

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the January 20, 2023, business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
January 20, 2023  
Franklin County Extension Office  
101 Lakeview Ct Frankfort, KY**

**Call to Order**

Commissioner of Agriculture Ryan Quarles presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:22 a.m. (EST).

**Roll Call**

The following members were present: Commissioner of Agriculture Ryan Quarles, Travis Mayo (designee for Governor Andy Beshear), Sarah Butler (designee for Secretary Jeff Noel), Dean Nancy Cox, Bobby Foree, Dr. Gordon Jones, Al Pedigo, Matt Hinton, Tom McKee, Mark Barker, Brenda Paul, Michael Peterson, Matt Hinton, Dr. Kirk Pomper (designee for KSU Interim President Dr. Ronald Johnson), and Wayne Hunt.

Absent Members: Suzanne Cecil White, and Fritz Giesecke.

**Notification of Media**

Commissioner Quarles received verification from Hannah Sharp-Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Quarles welcomed everyone to the KADB meeting. Board members and guests participated in person.

**Approval of Minutes**

Commissioner Quarles entertained a motion to approve the minutes of the November 18, 2022, board meeting.

Mr. Pedigo moved to approve the minutes, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA).

**Executive Director's Report**

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the December board meeting. Mr. Lacefield referenced the upcoming 2023 CAIP trainings for the year. Mr. Lacefield lastly recognized board members for their recent awards and recognition.

**Deputy Executive Director's Report**

Commissioner Quarles called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of December 29, 2022.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of December 29, 2022.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of December 31, 2022.

Mr. Pedigo moved to approve the Financial Report, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB Meat Processing Expansion Committee**

Commissioner Quarles called on Wayne Hunt to give the KADB Meat Processing Expansion Committee report.

Mr. Hunt moved to accept the committee report, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB Compliance Committee**

Commissioner Quarles called on Brian Murphy to give the KADB Compliance Committee report. Mr. Murphy presented a memorandum (*on file*) regarding the University of Kentucky Research Foundation's proposal to enter into a license agreement with a private corporation. The Compliance Committee met and recommended allowing UKRF to move forward with the license agreement.

Dr. Jones moved to accept the committee recommendation, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB On-Farm Water Committee**

Commissioner Quarles called on Al Pedigo to give the KADB On-Farm Committee report.

Mr. Pedigo moved to accept the committee report, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Presentations**

**A2021-0189 Grow Appalachia**

Commissioner Quarles called on Mr. McCloskey to introduce presenter Christopher McKenzie to provide an update on the progress of Grow Appalachia towards its benchmark's goals and objectives.

Mr. Hinton moved to approve the report and release second year funds; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Commissioner Quarles abstained.

**Memo Action Items**

**Project Time Extensions**

Mr. McCloskey referenced (4) projects requesting a time extension (on File).

Staff recommended approval of four time extensions request.

Ms. Paul moved to approve the staff recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**New Business**

**New Applications for Referral**

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced seven (7) new applications for referral.

Mr. Barker moved to refer the submitted applications to the appropriate committees; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**Programs Recommended for Approval**

Commissioner Quarles called on Ms. Bryant to present the programs recommended for approval.

Ms. Bryant referenced ten (10) County Agricultural Investment Program (CAIP) applications totaling \$1,842,133; one (1) Next Generation Farmer (NextGen) totaling \$29,400; two (2) Youth Ag Incentives Program totaling: \$41,250: The total program funding is \$1,912,783.00.

Staff recommended approval of these applications.

Ms. Paul moved to approve all programs meeting state guidelines, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

**Requested Program Amendments**

Commissioner Quarles called on Ms. Bryant to present the requested program amendments.

Ms. Bryant referenced six (6) county request for additional funds for existing CAIP totaling \$426,231 (Daviness, Ballard, Carter, Adair, Hancock, and McLean County).

Staff recommended approval of these amendments.

Mr. Hinton to approve staff recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Projects**

Commissioner Quarles called on Mr. Williams and Ms. Watson to present the following projects.

