

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the February 17, 2023, business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
February 17, 2023
National Farm Machinery Show
Louisville, KY 40209**

Call to Order

Commissioner of Agriculture Ryan Quarles presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:06 a.m. (EST).

Roll Call

The following members were present: Commissioner of Agriculture Ryan Quarles, Travis Mayo (designee for Governor Andy Beshear), Sarah Butler (designee for Secretary Jeff Noel), Dr. Laura Stephenson (designee for Dean Nancy Cox), Bobby Foree, Dr. Gordon Jones, Al Pedigo, Matt Hinton, Mark Barker, Brenda Paul, Matt Hinton, Dr. Kirk Pomper (designee for KSU Interim President Dr. Ronald Johnson), Wayne Hunt, Suzanne Cecil White, and Fritz Giesecke.

Absent Members: Tom McKee and Michael Peterson.

Notification of Media

Commissioner Quarles received verification from Hannah Sharp-Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Commissioner Quarles welcomed everyone to the KADB meeting. Board members and guests participated in person.

Approval of Minutes

Commissioner Quarles entertained a motion to approve the minutes of the January 20, 2023, board meeting.

Dr. Jones moved to approve the minutes, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the January board meeting. Mr. Lacefield referenced the upcoming 2023 CAIP Administrator Trainings and Conservation Area Meetings for the year. Lastly,

Mr. Lacefield lastly referenced the Kentucky Department of Agriculture Media Advisory in regard to large animal vet shortage.

Deputy Executive Director's Report

Commissioner Quarles called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of January 31, 2023.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of January 31, 2023.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of January 31, 2023.

Mr. Giesecke moved to approve the Financial Report, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Program Evaluation Committee

Commissioner Quarles called on Matt Hinton to give the KADB Program Evaluation Committee report.

Mr. Hinton moved to accept the committee report, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB On-Farm Energy Committee

Commissioner Quarles called on Chelsea Smither to give the KADB On-Farm Energy Committee report.

Mr. Pedigo moved to accept the committee report, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

Project Time Extensions

Mr. McCloskey referenced (1) project requesting a time extension (on File).

Staff recommended approval of one time extension request.

Ms. Paul moved to approve the staff recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

2023 Meat Processing Project Guidelines and Food Safety and Efficiency Incentives Program Guidelines

Commissioner Quarles called on Martin Williams to present a memorandum (*on file*) regarding revisions to the Meat Processors Project Guidelines and the Food Safety & Efficiency Incentives Program. . The Meat Processing Expansion Committee recommends approving the highlighted changes to the Meat Processors Project Guidelines and the Food Safety & Efficiency Incentives Program.

Mr. Hunt moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced three (3) new applications for referral.

Mr. Hinton moved to refer the submitted applications to the appropriate committees;
Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Commissioner Quarles called on Sarah Bryant to present the programs recommended for approval.

Ms. Bryant referenced four (4) County Agricultural Investment Program (CAIP) applications totaling \$341,072; one (1) Deceased Farm Animal Removal (DAR) totaling \$15,000; one (1) Next Generation Farmer (NextGen) totaling \$37,500; three (3) Youth Ag Incentives Program totaling: \$31,500: The total program funding is \$425,072.00.

Staff recommended approval of these applications.

Ms. White moved to approve all programs meeting state guidelines, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Commissioner Quarles called on Ms. Bryant to present the requested program amendments.

Ms. Bryant referenced one (1) county request for additional funds for existing YAIP totaling \$15,000 (Wayne County).

Staff recommended approval of these amendments.

Ms. Paul to approve staff recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

On-Farm Energy Efficiency Incentives Program Recommendations for Funding

Commissioner Quarles called on Ms. Smither to present requests for On-Farm Energy Efficiency Incentives Program funds.

Ms. Smither referenced four (4) On-Farm Energy Program applications totaling \$36,639 in State Funds: Graves (\$10,150), Adair (\$6,189), Jessamine (\$10,150), and Bell (\$10,150) counties.

Mr. Foree moved to approve the energy projects as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects

Commissioner Quarles called on Mr. Williams, Ms. Smither and Jesslyn Watson to present the following projects.

