

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the April 21, 2023 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
April 21, 2023
Franklin County Extension Office
101 Lakeview Ct Frankfort, KY**

Call to Order

Keith Rogers presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:09 a.m. (EDT).

Roll Call

The following members were present: Keith Rogers (designee for Agriculture Commissioner Ryan Quarles), Travis Mayo (designee for Governor Andy Beshear), Dean Nancy Cox, Sarah Butler (designee for Secretary Jeff Noel), Dr. Gordon Jones, Bobby Foree, Al Pedigo, Matt Hinton, Mark Barker, Brenda Paul, Matt Hinton, Dr. Kirk Pomper (designee for KSU Interim President Dr. Ronald Johnson), Wayne Hunt, Suzanne Cecil White, Fritz Giesecke, Tom McKee, and Michael Peterson.

Notification of Media

Mr. Rogers received verification from Hannah Sharp-Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Mr. Rogers welcomed everyone to the KADB meeting. Board members and guests participated in person.

Approval of Minutes

Mr. Rogers entertained a motion to approve the minutes of the March 17, 2023, board meeting.

Mr. Pedigo moved to approve the minutes, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed, Unanimous.

Kentucky Department of Agriculture Report

Mr. Rogers updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Mr. Rogers called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the March board meeting. Lastly, Mr. Lacefield referenced upcoming 2023 CAIP Administrator Trainings for the year.

A2008-0440 Kentucky Agricultural Finance Corporation

The Kentucky Agricultural Finance Corporation (KAFC) Board requests the Kentucky Agricultural Development Board (KADB) to consider the transfer of \$10 million dollars to support the continuation of low-interest loans through the established revolving loan program. Increased outreach, more favorable terms and higher market interest rates has resulted in an increase for 2.75% KAFC loans.

Mr. Hunt moved to approve the transfer of funds to the Kentucky Agricultural Finance Corporation; Ms. Butler seconded the motion.

Mr. Foree moved to amend the transfer of \$10 million dollars to \$5 million dollars to the Kentucky Agricultural Finance Corporation. Dean Cox seconded the motion.

VOTE: Motion Passed, Dr. Jones Opposed

Mr. Giesecke moved to approve the transfer of \$5 million dollars to the Kentucky Agricultural Finance Corporation. Mr. McKee seconded the motion.

VOTE: Motion Passed, Unanimous

Deputy Executive Director's Report

Mr. Rogers called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of March 28, 2023.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of March 28, 2023.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of March 31, 2023.

Mr. Giesecke moved to approve the Financial Report, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed, Unanimous.

KADB On-Farm Water Management Committee

Mr. Rogers called on Fritz Giesecke to give the KADB On-Farm Water Management Committee report.

Mr. Giesecke moved to accept the committee report, as presented. Mr. Barker seconded the motion.

VOTE: Motion Passed, Unanimous

KADB Program Evaluation Committee

Mr. Rogers called on Matt Hinton to give the KADB Program Evaluation Committee report.

Mr. Hinton moved to accept the committee report, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Kentucky Dairy Development Council Recipient Review Committee

Mr. Rogers called on Dr. Gordon Jones to give the KADB Kentucky Dairy Development Council Recipient Review Committee report.

Dr. Jones moved to accept the committee report, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed, Unanimous.

Presentations

A2017-0225 Kentucky Highlands Investment Corporation

Mr. Rogers called on Mr. McCloskey to introduce presenter Michael Hayes to provide an update on Kentucky Highlands Investment Corporation.

Memo Action Items

Mr. Rogers called on Mr. McCloskey, Jesslyn Watson, and Brian Murphy to present the following memo action items.

Project Time Extensions

Mr. McCloskey referenced (1) project requesting a time extension (on File).

Staff recommended approval of one-time extension request.

Mr. Foree moved to approve the staff recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous

A2021-0228 Hampton Premium Meats

Mr. Rogers called on Ms. Watson to present a memorandum (*on file*) regarding a budget amendment request. The applicant requested a budget amendment to add equipment to the budget they would like purchase. To date, the applicant has received \$336,000 in multi-county and state fund commitments with a remaining KADF balance of \$246,867. The Meat Processing Expansion Committee recommended approving the applicant's request for a budget amendment.