**A2022-00115 Kentucky Cattlemen's Foundation, Inc.**

Mr. Williams referenced the above application requesting \$10,083,333 in state funds to construct an Agriculture Education Center Focused on Fostering collaboration in research, education, and marketing.

The White Application Review Committee recommends funding the applicant for the Agriculture Education Center in the amount of \$7.5 million based on the total project cost of \$15 million for the development and construction of the Center, subject to the terms and conditions.

Mr. Foree spoke to explain that the applicant was considering withdrawing its application. Mr. Mike Bach asked to speak and on behalf of the applicant asked the KADB to vote on the White Application Review Committee's recommendation.

Mr. Pedigo moved to approve the committee recommendation, as presented, Mr. McKee seconded the motion.

After further discussion, Mr. Pedigo moved to enter a 10-minute recess; Dr. Pomper seconded the motion. Motion passed unanimously. Board members entered recess.

10 minutes later, Commissioner Quarles called board members out of recess and back into session. Mr. Pedigo called to bring the previous question to vote.

VOTE: The majority vote was "nays", so the motion failed. Mr. Foree, Dean Cox, and Dr. Kirk Pomper Abstained.

**Mr. Foree assumed chair at 11:50 a.m.**

**A2022-0190 Bluegrass AgTech Development Corp**

Ms. Watson referenced the above application requesting \$1,000,000 in state funds over a two-year period to support the state's innovation and improvement of current agriculture technology on and off the farm.

The Blue Application Review Committee recommends funding the applicant in the amount of \$1,000,000 over a two-year period to support Bluegrass AgTech Development Corp.'s Challenge Programs, subject to the terms and conditions.

Ms. Butler moved to approve the committee recommendation, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

**Commissioner Quarles assumed chair at 12:11 p.m.**

**Expired/Withdrawn Applications**

Mr. McCloskey stated that the time limit for requesting reimbursement expired for one (1) application.

A2021-0018 Lisa Freeman d/b/a Freeman's Catering and Meat Processing

**Pending Applications**

Mr. McCloskey stated one (1) application are pending.

A2022-0163 Rich Earth Grains, LLC

No action necessary on pending projects or programs.

**Closing Remarks**

Commissioner Quarles stated the KADB Red Application Review Committee would meet thirty minutes upon adjournment of the KADB business meeting.

The next KADB meeting will be held at National Farm Machinery Show on February 17, 2023, at 10:00 a.m. (EST).

**Adjournment**

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 12:15 p.m. (EST).

Mr. Hinton moved to adjourn the December KADB meeting; Mr. Barker seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE: 2-17-2023

PRESIDING OFFICER:   
Commissioner Ryan Quarles

BOARD SECRETARY:   
Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
  2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
  3. A detailed list of requested Program Amendments is attached as Appendix C.
  4. A detailed list of time extensions is attached as Appendix D.
  5. A copy of the Red Application Review Committee meeting minutes is attached as Appendix E.
  6. A copy of the KADB Meat Processing Expansion Committee meeting minutes is attached as Appendix F.
  7. A copy of the KADB Compliance Committee meeting minutes is attached as Appendix G.
  8. A copy of the KADB On-Farm Water Committee meeting minutes is attached as Appendix H.
  9. A copy of the Blue Application Review Committee meeting minutes is attached as Appendix I.
  10. A copy of the KADB Program Evaluation Committee meeting minutes is attached as Appendix J.

