-0215	LaRue County Beef Cattle Association, Inc.	LaRue	\$125,000.00
A2023-0218	Leslie County Conservation District	Leslie *	\$53,481.00
A2023-0220	Floyd County Soil Conservation District	Floyd *	\$79,262.00
A2023-0223	Menifee County Beef Producers, Inc.	Menifee	\$96,601.00
A2023-0233	Boyd County Conservation District	Boyd *	\$40,000.00
			\$516,143.00
Deceased Farm Animal Removal (DAR)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0216	Oldham County Fiscal Court	Oldham	\$4,500.00
A2023-0222	Russell County Conservation District	Russell	\$7,500.00
			\$12,000.00
Youth Ag Incentives Program (Youth)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0219	Leslie County Conservation District	Leslie *	\$2,000.00
			\$2,000.00
Total County Funds Recommended for Approval in Programs:			\$530,143.00

* Indicates a portion of the project is funded from the "State Funds To Support to Counties with Limited Allocation initiative."

Requested Program Amendments

App #	A2023-0080
Applicant Name	Jessamine County FFA Alumni Association, Inc.
Original Amount Approved	\$100,000
Execution Date	06/05/2023
Requested Change	<p>The applicant requests an <u>additional</u> \$100,000 in Jessamine County funds and to increase the maximum producer limit to \$5,000 for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$200,000.</p> <p>Recommend Approval</p>

APPENDIX D: Blue Application Review Committee Minutes

Meeting Date:	9/15/2023
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Bobby Foree, Dr. Kirk Pomper, Wayne Hunt, Al Pedigo, and Keith Rogers. KOAP Staff: Bill McCloskey, Brian Lacefield, Savanna Hill, Brian Murphy, Hannah Johnson, Diana Carrier, Chelsea Smither and Jesslyn Watson.
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	12:28 p.m. EDT
Meeting Adjourned:	2:45 p.m. EDT

Agenda Items:

1. A2023-0231 Kentucky State University
 - a) The committee unanimously recommended funding the applicant up to \$1,359,000 in state funds, over a 2-year period, to support their mini-grant program. Dr. Kirk Pomper abstained.

2. A2023-0229 Creek Veterinary Services
 - a) The committee unanimously recommended funding the applicant up to \$10,090 in Allen County funds and \$50,455 in state funds as a part of the Large & Food Animal Veterinary Incentives Program to purchase a mobile large animal vehicle. The committee requested the terms & conditions include that the state funds be managed as a 3-year forgivable loan, with the KADB to be listed as a lien holder of the vehicle.

3. A2023-0232 Kentucky Center for Agriculture and Rural Development
 - a) The committee unanimously recommended funding the applicant up to \$900,000 in state funds over a two-year period to provide statewide technical assistance services.

4. A2023-0234 Berea College/Grow Appalachia
 - a) The committee unanimously recommended funding the applicant up to \$322,260 in state funds to support the EKY-DIGS program.

5. A2023-0236 Adair County Board of Education
 - a) The committee unanimously recommended funding the applicant up to \$50,000 in Adair County funds to aid in the construction of a greenhouse.

6. A2023-0214 Gate Keeper Cattle
 - a) The committee recommended approving the applicant \$8,000 in Union County funds only, due to a limited regional producer impact.

APPENDIX D: Blue Application Review Committee Minutes

Agenda Items:

7. A2023-0220 Raymer Veterinary Services
 - a) The committee unanimously recommended funding the applicant up to \$97,600 in multi-county and state funds as a part of the Large & Food Animal Veterinary Incentives Program. The committee requested that the funds for infrastructure be managed as a 5-year forgivable loan and funds for the mobile large animal vehicle to be managed on a 3-year forgivable loan. The committee requested that all funds be contingent upon the commitment of county funds, a statement from Dr. Raymer that all expenditures will go toward servicing large animals and having the KADB listed as a lien holder of the vehicle.

8. A2023-0235 Reid's Orchard
 - a) The committee unanimously recommended funding the applicant up to \$10,700 in Daviess County funds to support upgrades to the orchard.

The committee adjourned by acclamation.

APPENDIX E: On-Farm Energy Committee Meeting Minutes

Meeting Date:	September 21, 2023
Meeting Location:	USDA Rural Development Office / Zoom Meeting 771 Corporate Dr., Lexington, KY 40503
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Scott Maas, Sarah Butler, and Alan Goble. KOAP Staff: Brian Lacefield, Bill McCloskey, Chelsea Smither, Hannah Johnson, and Sarah Bryant. Advisory: Doug Overhults, Sam McNeill, and Josh Bills.
Minutes Issued By:	Chelsea Smither
Meeting Call to Order:	9:00 a.m.
Meeting Adjourned:	10:23 a.m.