Mr. Hunt moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020-0329 Lorenz & Hammond, LLC dba Oxbow Meats

Mr. Rogers called on Ms. Watson to present a memorandum (*on file*) regarding a budget amendment request. The Applicant requested a budget amendment to reorganize the original budget to have the opportunity to make a single check request for building costs. The Meat Processing Expansion Committee recommended approving the applicant's request for a budget amendment.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0029 Kentucky Department of Agriculture, KGWC

Mr. Rogers called on Mr. Murphy to present a memorandum (*on file*) regarding a budget classification. On March 17, 2023, the Kentucky Agricultural Development Board voted to approve a grant of \$210,000 over a two-year period for the continued support of the Kentucky grape and Wine Council ("KGWC"). While discussing the particulars of the application, the question was raised whether there were matching funds that came from a source other than the Kentucky Agricultural Development Board. As a clarification, the entirety of the resources contributed to this project are made up of the Kentucky Department of Agriculture's contribution of staff time as in-kind contribution to the project's budget.

New Business

New Applications for Referral

Mr. Rogers called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced twelve (12) new applications for referral.

Mr. Pedigo moved to refer the submitted applications to the appropriate committees;
Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Mr. Rogers called on Sarah Bryant to present the programs recommended for approval.

Ms. Bryant referenced six (6) County Agricultural Investment Program (CAIP) applications totaling \$718,927; two (2) Deceased Farm Animal Removal (DAR) totaling \$19,000; four (4) Shared-Use Equipment Program totaling \$73,137; two (2) Youth Ag Incentives Program totaling: \$95,000. The total program funding is \$906,064.00.

Staff recommended approval of these applications.

Mr. Hunt moved to approve all programs meeting state guidelines, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Mr. Rogers called on Ms. Bryant to present the requested program amendments.

Ms. Bryant referenced two (2) county requests for additional funds for existing CAIP totaling \$94,390 (Barren and Caldwell Counties).

Staff recommended approval of these amendments.

Mr. Giesecke to approve staff recommendation, as presented. Mr. Pedigo seconded the motion.

VOTE: Motion Passed, Unanimous.

Projects

Mr. Rogers called on Chelsea Smither and Ms. Watson to present the following projects.

A2022-0021 Bluegrass Land Conservancy

Ms. Watson referenced the above application requesting \$400,950 in state funds to support the non-profit land trust to help Kentucky farmers secure federal funding from NRCS to purchase permanent Conservation easements on their farms.

The Red Application Review Committee recommends funding Bluegrass Land Conservancy in \$400,950 in state funds, subject to the terms and conditions.

Mr. Foree moved to approve the committee recommendation as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed Unanimous.

A2023-0030 Drone-Agri of Kentucky, LLC

Ms. Watson referenced the above application requesting \$5,000 in Woodford County funds to purchase a drone, accessories, and the license required in the first year of business.

The Red Application Review Committee recommends funding Drone-Agri of Kentucky, LLC \$5,000 in Woodford County funds; subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0037 Madison County Farm Bureau, Inc.

Ms. Watson referenced the above application requesting \$3,897 in Madison County funds to purchase a grain bin rescue equipment.

The Red Application Review Committee recommends funding Madison County Farm Bureau Federation \$3,897 in Madison County funds; subject to the terms and conditions.

Mr. Peterson moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0047 Bourbon County Fair & Horse Show

Ms. Smither referenced the above application requesting \$25,000 in Bourbon County funds to install electricity, panels, a concrete wash rack, and other details for a new livestock barn.

The Red Application Review Committee recommends funding the applicant's request of \$25,000 in Bourbon County funds; subject to the terms and conditions.

Mr. McKee moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0049 Murray State University Center for Agricultural Hemp

Ms. Watson referenced the above application requesting \$247,500 in state funds over a two-year period to establish the Kentucky Fiber Hemp Farming Network and assist Fibonacci/Hempwood to obtain a consistent supply.

The Red Application Review Committee recommends funding Murray State University Center for Agricultural Hemp \$247,500 in state funds over a two-year period, subject to the terms and conditions.

Ms. White moved to approve the committee recommendation, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0051 Sunflower Fuels, LLC

Ms. Smither referenced the above application requesting \$150,000 in state funds to evaluate the feasibility of growing energy crops on reclaimed mine land to produce high-quality/quantity feedstock for the biofuels industry.