**New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2022-0235	Adair County Cattlemen's Association, Inc. <i>Youth Cost-Share Project</i>	Adair	Red
A2022-0236	Metcalfe County 4-H Council, Incorporated <i>Country Ham Project</i>	Metcalfe	Red
A2022-0237	Blackacre Conservancy, Inc <i>Hoop Barn Storage</i>	Jefferson	Red
A2022-0240	Community Farm Alliance, Inc. <i>Farmer's Market Support Project</i>	Madison	Red
A2023-0014	Alvios Cuban Meats, LLLP <i>Restaurant Equipment</i>	Jefferson	Red
A2023-0015	Daviess County Cattleman's Association <i>Mobile Beef Promotion Trailer</i>	Daviess	Red
A2023-0016	Green Terrace Market (John Harralson) <i>Farm Product Retail Refrigeration Equipment</i>	Daviess	Red

**Programs Recommended for Approval**

<b>CAIP</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2023-0001	Pulaski County Conservation District	Pulaski	\$200,000.00
A2023-0002	Bracken County Soil Conservation District	Bracken	\$312,375.00
A2023-0005	Green County Cattlemen's Association, Inc.	Green	\$300,000.00
A2023-0007	Fayette County Conservation District	Fayette	\$225,000.00
A2023-0008	Lewis County Conservation District	Lewis	\$244,004.00
A2023-0009	Knott County Conservation District	Knott*	\$25,000.00
A2023-0010	Simpson County Conservation District	Simpson	\$97,854.00
A2023-0011	Whitley County Cattlemen's Association, Inc.	Whitley	\$57,900.00
A2023-0012	Breckinridge County Conservation District	Breckinridge	\$300,000.00
A2023-0013	Estill County Conservation District	Estill	\$80,000.00
			<b>\$1,842,133.00</b>

<b>Next Generation Farmer (NextGen)</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2023-0003	Bracken County Soil Conservation District	Bracken	\$29,400.00
			<b>\$29,400.00</b>

<b>Youth Ag Incentives Program (Youth)</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2023-0004	Bracken County Soil Conservation District	Bracken	\$26,250.00
A2023-0006	Carroll County Conservation District	Carroll	\$15,000.00
			<b>\$41,250.00</b>

**Total County Funds Recommended for Approval in Programs: \$1,912,783.00**

\*Indicates a portion of the project is funded from the "State Funds To Support to Counties with Limited Allocation initiative."

## Requested Program Amendments

<b>App #</b>	<b>A2022-0047</b>
<b>Applicant Name</b>	<b>Green River Beef Improvement Group, Inc. (Daviness County)</b>
<b>Original Amount Approved</b>	<b>\$50,000</b>
<b>Execution Date</b>	<b>10/05/2022</b>
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$145,810 in Daviness County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$195,810.</p> <p><b>Recommend Approval</b></p>

<b>App #</b>	<b>A2022-0068</b>
<b>Applicant Name</b>	<b>Ballard County Agricultural Development Fund, LLC</b>
<b>Original Amount Approved</b>	<b>\$325,000</b>
<b>Execution Date</b>	<b>06/29/2022</b>
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$86,000 in Ballard County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$411,000.</p> <p><b>Recommend Approval</b></p>

<b>App #</b>	<b>A2022-0096</b>
<b>Applicant Name</b>	<b>Carter County Conservation District</b>
<b>Original Amount Approved</b>	<b>\$145,000</b>
<b>Execution Date</b>	<b>08/01/2022</b>
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$28,776 in Carter County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$173,776.</p> <p><b>Recommend Approval</b></p>



## Requested Program Amendments

<b>App #</b>	<b>A2022-0112</b>
<b>Applicant Name</b>	<b>Adair County Cattlemen’s Association, Inc.</b>
<b>Original Amount Approved</b>	<b>\$190,000</b>
<b>Execution Date</b>	<b>07/25/2022</b>
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$110,000 in Adair County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$300,000.</p> <p><b>Recommend Approval</b></p>
<b>App #</b>	<b>A2022-0125</b>
<b>Applicant Name</b>	<b>Hancock County Conservation District</b>
<b>Original Amount Approved</b>	<b>\$130,160</b>
<b>Execution Date</b>	<b>Awaiting Signature</b>
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$4,634 in Hancock County funds and to increase the maximum producer limit to \$2,500 for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$134,794.</p> <p><b>Recommend Approval</b></p>
<b>App #</b>	<b>A2022-0126</b>
<b>Applicant Name</b>	<b>Green River Beef Improvement Group, Inc. (McLean County)</b>
<b>Original Amount Approved</b>	<b>\$40,000</b>
<b>Execution Date</b>	<b>10/05/2022</b>
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$51,011 in McLean County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$91,011.</p> <p><b>Recommend Approval</b></p>

