

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the November 18, 2022 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
November 18, 2022  
Pulaski County Farmers Market  
401 E. Mt. Vernon St, Somerset, KY**

**Call to Order**

Commissioner of Agriculture Ryan Quarles presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:29 a.m. (EST).

**Roll Call**

The following members were present: Commissioner of Agriculture Ryan Quarles, Travis Mayo (designee for Governor Andy Beshear), Dean Nancy Cox, Bobby Foree, Sarah Butler (designee for Secretary Larry Hayes), Fritz Giesecke, Dr. Gordon Jones, Al Pedigo, Matt Hinton, Wayne Hunt, Mark Barker, Brenda Paul, Suzanne Cecil White, Michael Peterson, Matt Hinton, and Joni Nelson (designee for KSU Interim President Dr. Ronald Johnson).

Absent Members: Tom McKee.

**Notification of Media**

Commissioner Quarles received verification from Hannah Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Quarles welcomed everyone to the KADB meeting. Board members and guests participated in person.

**Approval of Minutes**

Commissioner Quarles entertained a motion to approve the minutes of the October 21, 2022 board meeting.

Mr. Hunt moved to approve the minutes, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA).

**Executive Director's Report**

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the October board meeting. Mr. Lacefield recognized staff and board members for their recent awards and reconditions. Lastly, Mr. Lacefield referenced the Kentucky Office of Agricultural Policy 2022 Annual Report.

**Deputy Executive Director's Report**

Commissioner Quarles called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of November 1, 2022.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of November 4, 2022.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of October 31, 2022.

Mr. Hinton moved to approve the Financial Report, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB Kentucky Dairy Development Council Recipient Review Committee**

Commissioner Quarles called on Dr. Jones to give the KADB Kentucky Dairy Development Council Recipient Review Committee report.

Dr. Jones moved to accept the committee report, as presented, Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB On-Farm Water Management Committee**

Commissioner Quarles called on Mr. Giesecke to give the KADB On-Farm Water Management Committee report.

Mr. Giesecke moved to accept the committee report, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB KY Proud Recipient Review Committee**

Mr. Foree assumed chair at 10:40 a.m.

Mr. Foree called on Ms. Butler to give the KADB KY Proud Recipient Review Committee report. Ms. Butler moved to accept the committee report, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB Kentucky Beef Network Recipient Review Committee**

Commissioner Quarles assumed chair at 10:42 a.m.

Commissioner Quarles called on Ms. Paul to give the KADB Kentucky Beef Network Recipient Review Committee report.

Ms. Paul moved to accept the committee report, as presented, Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB Compliance Committee**

Commissioner Quarles called on Mr. Barker to give the KADB Compliance Committee report.

Mr. Barker moved to accept the committee report, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**Presentations**

**Kentucky Beef Network**

Commissioner Quarles called on Mr. McCloskey to introduce presenter Becky Thompson to provide an update on the progress of the Kentucky Beef Network towards its benchmark's goals and objectives.

**Kentucky Center for Agriculture and Rural Development**

Commissioner Quarles called on Mr. McCloskey to introduce presenter Aleta Botts and Brent Lackey to provide an update on Kentucky Center for Agriculture and Rural Development.

**2023 KADB Policy & Guideline Revisions Final Authorizations**

Commissioner Quarles called on Mr. McCloskey to introduce presenters Sarah Bryant, Nick Van Over, and Martin Williams to present the 2023 KADB Policy & Guidelines Revisions for approval.

General Policy

Mr. Hinton moved to reauthorize the State Support to Limited Allocation Counties Initiative for 2023 and 2024 as presented; Dean Cox seconded the motion

VOTE: Motion passed; Unanimous.

Food Safety and Efficiency Incentives Program

Ms. Paul moved to reauthorize the program guidelines for 2023 with no revisions; Ms. Butler seconded the motion.

VOTE: Motion passed; Unanimous.