A2022-0236 Metcalfe County 4-H Council, Incorporated

Ms. Smither referenced the above application requesting \$1,500 in Metcalfe County funds to purchase 25 hams for Metcalfe County 4-H members.

The Red Application Review Committee recommends funding the applicant in the amount of \$1,500 in Metcalfe County funds, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Dr. Stephenson Abstained.

A2022-0237 Blackacre Conservancy, Inc

Ms. Smither referenced the above application requesting \$2,785 in Jefferson County funds to build a 32'x48' hoop barn for hay and equipment storage.

The Red Application Review Committee recommends funding the applicant's request of \$2,785 in Jefferson County funds; subject to the terms and conditions.

Ms. Paul moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

A2022-0240 Community Farm Alliance, Inc.

Mr. Williams referenced the above application requesting \$678,450 in state funds to continue supporting market and nutrition incentives, increasing access to local food for low-income populations, and leveraging federal funds to support the food and farming systems in Kentucky.

The Red Application Review Committee recommends funding the applicant's request of \$621,717 in state funds; subject to the terms and conditions.

Mr. Hinton moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0014 Alvios Cuban Meats, LLLP

Ms. Smither referenced the above application requesting \$155,403 in state funds to purchase equipment for their new Cuban Meats restaurant in Louisville, KY.

The Red Application Review Committee recommends funding the applicant's request of \$155,403 in state funds; subject to the terms and conditions.

Ms. Paul moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2023-0015 Daviess County Cattleman's Association

Ms. Watson referenced the above application requesting \$5,775 in Daviess County funds to purchase a Mobile Beef Promotion Trailer and food preparation equipment.

The Red Application Review Committee recommends funding the Daviess County Cattleman's Association \$5,775 in Daviess County funds to purchase the Mobile Beef Promotion Trailer and cabinetry.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. McCloskey stated three (3) application are pending.

A2022-0235 Adair County Cattlemen's Association, Inc.

A2023-0016 Green Terrace Market

A2022-0163 Rich Earth Grains

No action necessary on pending projects or programs.

Expired/Withdrawn Applications

Mr. McCloskey stated that the time limit for requesting reimbursement expired for one (1) application.

A2020-0200 Moonlight Meat Processing, Inc

Closing Remarks

Commissioner Quarles stated the KADB Red Application Review Committee would meet thirty minutes upon adjournment of the KADB business meeting.

The next KADB meeting will be held at Franklin County Extension Office on March 17, 2023, at 10:00 a.m. (EST).

Adjournment

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 11:27 a.m. (EST).

Mr. Hinton moved to adjourn the February KADB meeting; Mr. Giesecke seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

3-17-23

PRESIDING OFFICER:

Ryan Quarles
Commissioner Ryan Quarles

BOARD SECRETARY:

Hannah Sharp-Johnson
Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of requested Program Amendments is attached as Appendix C.
 4. A detailed list of time extensions is attached as Appendix D.
 5. A copy of the Red Application Review Committee meeting minutes is attached as Appendix E.
 6. A copy of the Kentucky Beef Network Recipient Review Committee meeting minutes is attached as Appendix F.
 7. A copy of the Kentucky Department of Agriculture KY Proud Recipient Review Committee meeting minutes is attached as Appendix G.
 8. A copy of the Kentucky Horticulture Council Recipient Review Committee meeting minutes is attached as Appendix H.

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2023-0020	Kenton County Fiscal Court <i>Farmers Market Pavilion</i>	Kenton	Red
A2023-0021	Bluegrass Land Conservancy, Inc <i>Land Conservancy Trust</i>	Fayette	Red
A2023-0029	Kentucky Department of Agriculture <i>Kentucky Grape & Wine Council Initiatives</i>	Franklin	Red