## APPENDIX D: Requested Time Extensions

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**App#** A2021-0040  
**Applicant Name** Western Kentucky University  
**Amount Approved** \$227,896 State Funds  
**Execution Date** 07/07/2021  
**Requested Change** The applicant is requesting a 6-month time extension to complete the project due to some new grant funding received for the project to help advance other aspects of the project and to finish current pieces of the project.  
  
\$189,481 in State funds have been disbursed this far.  
The new deadline will be July 7th, 2023.

**Staff Recommends Approval**

**App#** A2021-0104  
**Applicant Name** Kentucky Fresh Harvest  
**Amount Approved** \$100,000 State Funds  
**Execution Date** 07/09/2021  
**Requested Change** The applicant is requesting a 6-month time extension to complete the project due to unfavorable weather conditions and supply chain delays.  
  
\$23,266 in State funds have been disbursed this far.  
The new deadline will be July 9th, 2023.

**Staff Recommends Approval**

**App#** A2020-0258  
**Applicant Name** Hometown Butcher  
**Amount Approved** \$250,000 State Funds  
**Execution Date** 01/05/2021  
**Requested Change** The applicant is requesting a 6-month time extension to complete the project due to delays in renovation of the building.  
  
\$159,442 in State funds have been disbursed this far.  
The new deadline will be July 5th, 2023.

**Staff Recommends Approval**

**APPENDIX D: Requested Time Extensions**

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<b>App#</b>	<b>A2020-0251</b>
<b>Applicant Name</b>	<b>Kentucky Horticulture Council</b>
<b>Amount Approved</b>	\$500,000 State Funds
<b>Execution Date</b>	01/26/2021
<b>Requested Change</b>	The applicant is requesting a 6-month time extension to complete the project due to delays caused by limited extension faculty time, issues securing sound contacts with cooperating institutions, and difficulty establishing some of the research components.  \$500,000 in State funds have been disbursed this far. The new deadline will be December 31st, 2023.
	<b>Staff Recommends Approval</b>

## APPENDIX E: Red Application Review Committee Minutes

<b>Meeting Date:</b>	1/20/2023
<b>Meeting Location:</b>	Franklin County Extension Office
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Kirk Pomper, Mark Barker, Brenda Paul, Travis Mayo and Keith Rogers KOAP Staff: Bill McCloskey, Brian Lacefield, Martin Williams, Brian Murphy, Hannah Johnson, Jesslyn Watson, Chelsea Smither, and Diana Carrier
<b>Minutes Issued By:</b>	Martin Williams
<b>Meeting Call to Order:</b>	1:35 pm EDT
<b>Meeting Adjourned:</b>	3:20 pm EDT

### Agenda Items:

1. A2022-0235      Adair County Cattlemen's Association, Inc.  
 a) The committee requested the Applicant to return at the next meeting with adjusted guidelines to either be more similar to YAIP guidelines or to make the combination of the youth cost-share and CAIP to be exclusive to one individual per household. Committee unanimously recommended pending the application while additional information is gathered.
  
2. A2022-0236      Metcalfe County 4-H Council, Inc.  
 a) The committee unanimously recommended approving the applicant for \$1,500 in Metcalfe County funds for the country ham project.
  
3. A2022-0237      Blackacre Conservancy, Inc.  
 a) The committee unanimously recommended approving the applicant for \$2,785 in Jefferson County funds for a hoop barn storage project.
  
4. A2022-0240      Community Farm Alliance, Inc.  
 a) The committee recommended funding the applicant for \$303,248 in state funds for Year 1 and \$318,469 for Year 2 in state funds. Year 2 funding will be contingent upon whether CFA receives GusNIP funding. If GusNIP funding is not received, CFA may submit a budget amendment by November of 2023 for \$56,731 to fund the salary for the KDD Director position normally supported through GusNIP. Committee unanimously recommended approval.
  