Large and Food Animal Veterinary Incentives Program

Mr. Pedigo moved to reauthorize the program for 2023 with no revisions; Mr. Hinton seconded the motion.

VOTE: Motion passed; Unanimous.

On-Farm Energy Efficiency Program

Mr. Peterson moved to reauthorize the program for 2023 with one revision; Mr. Hinton seconded the motion.

VOTE: Motion passed; Unanimous.

On-Farm Water Management Program

Mr. Giesecke moved to reauthorize the project guidelines for 2023 with one revision; Mr. Pedigo seconded the motion.

VOTE: Motion passed; Unanimous.

Project Guidelines: Community Garden

Ms. Paul moved to sunset the community Garden guidelines on December 31, 2022; Dr. Jones seconded the motion.

VOTE: Motion passed; Unanimous.

Project Guidelines: Farmers Markets

Mr. Giesecke moved to reauthorize the project guidelines for 2023 with no revisions; Mr. Foree seconded the motion.

VOTE: Motion passed; Unanimous.

Project Guidelines: Meat Processors

Mr. Foree moved to authorize the project guidelines for 2023; Dr. Jones seconded the motion.

VOTE: Motion passed; Unanimous.

Deceased Farm Animal Removal Program (DAR)

Mr. Giesecke moved to reauthorize the program for 2023 with one revision; Mr. Peterson seconded the motion.

VOTE: Motion passed; Unanimous.

Next Generation Farmer Program (NextGen)

Mr. Hunt moved to reauthorize the program for 2023 with no revisions. Mr. Foree seconded the motion.

VOTE: Motion passed; Unanimous.

Shared-Use Equipment Program

Mr. Hunt moved to reauthorize the program for 2023 with no revisions; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

Youth Agricultural Incentives Program (YAIP)

Mr. Pedigo moved to reauthorize the program for 2023 with two revisions; Mr. Hinton seconded the motion.

VOTE: Motion passed; Unanimous.

County Agricultural Investment Program (CAIP) Standard Guidelines & Producer Application

Mr. Barker moved to reauthorize the program for 2023 with six revisions; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

County Agricultural Investment Program (CAIP) Investment Areas

Dr. Jones moved to reauthorize the investment areas with twelve revisions, with revised verbiage. Mr. Pedigo seconded the motion.

VOTE: Motion passed; Unanimous.

Discussion Items

Ms. Paul moved to remove plastic supplies for bale/forage wrappers/baggers and silage bags from the Forage and Grain Improvement Investment Area, Mr. Giesecke seconded the motion

VOTE: Motion passed, Unanimous

**Memo Action Items**

Mr. Foree assumed chair at 11:58 a.m.

**A2020-0197 Kentucky Department of Agriculture Kentucky Grape & Wine Council Initiatives**  
Chelsea Smither presented memorandum (*on file*) regarding the Kentucky Department of Agriculture Kentucky Grape & Wine Council budget reallocation request. The White Application Review Committee met and recommended approving the applicant's budget amendment request.

Mr. Hinton moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion

VOTE: Motion Passed, Unanimous

**A2020-0250 Kentucky Department of Agriculture Kentucky Proud**  
Mr. Williams presented memorandum (*on file*) regarding the Kentucky Department of Agriculture Kentucky Proud budget reallocation request. The Kentucky Department of Agriculture Recipient Review Committee met and recommended approving the applicant's budget amendment request.

Dr. Jones moved to approve the committee recommendation, as presented; Ms. Butler seconded the motion

VOTE: Motion Passed, Unanimous

Commissioner Quarles assumed chair at 12:01 p.m.

**Project Time Extensions**

Mr. McCloskey referenced (2) projects requesting a time extensions (*on File*).

Staff recommended approval of two time extensions request.

Mr. Hunt moved to approve the staff recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed, Unanimous

**New Business**

**New Applications for Referral**

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced two (2) new applications for referral.