Programs Recommended for Approval

CAIP			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0017	Campbell County Conservation District	Campbell	\$37,685.00
A2023-0019	Harlan County Soil Conservation District	Harlan *	\$53,387.00
A2023-0022	Ohio County Cattlemen's Association, Inc.	Ohio	\$130,000.00
A2023-0025	Washington County Conservation District	Washington	\$120,000.00
			\$341,072.00
Deceased Farm Animal Removal (DAR)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0027	Shelby County Fiscal Court	Shelby	\$15,000.00
			\$15,000.00
Next Generation Farmer (NextGen)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0026	Washington County Conservation District	Washington	\$37,500.00
			\$37,500.00
Youth Ag Incentives Program (Youth)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2023-0018	Harlan County Soil Conservation District	Harlan *	\$2,500.00
A2023-0024	Washington County Conservation District	Washington	\$19,000.00
A2023-0028	Shelby County 4-H Council, Inc	Shelby	\$10,000.00
			\$31,500.00
Total County Funds Recommended for Approval in Programs:			\$425,072.00

*Indicates a portion of the project is funded from the "State Funds To Support to Counties with Limited Allocation initiative."

Requested Program Amendments

App #	A2022-0173 (YAIP)
Applicant Name	Wayne County Agriculture Development Council, Inc.
Original Amount Approved	\$15,000
Execution Date	10/13/2022
Requested Change	<p>The applicant requests an <u>additional</u> \$15,000 in Wayne County funds for the <i>YAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number.</p> <p>The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$30,000.</p> <p>Recommend Approval</p>

APPENDIX D:

Requested Time Extensions

App#	A2020-0142
Applicant Name	Central KY Custom Meats
Amount Approved	\$225,000 State Funds
Execution Date	09/29/2020
Requested Change	The applicant is requesting a 3-month time extension to complete the project due to some delays in receiving materials. \$198,343 in State funds have been disbursed this far. The new deadline will be March 29th, 2023.
	Staff Recommends Approval

APPENDIX E: Red Application Review Committee Minutes

Meeting Date:	2/17/2023
Meeting Location:	Kentucky Exposition Center
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Suzanne Cecil White, Kirk Pomper, Mark Barker, Brenda Paul, Travis Mayo and Keith Rogers KOAP Staff: Bill McCloskey, Brian Lacefield, Martin Williams, Brian Murphy, Hannah Johnson, Jesslyn Watson, Chelsea Smither, Sarah Bryant, and Diana Carrier
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	12:15 pm EST
Meeting Adjourned:	2:20 pm EST

Agenda Items:

1. A2022-0235 Adair County Cattlemen’s Association, Inc.
 - a) After the applicant presented additional requested information, the committee voted to recommend funding the applicant \$16,000 in Adair County funds for a Youth-Cost Share Project. Mark Barker made the motion and Suzanne Cecil White seconded. The motion passed unanimously.

2. A2023-0016 Green Terrace Market
 - a) The committee unanimously recommended funding the applicant \$33,050 in Daviess County funds for the purchase of Farm Product Retail Refrigeration Equipment.

3. A2023-0020 Kenton County Fiscal Court
 - a) The committee unanimously recommended approving the applicant up to a combined \$250,000 in both Kenton County and state funds to build a farmer’s market pavilion.

4. A2023-0021 Bluegrass Land Conservancy
 - a) The committee unanimously recommended pending the application to receive input from the Woodford County Agricultural Development Council. This project would have a large investment in Woodford County, however, no county funds have been requested at this time. The applicant is requesting \$400,950 in state funds to cover external costs of closing conservation easements on farmland.

5. A2023-0029 Kentucky Department of Agriculture
 - a) The committee unanimously recommended funding the applicant \$210,000 in state funds over a two-year period for the Kentucky Grape & Wine Council Initiatives.

APPENDIX E: Red Application Review Committee Minutes

Agenda Items:
6. Adjournment
a) Committee adjourns after reviewing all applications.