5. A2023-0014      Alvio's Cuban Meats, LLLP  
 a) The committee unanimously recommended funding the applicant \$155,403 in state funds for meat processing equipment.

## **APPENDIX E: Red Application Review Committee Minutes**

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### **Agenda Items:**

6. A2023-0015     Daviess County Cattleman's Association  
a) The committee unanimously recommended funding the applicant \$5,775 in Daviess County funds for a mobile beef promotion trailer.
7. A2023-0016     Green Terrace Market  
a) The committee unanimously recommended pending the application, so the applicant could provide the following pieces of information:
- written 5-year property lease
  - finalized business plan with a 3-year cash flow
8. Adjournment  
a) Committee adjourns after reviewing all applications.

## APPENDIX F : Meat Processing Expansion Committee Minutes

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<b>Meeting Date:</b>	1/10/2023
<b>Meeting Location:</b>	Zoom
<b>Meeting Chair:</b>	Wayne Hunt
<b>Attendees:</b>	Committee Members: Wayne Hunt, Al Pedigo, Bobby Foree, Dr. Gordon Jones, and Keith Rogers KOAP Staff: Bill McCloskey, Brian Lacefield, Martin Williams, Brian Murphy, Hannah Johnson, Jesslyn Watson and Tim Hughes KCARD: Brent Lackey
<b>Minutes Issued By:</b>	Martin Williams
<b>Meeting Call to Order:</b>	9:01 am EST
<b>Meeting Adjourned:</b>	10:49 am EST

### Agenda Items:

1. Workforce Development Training: Mrs Allison Porteus with the Kentucky Association of Meat Processors provides an overview of the need for this sort of training followed by discussion from committee members as listed below:

- a) Mrs. Porteus discusses a meat cutting school in Minnesota that she thinks would be beneficial to processors in Kentucky.
- b) Dr. Gregg Rentfrow, with the University of Kentucky, expressed he has been training meat cutters for 35 years, but most of his programs are weekend workshops. Mrs. Porteus is discussing a 16 week course structure however.
- c) Mr. Bobby Foree mentions how he feels some of the training goals mentioned by Mrs. Porteus are being worked towards through discussion with the Kentucky Cattlemen's Foundation's Agriculture Education Center project.
- d) Mr. Keith Rogers asked Mrs. Porteus how the committee can help in the future.
  - Mrs. Porteus said we need to get people interested in this training and that meat processors may even sponsor students to participate.
  - Mr. Al Pedigo commented that current wage rates don't seem to be enough to hire certified processors.
  - Mrs. Porteus added that wage rates are very dependent on location and the amount of competition for labor.

2. Moonlight Meat Processing, Inc.: Mr. Martin Williams gave an overview of the response Moonlight submitted to the RDP Consulting summary and explained to committee members the time extension request Moonlight had submitted for their two projects.

- a) Dr. Gordon Jones moved to deny the time extension request, seconded by Mr. Rogers. Motion passed unanimously.
- b) Committee members expressed that Moonlight was welcome to reapply, if they still desired to make renovations to their facility.

## **APPENDIX F : Meat Processing Expansion Committee Minutes**

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### **Agenda Items:**

3. Meat Processing Guidelines: Mr. Williams discussed two questions regarding guidelines with committee members and received the following feedback:

a) **Are custom processing facilities eligible for county agricultural development funds?**

- Mr. Rogers moved to not allow custom processing facilities to be eligible for county funds under the Meat Processing guidelines, Dr. Jones seconded the motion. Motion passed unanimously.

b) **Is equipment eligible as part of renovations for USDA facilities?**

- Dr. Jones moved to not exclude equipment as an eligible item under the Meat Processing guidelines, Mr. Foree seconded the motion. Motion passed unanimously.