Agenda Items:

- I. Bill McCloskey called the meeting to order and stated that multiple items and 11 applications are on the agenda for discussion.
 1. 2024 Program Guidelines
Committee unanimously recommends continuing the program in 2024, but with some proposed changes to the guidelines.
 - Revise the producer eligibility to allow for a 2-year average to meet the farm income requirements.
 - Increase the audit reimbursement from \$150 to \$300.
 - Add language to include USDA approved energy auditors to the approved auditor's list.
 2. A2023-0120 Wolf Gap Gardens, LLC (pending)
Committee unanimously recommends funding the request of \$10,150 in state funds for installing a solar panel system for a horticulture operation.
 3. A2023-0124 Sylvatica Forest Farm, LLC (pending)
Committee unanimously recommends pending the application until the May 2024 meeting for further information.
 4. A2023-0198 Bells Broilers
Committee unanimously recommends funding the request of \$5,564 in state funds for upgrading fans for a poultry operation.
 5. A2023-0209 Parkway Farms
Committee unanimously recommends pending the application for further information.
 6. A2023-0224 Hagman Farms
Committee unanimously recommends funding the request of \$10,150 in state funds for installing a solar panel system for a grain operation.
 7. A2023-0225 Mark Allen Farms
Committee unanimously recommends funding the request of \$10,150 in state funds for installing a solar panel system for a grain operation.

APPENDIX E: On-Farm Energy Committee Meeting Minutes

8. A2023-0226 Gilbert Farms
Committee unanimously recommends funding the request of \$10,150 in state funds for upgrading heaters and fans for a poultry operation.

9. A2023-0227 Philip Unruh
Committee unanimously recommends funding the request of \$3,280 in state funds for upgrading fans for a poultry operation.

10. A2023-0228 Merit Farms of Kansas
Committee unanimously recommends funding the request of \$10,150 in state funds for upgrading heaters for a poultry operation.

11. A2023-0237 Windy Oaks Chicken House
Committee unanimously recommends funding the request of \$3,015 in state funds for upgrading fans for a poultry operation.

12. A2023-0238 Grand View Acres
Committee unanimously recommends funding the request of \$10,150 in state funds for installing insulation and upgrading fans for a poultry operation.

II. With no further discussion, the meeting was adjourned by acclamation.

Next meeting: January 26, 2024, at 9:00 a.m. at the USDA Rural Development Office and via Zoom.

APPENDIX F : Food Safety & Efficiency Committee Minutes

Meeting Date:	9/27/2023
Meeting Location:	Zoom
Meeting Chair:	Wayne Hunt
Attendees:	<p><u>Committee Members:</u> Wayne Hunt, Dr. Gordon Jones, Al Pedigo, Bobby Foree, and Keith Rogers (KDA). Absent – Tom McKee <u>KOAP Staff:</u> Bill McCloskey, Brian Lacefield, Hannah Johnson, Nick Van Over, Kelly Childers, Jesslyn Watson, Brian Murphy, and Chelsea Smither. <u>Guests:</u> Brent Lackey, Ali Hulett, Jennifer Hardin, Allison Porteus, Benjy Mikel, Chris Milam, Rhonda Cornett, Joshua Cassar, Vicky Lason, and Lynsey Crumbie.</p>
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	9:06 a.m. EDT
Meeting Adjourned:	11:52 a.m. EDT

Agenda Items:
<ol style="list-style-type: none"> 1. Kentucky Association of Meat Processors (KAMP) Update <ol style="list-style-type: none"> a) Allison Porteus presented the organization’s multiple highlights: <ul style="list-style-type: none"> ▪ 48 processor members and 26 supplier (vendor) members, ▪ published two newsletters, ▪ maintains a website, social media account, and recently purchased a membership database site, ▪ planning a joint convention with Indiana’s similar organization. 2. Community Ventures Introduction <ol style="list-style-type: none"> a) Brian Hutchinson, Chief Development Officer, introduced the ag loan program available through Community Ventures. Qualifying borrowers must be a new or existing business engaged or proposing to engage in: <ul style="list-style-type: none"> ▪ Meat and poultry processing ▪ Middle food supply chain activities like food distribution, transportation, manufacturing, processing, storage, aggregation, and wholesale. b) KAMP representatives voiced an interest in working alongside Mr. Hutchinson to promote the Community Ventures’ ag loan program to their processor members in the future.

APPENDIX F : Food Safety & Efficiency Committee Minutes

Agenda Items:

3. Approval of New Food Safety & Efficiency Consultants
 - a) Joshua R. Cassar was approved to be a consultant listed under the KADB Food Safety & Efficiency Incentives Program. Dr. Gordon Jones made the motion and Keith Rogers seconded. The motion passed unanimously.
 - b) Kristina Schoen was approved to be a consultant listed under the KADB Food Safety & Efficiency Incentives Program. Al Pedigo made the motion and Bobby Foree seconded. The motion passed unanimously.