The Red Application Review Committee recommends funding the applicant's request of \$150,000 in state funds; subject to the terms and conditions.

Mr. Hinton moved to approve the committee recommendation, as presented; Ms. White seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0090 Purchase Coop, LLC

Ms. Watson referenced the above application requesting \$16,056 state funds to support the cost of a feasibility study conducted by Kentucky Center for Agriculture and Rural Development (KCARD) to explore the possibility for replacing Mayfield Grain Elevator destroyed by the December 2021 tornado

The Red Application Review Committee recommends funding Purchase Coop, LLC \$15,500 in state funds, subject to the following terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. McCloskey stated three (3) applications are pending.

A2022-0163 Rich Earth Grains, LLC

A2023-0048 Woodford County Fiscal Court

A2023-0050 Organic Association of Kentucky

No action necessary on pending projects or programs.

Closing Remarks

Mr. Rogers stated the KADB Red Application Review Committee would meet thirty minutes upon adjournment of the KADB business meeting.

The next KADB meeting will be held at Franklin County Extension Office on May 19, 2023, at 10:00 a.m. (EDT)

Adjournment

There being no further business, Mr. Rogers entertained a motion to adjourn the meeting at 12:32 p.m. (EDT)

Mr. Hinton moved to adjourn the April KADB meeting, Mr. Barker seconded the motion

VOTE: Motion Passed; Unanimous

APPROVED DATE:

5-19-2023

PRESIDING OFFICER:

Ryan Quarles
Commissioner Ryan Quarles

BOARD SECRETARY:

Hannah Sharp-Johnson
Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B
 3. A detailed list of requested Program Amendments is attached as Appendix C.
 4. A copy of the Red Application Review Committee meeting minutes is attached as Appendix D

- 5 A copy of the KADB Program Evaluation Committee meeting minutes is attached as Appendix E
- 6 A copy of the KADB Meat Processing Expansion Committee meeting minutes is attached as Appendix F.

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2023-0055	Auburn University <i>Vet School Programs Support</i>	Lee	Red
A2023-0058	Logan County Conservation District <i>Project: Shared-Use</i>	Logan	Red
A2023-0062	Little River Veterinary Clinic, LLC <i>Vet Clinic Large Animal Handling Facility</i>	Trigg	Red
A2023-0063	Robert Fox, Jr. <i>Personal Portable Saw Mill</i>	Lee	Red
A2023-0064	Scott County Fiscal Court <i>Farmers Market Pavilion</i>	Scott	Red
A2023-0083	Meade County Fair, Inc. <i>Digital Scales</i>	Meade	Red
A2023-0084	Daviess County Conservation District <i>Daviess County Youth Agricultural Production Cost Share Program</i>	Daviess	Red
A2023-0085	Grain Day, Inc. <i>Ag Expo 2024</i>	Daviess	Red
A2023-0086	Warner Fertilizer Company, Inc. <i>Startup Drone Services</i>	Pulaski	Red
A2023-0087	Jessamine County FFA Alumni Association, Inc. <i>4-H/FFA Cost Share Project</i>	Jessamine	Red
A2023-0088	Reclaimed Ranch Fiber Mill, LLC <i>Fiber Mill</i>	Pendleton	Red

Board Meeting

APPENDIX B:**Programs Recommended for Approval**

CAIP			
Application	Program Administrator	County	Funds Requested
A2023-0054	Letcher County Conservation District	Letcher*	\$40,313.00
A2023-0056	Logan County Cattlemens Association Incorporated	Logan	\$88,614.00
A2023-0061	Grayson County Cattlemens Association Inc.	Grayson	\$150,000.00
A2023-0068	Gallatin County Farm Bureau of Gallatin County, Kentucky	Gallatin	\$150,000.00
A2023-0079	Jefferson County Soil & Water Conservation District	Jefferson	\$20,000.00
A2023-0082	Kentucky Ketch, Inc	Clay	\$270,000.00
			\$718,927.00

Deceased Farm Animal Removal (DAR)			
Application	Program Administrator	County	Funds Requested
A2023-0069	Bracken County Soil Conservation District	Bracken	\$4,000.00
A2023-0074	Clark County Conservation District	Clark	\$15,000.00
			\$19,000.00