4. Next Meeting Date: TBD

5. Adjournment

## APPENDIX G: On-Farm Water Management Committee Meeting Minutes

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<b>Meeting Date:</b>	1/18/2023
<b>Meeting Location:</b>	Zoom
<b>Meeting Chair:</b>	Martin Williams
<b>Attendees:</b>	Committee Members: Fritz Gieseke, Kevin Jeffries, Eddie Melton, Al Pedigo, and John Dix KOAP Staff: Martin Williams, Bill McCloskey, Brian Murphy, Diana Carrier, and Brian Lacefield
<b>Minutes Issued By:</b>	Martin Williams
<b>Meeting Call to Order:</b>	9:00 a.m.
<b>Meeting Adjourned:</b>	9:26 a.m.

**Agenda Items:**

1. Kentucky Horticulture Council- Small Scale Grants
  - a.) Dr. Cindy Finneseth with the Kentucky Horticulture Council was unable to attend, so Mr. Martin Williams reviewed procedures for how the Small Scale Grant program would work moving forward.
  
2. RDD & PIP Presentations
  - a.) Committee members reviewed a list of paid out RDD & PIP projects and set a date to hear those projects present about their current outreach and education programs. They will hear from those projects at their next meeting on March 28<sup>th</sup> in Frankfort.
  
3. Adjournment



## APPENDIX H: On-Farm Energy Committee Meeting Minutes

<b>Meeting Date:</b>	January 26, 2023
<b>Meeting Location:</b>	Zoom Meeting
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Michael Montross, Scott Maas, and Alan Goble Absent: Sarah Butler KOAP Staff: Brian Lacefield, Bill McCloskey, Chelsea Smither, and Brian Murphy Advisory: Doug Overhults, Josh Bills, and Rachel Norton
<b>Minutes Issued By:</b>	Chelsea Smither
<b>Meeting Call to Order:</b>	9:00 a.m.
<b>Meeting Adjourned:</b>	9:45 a.m.
<b>Agenda Items:</b>	
<p>I. Bill McCloskey called the meeting to order and stated that 4 applications are on the agenda for discussion.</p> <ol style="list-style-type: none"> <li>1. A2022-0238     Mark Tanaka Committee unanimously recommends funding the request of \$10,150 in state funds for installing solar panels for a poultry operation.</li> <li>2. A2022-0239     Mountainside Farm, LLC Committee unanimously recommends funding the request of \$10,150 in state funds for installing a solar panel system for a horticulture operation.</li> <li>3. A2022-0227     Deer Creek Farms &amp; Electrical, Inc. Committee unanimously recommends funding the request of \$10,150 in state funds for installing heaters for a poultry operation.</li> <li>4. A2022-0234     Compton Dairy Committee unanimously recommends funding the request of \$6,189 in state funds for upgrading a robotic milker air compressor for a dairy operation.</li> </ol> <p>II. With no further discussion, the meeting was adjourned.</p> <p>Next meeting: May 25, 2023 at 9:00 a.m. via Zoom</p>	

## APPENDIX I: Blue Application Review Committee Minutes

<b>Meeting Date:</b>	1/5/2023
<b>Meeting Location:</b>	Zoom Meeting
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Michael Peterson, Sarah Butler, Al Pedigo, and Wayne Hunt. KOAP Staff: Bill McCloskey, Brian Lacefield, Brian Murphy, and Jesslyn Watson.
<b>Minutes Issued By:</b>	Jesslyn Watson
<b>Meeting Call to Order:</b>	9:02 am EST
<b>Meeting Adjourned:</b>	9:46 am EST

<b>Agenda Items:</b>	
1. A2022-0190	<p>Bluegrass AgTech Development Corp</p> <p>a) The Committee and KOAP staff met via Zoom to create terms &amp; conditions for the applicant's \$1,000,000 request prior to the Kentucky Agricultural Development Board (KADB) meeting scheduled on January 20<sup>th</sup>, 2023.</p> <p>b) After discussion, the Committee agreed upon set terms &amp; conditions (see attached) to be voted upon by the KADB with the Committee's recommendation of approval.</p> <p>c) Mr. Wayne Hunt made the motion; Mrs. Sarah Butler seconded the motion. Motion passed unanimously.</p> <p>Adjournment.</p>