APPENDIX F: Kentucky Beef Network Recipient Review Committee Meeting Minutes

Meeting Date:	March 1, 2023
Meeting Location:	KOAP <i>via</i> Zoom Meeting ID: 823 8218 8153
Committee Chair:	Bill McCloskey
Attendees:	Committee: Matt Hinton, Tom McKee, Brenda Paul, and Al Pedigo KOAP: Bill McCloskey, Sarah Bryant, Diana Carrier, Brian Murphy, Nick Van Over, and Jesslyn Watson KBN: Becky Thompson, Dan Miller, Amy White, and Allan Bryant UK: Dr. Katie VanValin, Dr. Les Anderson, Dr. Darh Bullock, Dr. Jeffery Lehmkuhler, and Dr. Chris Teutsch
Minutes Issued By:	Sarah Bryant
Meeting Call to Order:	9:05 a.m. EST
Meeting Adjourned:	10:18 a.m. EST
Agenda Items:	
<p>I. Bill McCloskey called the meeting to order.</p> <p>II. Benchmarks, Goals, & Objectives – Progress Update</p> <p>a. Mrs. Becky Thompson introduced the Kentucky Beef Network’s (KBN) UK partners in the meeting and called on Dr. Katie VanValin to give an update on the Pre-and Post-Weaning Value Added Programs.</p> <p>b. The Committee reviewed the progress KBN has made in all program areas.</p> <p>c. UK and KBN staff gave an update for each program since the last report.</p> <p>III. Fiscal Information – Update</p> <p>a. Mrs. Thompson gave the Committee an update on the budget and some opportunities that KBN is wanting to expand into.</p> <p>IV. Discussion</p> <p>a. The Committee requested that the October 25, 2023, KBN Recipient Review Committee meeting take place at the Eden Shale Farm with a tour and to invite the entire KADB to attend.</p> <p>The meeting was adjourned by acclamation.</p>	
Next Meeting: Wednesday, June 21, 2023, at 9:00 a.m. EDT via Zoom	

APPENDIX G: KDA Recipient Review Committee Minutes

Meeting Date:	February 22, 2023
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Chelsea Smither
Attendees:	Members: Sarah Butler, Wayne Hunt, Suzanne Cecil White, and Michael Peterson. KDA Staff: Melanie McPartlin, Ally Jones, Tyler Madison, David Morris, and Chad Smith. KOAP Staff: Bill McCloskey, Brian Murphy, Diana Carrier, Brian Lacefield, Chelsea Smither, Jesslyn Watson.
Minutes Issued By:	Chelsea Smither
Meeting Call to Order:	9:13 AM EST
Meeting Adjourned:	10:15 AM EST
Agenda Items:	
<ol style="list-style-type: none"> 1. A2020-0250 Grant (Budget) Ms. McPartlin reviewed the five budget categories, highlighted expenditures to date, and encumbrances. 2. A2020-0250 Grant (Benchmarks) Ms. McPartlin provided an update on progress towards the grant's goals/benchmarks for each program area below. <ol style="list-style-type: none"> a. POP <ul style="list-style-type: none"> • 44 applications were approved. • 22 of the 44 applications were first-time grantees. • \$5.76 million in direct farm impact. b. Branding & Advertising <ul style="list-style-type: none"> • 3 sponsorships took place this 3rd Quarter of 2022 and 7 encumbered sponsorships will take place in early 2023. • A KY Proud Girl Scouts patch is in the works. • Multiple University of Kentucky partnerships including products sold at KY Proud Park and an athlete's kitchen using fresh local ingredients. c. Buy Local <ul style="list-style-type: none"> • Registration has grown by 21% throughout 2022, reaching a peak of 143 registrants. • 25 participants met their lifetime limits and several others met their annual limits. • Since January 2022 KY Proud purchases generated via the Buy Local program totaled \$1,845,213. d. LAND <ul style="list-style-type: none"> • Most money was used for spots at conferences. 	

APPENDIX G: KDA Recipient Review Committee Minutes

e. Farm-to-Fork

- There were 12 events in 12 counties during this period.

3. Other:

- a. The next meeting will take place on June 14, 2023, at 9 AM via zoom.
- b. There being no further business, the meeting was adjourned.