Mr. Hinton moved to refer the submitted applications to the appropriate committees; Mr. Barker seconded the motion

VOTE: Motion Passed, Unanimous

**Programs Recommended for Approval**

Commissioner Quarles called on Ms. Bryant to present the programs recommended for approval

Ms. Bryant referenced four (4) County Agricultural Investment Program (CAIP) applications totaling \$969,918; one (1) Next Generation Farmer (NextGen) application totaling \$40,000; two (2) Shared-Use Equipment applications totaling \$39,300; five (5) Youth Ag incentives Program (Youth) applications totaling \$128,250. The total program funding is \$1,177,468.00

Staff recommended approval of these applications.

Dean Cox moved to approve all programs meeting state guidelines, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Projects**

Commissioner Quarles called on Mr. Williams, Ms. Bryant, and Chelsea Smither to present the following projects.

#### **A2022-0115 Kentucky Cattlemen's Foundation, Inc.**

Mr. Williams referenced the above application requesting \$10,083,333 in state funds to construct an Agriculture Education Center focused on fostering collaboration in research, education, and marketing.

The White Application Review Committee recommends funding applicant for the Agriculture Education Center in the amount of \$7.5 million based on the total project cost of \$25 million for the development and construction of the center, subject to the terms and conditions.

Dr. Jones moved to pend the application until the Applicant could supply written responses to the Board's questions. Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Dean Cox Abstained.

#### **A2022-0161 Kentucky Horticulture Council**

Ms. Bryant referenced the above application requesting \$1,848,395 in state funds across two years to expand technical assistance, education, research, and market analysis plus market access for Kentucky's growing horticulture industry.

The Kentucky Horticulture Council Recipient Review Committee recommends funding of \$908,384 in state funds for calendar year 2023 and \$940,011 in state funds for calendar year 2024 for a total allocation of \$1,848,395 in state funds over two year period, subject to the terms and conditions.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Ms. Nelson Abstained.

#### **A2022-0197 Hampton Premier Meats**

Mr. Williams referenced the above application requesting \$3,750 in state funds for funding consultation fees for a GFSI audit, shelf life consultation for ground beef, and consultation on smoked meats.

The Meat Processing Expansion Committee recommends funding the applicant \$3,750 in state funds, subject to the terms and conditions.

Ms. Paul moved to approve the committee recommendation, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Mr. Barker Abstained.

**A2022-0204 Kentucky State Beekeepers Association**

Ms. Smither referenced the above application requesting \$106,000 in state and county funds for part time Program Manager's Salary, travel, promotional, educational materials, financial & accounting support, events, supplies, equipment, and services to the support the Certified Kentucky Honey Program operation.

The Blue Application Review Committee recommends funding the applicant to a sum of \$106,000 in state and county funds, subject to the following terms and conditions.

Dean Cox moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Mr. Foree assumed chair at 12:19 p.m.

**A2022-0208 Kentucky Department of Agriculture**

Ms. Smither referenced the above application requesting \$2,876,000 in state funds for calendar years 2023 and 2024 to fund the Kentucky Proud Program.

The Recipient Review Committee recommends funding the request for \$2,876,000 in state funds for calendar years 2023 and 2024, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Commissioner Quarles assumed chair at 12:20 p.m.

**A2022-0210 Marion County Public Schools**

Ms. Smither referenced the above application requesting \$8,592 in Marion County funds to update the greenhouse at Marion County High School.

The Blue Application Review Committee recommends funding the applicant's request of \$8,592 in Marion County funds, subject to the following terms and conditions.

Mr. Hinton moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Pending Applications**

Mr. McCloskey stated three (3) applications are pending.

A2022-0163 Rich Earth grains, LLC

A2022-0175 J.R. Farms

A2022-0190 Bluegrass AgTech Development Corp

No action necessary on pending projects or programs.

**Expired/Withdrawn Applications**

Mr. McCloskey stated one (1) application was withdrawn.

No action necessary on expired/withdrawn projects or programs.