## Terms & Conditions

1. Funds of \$500,000 for 2023 shall be available upon the execution of the Legal Agreement in the form of a grant.
2. The Recipient shall submit progress reports and measurable outcomes every six months for five years.
3. Funds of \$500,000 for 2024 shall be contingent upon the Recipient meeting reporting requirements and achieving 2023 expected benchmarks and measurable outcomes. Funds shall expire two years from the execution of the Legal Agreement. Unencumbered funds, as of December 31, 2024, shall be returned no later than February 28, 2025. Encumbered funds must be expended by June 30, 2025, or immediately returned.
4. The Recipient shall meet with the Blue Application Review Committee and/or Kentucky Agricultural Development Board (KADB) as requested, to report on the progress of the project.
5. Periodic reporting on the activities and progress towards benchmarks shall be on a biyearly schedule. Reports are due on the following dates: July 15, 2023 (covering Jan. – June) January 15, 2024 (covering July – Dec.) July 15, 2024 (covering Jan. – June) January 15, 2025 (covering July-Dec.) July 15, 2025 (covering Jan. – June) January 15, 2026 (covering July-Dec.) July 15, 2026 (covering Jan. – June) January 15, 2027 (covering July – Dec.) July 15, 2027 (covering Jan. – June) January 15, 2028 (covering July-Dec.)
6. The Recipient shall comply with the Acknowledgement of Funding Source requirements contained in the Legal Agreement.
7. The Recipient shall operate and administer community engagement programs to develop a commercialization culture between and among all of the Commonwealth's relevant organizations or institutions.
8. The Kentucky Agricultural Development Funds (KADF) will be committed to the Recipient's Challenge Programs. The KADF committed to the Challenge Programs will not exceed more than 50% of each project, which must be located in Kentucky.

# APPENDIX J: KADB Program Evaluation Committee Meeting Minutes

<b>Meeting Date:</b>	February 7, 2023
<b>Meeting Location:</b>	KOAP via Zoom Meeting ID: 885 3953 8462
<b>Meeting Chair:</b>	Brian Lacefield
<b>Attendees:</b>	Committee: Matthew Hinton, Dr. Gordon Jones, Michael Peterson, and Keith Rogers KOAP Staff: Brian Lacefield, Bill McCloskey, and Sarah Bryant Guests: Dr. Darrh Bullock Media: Emily Shepherd, Mayfield Messenger
<b>Minutes Issued By:</b>	Sarah Bryant
<b>Meeting Call to Order:</b>	2:01 p.m. EST
<b>Meeting Adjourned:</b>	3:23 p.m. EST
<b>Agenda Items:</b>	
<p><b>I. Update on Online Beef Assessment Tool/Beef System Analyzer</b></p> <ul style="list-style-type: none"> <li>a. Dr. Darrh Bullock gave background on the Beef System Analyzer and showed the Committee the software/program. Dr. Bullock stated that the software is complete, but UKY Extension Specialists are still uploading content. They hope to fully release the program this summer.</li> <li>b. The Committee discussed its potential implementation in CAIP, but the program would not be ready for at least two years.</li> <li>c. Dr. Bullock asked the Committee about potentially expanding the program. They suggested he put together a wish list to present before making a formal request.</li> </ul> <p><b>II. County Programs Discussion</b></p> <ul style="list-style-type: none"> <li>a. The Committee discussed implementing a tiered system in CAIP by ranking each item in the Investment Area with a 75%, 50%, or 25% cost-share reimbursement. They discussed sun-setting or removing items from the program that are consumable and/or operating expenses.</li> <li>b. The Committee requested Staff to put together their recommendation for the Investment Areas and meet in-person in June to discuss.</li> </ul>	
The meeting was adjourned by acclamation.	
<b>Next Meeting: April TBD</b>	