Shared-Use Equipment Program			
Application	Program Administrator	County	Funds Requested
A2023-0052	Henry County Conservation District	Henry	\$16,250.00
A2023-0053	Henry County Conservation District	Henry	\$9,750.00
A2023-0059	Madison County Farm Bureau, Inc. of Madison County, Kentucky	Madison	\$20,249.00
A2023-0060	Madison County Farm Bureau, Inc. of Madison County, Kentucky	Madison	\$26,888.00
			\$73,137.00

Youth Ag Incentives Program (Youth)			
Application	Program Administrator	County	Funds Requested
A2023-0057	Logan County Cattlemens Association Incorporated	Logan	\$80,000.00
A2023-0078	Owen County 4-H Club Council, Incorporated	Owen	\$15,000.00
			\$95,000.00

Total County Funds Recommended for Approval in Programs: \$908,064.00

*Indicates a portion of the project is funded from the "State Funds To Support to Counties with Limited Allocation initiative."

Board Meeting

April 21, 2023

Requested Program Amendments

App #	A2022-0128
Applicant Name	Barren County Conservation District
Original Amount Approved	\$350,000
Execution Date	09/27/2022
Requested Change	<p>The applicant requests an <u>additional</u> \$93,000 in Barren County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$443,000.</p> <p>Recommend Approval</p>

App #	A2022-0223
Applicant Name	Caldwell/Lyon Cattlemen's Association, Inc. (Caldwell County)
Original Amount Approved	\$97,918
Execution Date	12/05/2022
Requested Change	<p>The applicant requests an <u>additional</u> \$1,390 in Caldwell County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$99,308.</p> <p>Recommend Approval</p>

APPENDIX D: Red Application Review Committee Minutes

Meeting Date:	4/21/2023
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Mark Barker, Brenda Paul, Travis Mayo, Suzanne Cecil White, and Keith Rogers. KOAP Staff: Bill McCloskey, Brian Lacefield, Brian Murphy, Savanna Hill, Olivia Randolph, Nick Van Over, Tera Roberts, Hannah Johnson, Jesslyn Watson, Chelsea Smither, and Diana Carrier.
Minutes Issued By:	Chelsea Smither
Meeting Call to Order:	1:22 pm EDT
Meeting Adjourned:	3:36 pm EDT

Agenda Items:
<p><u>Pended</u></p> <p>1. A2023-0048 Woodford County Fiscal Court</p> <p>a) The committee unanimously voted to recommend funding this project up to \$50,000 in Woodford County funds to install bleachers for their ag facilities. The applicants were directed to revise their budget to reflect Woodford County funds only, without the original request for county and state funds.</p> <p>2. A2023-0050 Organic Association of Kentucky</p> <p>a) The committee recommended referring the application to the board for discussion. After pending the application and discussing it again, committee members still had mixed opinions and were not comfortable making a recommendation.</p> <p><u>Budget Amendment Requests</u></p> <p>3. A2023-0014 Alvios Cuban Meats</p> <p>a) Due to new items needing to be purchased, the applicant requested a budget amendment to revise the KADB approved budget categories.</p> <p>b) The committee did not recommend the applicant's changes but gave them two alternative options – use the original approved budget or modify the amendment removing the new category.</p> <p>4. A2023-0016 Green Terrace Market</p> <p>a) Due to original quotes changing, the applicant requested a budget amendment to revise the KADB approved budget categories.</p> <p>b) The committee unanimously voted to recommend the applicant to revise the budget categories, while staying within the KADB approved total of \$33,050 in Daviess County funds. This budget amendment will be presented to the KADB in the form of a memo.</p>

APPENDIX D: Red Application Review Committee Minutes

Agenda Items:

New Applications

5. A2023-0055 Auburn University
 - a) The committee unanimously voted to recommend funding this project \$64,880 in state funds over a 2 year period to support vet school programs.

6. A2023-0058 Logan County Conservation District
 - a) The committee unanimously voted to recommend funding this project \$5,400 in Logan County funds to purchase a material roller to be used as shared-use equipment.

7. A2023-0062 Little River Veterinary Clinic, LLC
 - a) The committee unanimously voted to recommend funding this project \$58,725 in state and Trigg County funds to purchase large animal handling equipment.