APPENDIX H: Kentucky Horticulture Council Recipient Review Committee Meeting Minutes

Meeting Date:	February 23, 2023
Meeting Location:	KOAP <i>via</i> Zoom Meeting ID: 895 1380 0969
Committee Chair:	Dr. Kirk Pomper
Attendees:	Committee: Fritz Giesecke, Dr. Kirk Pomper, and Keith Rogers KOAP: Brian Lacefield, Bill McCloskey, Sarah Bryant, Diana Carrier, Brian Murphy, Chelsea Smither, and Jesslyn Watson KHC: Dr. Cindy Finneseth
Minutes Issued By:	Sarah Bryant
Meeting Call to Order:	9:05 a.m. EST
Meeting Adjourned:	10:34 a.m. EST
Agenda Items:	
<p>I. A2020-0202 Grant</p> <p>a. Dr. Cindy Finneseth gave the Committee an update on the Kentucky Horticulture Council's (KHC) activities, projects and recent events, since the last report.</p>	
<p>II. Fiscal Information – Update</p> <p>a. Dr. Finneseth gave the Committee an update on the budget, staffing, and other funding and opportunities the KHC has received and the programs they're able to continue.</p> <p>b. Dr. Finneseth addressed the Committee's questions about the budget. There is a negative value in the report due to the nature of some of the other grants they receive. Once they receive payment from those grants, the negative value will change.</p>	
<p>III. Benchmarks, Goals & Objectives – Progress Update</p> <p>a. The Committee reviewed the progress the KHC has made in all program areas.</p>	
<p>IV. Discussion</p> <p>a. Dr. Finneseth updated the Committee on the relationship with the Dutch government and their last visit to Kentucky in January.</p> <p>b. Dr. Pomper gave an update about KSU Extension Staff.</p> <p>c. The Committee and Dr. Finneseth discussed the USDA-AMS Local Food Purchase Assistance Cooperative Agreement Program (LFPA) that KDA has applied for.</p>	
<p>The meeting was adjourned by acclamation.</p>	
<p>Next Meeting: Thursday, June 15, 2023, at 9:00 a.m. EDT</p>	

APPENDIX I: Kentucky Dairy Development Council Recipient Review Committee Meeting Minutes

Meeting Date:	March 2, 2023
Meeting Location:	Zoom
Committee Chair:	Dr. Gordon Jones
Attendees:	Committee members: Dr. Gordon Jones, Mark Barker, Dean Nancy Cox, and Tim Hughes. Staff: Jesslyn Watson, Sarah Bryant, Chelsea Smither, Diana Carrier, Brian Murphy, Brian Lacefield, and Bill McCloskey. Guests: H. H. Barlow, Jennifer Hickerson, Tom Hastings, and Freeman Brundidge.
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	9:06 a.m. EST
Meeting Adjourned:	10:00 a.m. EST
Agenda Items:	
<p>1. A2020-0257 Final Triannual Report Bill McCloskey opened discussion for Kentucky Dairy Development Council (KDDC) representatives to explain the budget vs. expenditures for the months of September-December 2022. In operating expenses, KDDC spent over the Kentucky Agricultural Development Funds (KADF) approved budget- pulling from the approved Milk 4.0 Program and Beef on Dairy Program budgets. Jennifer Hickerson and Tom Hastings provided committee members with the systems of how expenses are coded, additional grant money not shown in the triannual report, and raised questions on the A2020-0257 encumbrance report. The committee members discussed the legal agreement's 5% budget allocation and provided KDDC representatives with the following recommendations:</p> <ul style="list-style-type: none"> • Re-code expenses/attach footnotes to accurately depict KADB approved budget categories • Present expenditures to KDDC's board for direction • Include itemized travel expenses in future triannual reports • Hire a third party to conduct an audit <p>2. A2022-0205 Project (2023-2024) KDDC representatives discussed the potential need to request a budget amendment after their next KDDC board meeting on March 23rd.</p> <p>3. Due to time conflicts, an additional KDDC Recipient Review Committee was scheduled to April 10th, at 10 a.m. EDT to continue discussions with further information provided by KDDC representatives.</p> <p>The meeting was adjourned by acclamation.</p>	
Next Meeting: Monday, April 10th at 10 a.m. EDT via Zoom	