4. A2021-0228 Hampton Premium Meats Budget Amendment
 - a) Chris Milam requested a second budget amendment to add equipment and materials that have been necessary for the facility's expansion. To date, the Applicant has received \$159,304 in multi-county and state funds with a remaining KADF balance of \$176,696 until January 19, 2024.
 - b) Al Pedigo made the motion to recommend the budget amendment up to \$176,696 and Wayne Hunt seconded. The motion passed unanimously.

5. A2023-0235 Hampton Premium Meats Food Safety & Efficiency Incentives Application
 - a) Chris Milam presented a new application requesting \$3,750 in state funds through the Food Safety & Efficiency Incentives Program to support the expenses of gaining the Halal Certification.
 - b) Bobby Foree made the motion to recommend funding the applicant up to \$3,750 and Wayne Hunt seconded.
 - c) After further discussion on the program's intent to fund solely consultation expenses, the motion was amended by Keith Rogers to recommend funding the application as a general project, not to exceed 50% of the total project cost, up to \$3,000. Dr. Gordon Jones seconded the motion. The motion passed unanimously.

6. A2023-0206 Cornett Enterprises, LLC Food Safety & Efficiency Incentives Application
 - a) Rhonda Cornett presented a new application requesting \$3,750 in state funds through the Food Safety & Efficiency Incentives Program for consultation fees associated with the Food Safety GAP Audit.
 - b) Wayne Hunt made the motion to recommend funding the applicant up to \$3,750 and Keith Rogers seconded. The motion passed unanimously.

5. Meat Processing Consultant Update
 - a) Benjy Mikel briefed the committee on the continued process of KADF meat processors and stated there were no issues to report.

6. University of Kentucky Update
 - a) Dr. Gregg Rentfrow discussed the many upcoming events that may affect Kentucky processors, such as UK Ag Roundup, pork and beef workshop classes, and 3 processed meat clinics.

APPENDIX F : Food Safety & Efficiency Committee Minutes

Agenda Items:

7. KCARD Update

- a) Brent Lackey stated that USDA has a new grant opening for meat processors.
- b) Ali Hulett is KCARD's main staff to contact for meat processing requests.

8. KOAP Update

- a) Bill McCloskey reviewed current Meat Processors Statewide Maps, Meat Processing Combined List by staff, and 2023 Guidelines:
 - Meat Processors,
 - Food Safety & Efficiency Incentives.
- b) 2024 Guidelines were discussed by staff and committee members regarding potential changes, such as adding value-added processing into the program name and/or entertaining future certification funding requests. No changes to the 2024 Guidelines were made at this time.

9. Adjournment- adjourned by acclamation.

Next Meeting: TBD.

APPENDIX G: KADB Program Evaluation Committee Meeting Minutes

Meeting Date:	September 22, 2023
Meeting Location:	KOAP via Zoom Meeting ID: 857 9847 5070
Meeting Chair:	Brian Lacefield
Attendees:	Committee: Dr. Gordon Jones, Michael Peterson, and Keith Rogers KOAP Staff: Sarah Bryant, Diana Carrier, Savanna Hill, Brian Lacefield, Bill McCloskey, Brian Murphy, Nick Van Over, Chelsea Smither, and Jesslyn Watson
Minutes Issued By:	Sarah Bryant
Meeting Call to Order:	9:01 a.m. EDT
Meeting Adjourned:	10:32 p.m. EDT
Agenda Items:	
<p>I. Large and Food Animal Veterinary Incentives Program</p> <p>a. The Committee recommended adding language into the guidelines for projects that include a motorized vehicle, state funds will be offered as a forgivable loan over three years.</p>	
<p>II. Youth Agricultural Incentives Program (YAIP)</p> <p>a. The Committee reviewed the staff recommended revisions to the YAIP Standard Guidelines. Staff informed the Committee that most of the revisions included are for administrative purposes to align with the legal agreement. The Committee made additional recommendations for changes to the guidelines to be included in the 2024 KADB Planning Questionnaire.</p>	
<p>III. Review of 2024 KADB Planning Questionnaire</p> <p>a. The Committee made several suggestions for revisions to the 2024 KADB Planning Questionnaire. The Committee recommends approving the questionnaire as revised for the KADB to complete by October 20, 2023.</p>	
<p>IV. Other</p> <p>a. The Committee discussed requesting an update on UK's Beef Systems Analyzer at the next meeting.</p> <p>b. The Committee also discussed the potential of pursuing a centralized cost-share program in the future.</p>	
<p>The meeting was adjourned by acclamation.</p>	
<p>Next Meeting: TBD</p>	