8. A2023-0063 Robert Fox, Jr.
 - a) The committee unanimously voted to recommend not funding \$5,000 in state funds due to the limited producer impact, as discussed by both the Committee and Lee County Agricultural Development Council.

9. A2023-0064 Scott County Fiscal Court
 - a) The committee unanimously voted to recommend funding this project \$250,000 in state and Scott County funds to construct a farmers' market pavilion.

10. A2023-0083 Meade County Fair, Inc.
 - a) The committee unanimously voted to recommend funding this project up to \$5,000 in Meade County funds to purchase digital scales.

11. A2023-0084 Daviess County Conservation District
 - a) The committee unanimously voted to recommend funding this project \$20,000 in Daviess County funds for the Daviess County Youth Agricultural Production Cost Share Program.

12. A2023-0085 Grain Day, Inc.
 - a) The committee unanimously voted to recommend funding this project up to \$12,000 in Daviess County funds for the 2024 Ag Expo.

13. A2023-0086 Warner Fertilizer Company, Inc.
 - a) The committee unanimously recommended pending this application to provide the applicant time to choose one of three options:
 - 1) pursue county funds from each Count Agricultural Development Council that the drone services would impact,
 - 2) pivot to applying for the Diversification through Entrepreneurship in Agribusiness Loan Program (DEALP) with KAFC, or
 - 3) withdraw the application.

APPENDIX D: Red Application Review Committee Minutes

Agenda Items:

14. A2023-0087 Jessamine County FFA Alumni Association, Inc.

a) The committee unanimously voted to recommend funding this project \$15,000 in Jessamine County funds for 4-H / FFA cost share projects.

15. A2023-0088 Reclaimed Ranch Fiber Mill, LLC

a) The committee unanimously recommended pending the application, so the applicant can request county funds and collect more matching funds through their Go Fund Me page.

Adjournment

a) Committee adjourned after reviewing all applications.

APPENDIX E: KADB Program Evaluation Committee Meeting Minutes

Meeting Date:	April 12, 2023
Meeting Location:	KOAP via Zoom Meeting ID: 858 9716 1853
Meeting Chair:	Brian Lacefield
Attendees:	Committee: Mark Barker, Matthew Hinton, Dr. Gordon Jones, Michael Peterson, and Keith Rogers KOAP Staff: Sarah Bryant, Brian Lacefield, Bill McCloskey, Brian Murphy, Nick Van Over, and Chelsea Smither Guests: Dr. Ray Smith, Molly Marrow, and Jennifer Farmer
Minutes Issued By:	Sarah Bryant
Meeting Call to Order:	8:32 a.m. EDT
Meeting Adjourned:	10:10 a.m. EDT
Agenda Items:	
<p>I. CAIP Forage and Grain Seed List</p> <ul style="list-style-type: none"> a. Dr. Ray Smith (UK) explained to the Committee the advantages and disadvantages of adding approved annuals to the CAIP Forage and Grain Seed List. b. After discussion, the Committee recommended not adding annuals, such as crabgrass, annual ryegrass, sorghum-sudangrass, etc. to the Seed List. However, the Committee would reconsider if there were more requests for these type of varieties in the future. 	
<p>II. CAIP Producer Application Question – Premises Identification Number</p> <ul style="list-style-type: none"> a. Ms. Molly Marrow (KDA) briefly explained what the Premises Identification Number (PIN) is, the requirements, and how to obtain a PIN. b. The Committee discussed its importance for animal traceability and recommended to add a question about the PIN to the CAIP Producer Application for 2024 to incentivize producers to obtain a PIN. 	
<p>III. CAIP Standard Guidelines – Clarification of households and farm operations</p> <ul style="list-style-type: none"> a. The Committee discussed different scenarios of ownership permissible to receive CAIP funding. b. The Committee recommended adding requirements to not allow individuals in the same household to apply for CAIP and Next Generation Farmer Program for 2024. c. The Committee also discussed different Farm Service Agency (FSA) forms and reports that could be used to assist administrators and producers in accurately identifying ownership and operational use of Farm Serial Numbers (FSNs). d. After discussion, the Committee requested to pend the topic to the next meeting. 	
<p>IV. CAIP AgTech & Leadership Development, Farm Safety – Lift for tractor</p> <ul style="list-style-type: none"> a. The Committee recommended not adding a lift for a tractor as an eligible item. 	
<p>V. Other</p> <ul style="list-style-type: none"> a. The Committee discussed adding an ultrasound as an eligible item to CAIP. The Committee recommended not adding the item due to the amount of training it would require for producers to accurately utilize the equipment. 	
<p>The meeting was adjourned by acclamation.</p>	
<p>Next Meeting: June TBD</p>	

APPENDIX F: Meat Processing Expansion Committee Minutes

Meeting Date:	4/28/2023
Meeting Location:	Zoom
Meeting Chair:	Wayne Hunt
Attendees:	<p><u>Committee Members:</u> Wayne Hunt, Dr. Gordon Jones, Al Pedigo, Brenda Paul, Bobby Foree, and Tim Hughes (KDA). Absent – Tom McKee</p> <p><u>KOAP Staff:</u> Bill McCloskey, Brian Lacefield, Hannah Johnson, Diana Carrier, Olivia Randolph, Nick Van Over, Kelly Childers, Savanna Hill, Brian Murphy, and Chelsea Smither.</p> <p><u>Guests:</u> Brent Lackey, Ali Hulett, Jennifer Hardin, Allison Porteus, Bobby Pace, Jonathan Whitt, and Jon Lett.</p>
Minutes Issued By:	Chelsea Smither
Meeting Call to Order:	9:00 am EST
Meeting Adjourned:	10:55 am EST

Agenda Items:

1. Workforce Development Update
 - a) Allison Porteus gave an update from a recent meeting with KCTCS about what is needed for Kentucky's Workforce Development training.
 - b) KCTCS is very accepting of this training idea and will be looking further into the details to make it happen. They mentioned possibly using virtual reality or partnering with local meat processors for hands-on experience.
 - c) Allison will be enrolling one of her employees in the Bridgewater Program to see how it is structured and get ideas.

2. Kentucky Association of Meat Processors (KAMP) Update
 - a) Allison Porteus introduced, newly hired Executive Secretary, Jennifer Hardin to give an update.
 - b) Jennifer Hardin updated committee members that there are currently 7 members signed up with hopes for more from future events and contacts. KAMP will be hosting a Brats & Bourbon Tour event in September 2023 with the Indiana Packers.

3. A2023-0089 JSW Farm Chop Shop
 - a) Jonathan Whitt, Bobby Pace, and Jon Lett gave a description of their Beef Tripe Processing Project. This addition will allow them to earn income from products that have previously been thrown out (omasum, honeycomb tripe, and regular tripe) and process approximately 200 head a day versus the 160 they currently do.
 - b) Dr. Gordon Jones made a motion to refer the application to Kentucky Agricultural Finance Corporation. Brenda Paul seconded the motion.

APPENDIX F: Meat Processing Expansion Committee Minutes

Agenda Items:

- c) After further discussion, the previous motion and second were withdrawn.
- d) Committee recommended referring the application to the KADB as a participation loan for 50% of the total cost up to \$1,000,000. Dr. Jones made the motion, and Mr. Bobby Foree seconded the motion. Motion passed with a four-to-one vote.

4. A2021-0021 Halsey Meat processing

- a) The applicant's amended legal agreement was returned during the meeting and shared with committee members. Due to the project's May 4th expiration date, the committee recommended a 3-month time extension to allow the applicant's budget amendment to be presented to the board at the May meeting. Motion unanimously passed. The new expiration date will be August 4, 2023.

5. Meat Processing Consultant Update

- a) Bobby Pace briefed the committee on current KADB approved meat processing projects and their continued progress.

6. KCARD Update

- a) Brent Lackey stated that USDA has a new grant opening for meat processors. Applicants may apply for a \$250,000 no cost share grant to go towards equipment only or a \$1,000,000 50% cost share grant to go towards overall expansions.

7. KOAP Update

- a) Bill McCloskey reviewed current Meat Processors Statewide Maps, Meat Processing Combined List by staff, and 2023 Guidelines:
 - o Meat Processors,
 - o Food Safety & Efficiency Incentives.

8. Next Meeting Date: TBD

9. Adjournment- adjourned by acclamation.