**Closing Remarks**

Commissioner Quarles stated the KADB Blue Application Review Committee would meet thirty minutes upon adjournment of the KADB business meeting. The KADB Compliance Committee will meet immediately following the Blue Application Review Committee.

The next KADB meeting will be held at the Franklin County Extension Office on December 16, 2022 at 10:00 a.m. (EST).

**Adjournment**

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 12:23 p.m. (EST).

Mr. Hinton moved to adjourn the November KADB meeting; Mr. Hunt seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE: 12-16-2022

PRESIDING OFFICER: *Ryan Quarles*  
Commissioner Ryan Quarles

BOARD SECRETARY: *Hannah Johnson*  
Hannah Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
  2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
  3. A detailed list of time extensions is attached as Appendix C.
  4. A copy of the Blue Application Review Committee meeting minutes is attached as Appendix D
  5. A copy of the Kentucky Dairy Development Council Recipient Review Committee meeting minutes is attached as Appendix E.
  6. A copy of the KADB On-Farm Water Management Committee meeting minutes is attached as Appendix F.
  7. A copy of the Kentucky Department of Agriculture KY Proud Recipient Review Committee meeting minutes is attached as Appendix G.
  8. A copy of the Kentucky Beef Network Recipient Review Committee meeting minutes is attached as Appendix H.
  9. A copy of the KADB Compliance Committee meeting minutes attached as Appendix I.



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**New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2022-0217	Lincoln County Board of Education <i>Greenhouse Project</i>	Lincoln	Blue
A2022-0224	Kentucky Agriculture and Environment in the Classroom, Inc. <i>Ag Education Program and Curriculum Development</i>	_ALL	Blue

### Programs Recommended for Approval

**CAIP**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0212	Fleming County Conservation District	Fleming	\$300,000.00
A2022-0216	Mason County Conservation District	Mason	\$252,000.00
A2022-0218	Robertson County Soil Conservation District	Robertson	\$320,000.00
A2022-0223	Caldwell-Lyon Cattlemen's Association Inc.	Caldwell	\$97,918.00
			<b>\$969,918.00</b>

**Next Generation Farmer (NextGen)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0214	Fleming County Conservation District	Fleming	\$40,000.00
			<b>\$40,000.00</b>

**Shared-Use Equipment Program**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0219	LaRue County Conservation District	LaRue	\$23,625.00
A2022-0221	LaRue County Conservation District	LaRue	\$15,675.00
			<b>\$39,300.00</b>

**Youth Ag Incentives Program (Youth)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0211	Casey County Cooperative Extension Service	Casey	\$36,750.00
A2022-0213	Fleming County Conservation District	Fleming	\$25,000.00
A2022-0215	Mason County Conservation District	Mason	\$26,500.00
A2022-0220	LaRue County Farm Bureau of LaRue County Kentucky	LaRue	\$30,000.00
A2022-0222	Caldwell-Lyon Cattlemen's Association Inc.	Caldwell	\$10,000.00
			<b>\$128,250.00</b>

Total County Funds Recommended for Approval in Programs: **\$1,177,468.00**

**APPENDIX C: Requested Time Extensions**

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<b>App#</b>	<b>A2021-0021</b>
<b>Applicant Name</b>	<b>Ronald P. Halsey</b>
<b>Amount Approved</b>	\$25,492 state funds
<b>Execution Date</b>	11/04/2021
<b>Requested Change</b>	The applicant is requesting a time extension for 6-months to complete the project since several of his eligible investments are delayed. \$2,743 in State funds have been disbursed this far. The new deadline will be May 4 <sup>th</sup> , 2023.
<b>Staff Recommends Approval</b>	

<b>App#</b>	<b>A2021-0015</b>
<b>Applicant Name</b>	<b>Isaac Miller</b>
<b>Amount Approved</b>	\$6,881
<b>Execution Date</b>	05/04/2021
<b>Requested Change</b>	The applicant is requesting a time extension for 6-months to complete the project since he is waiting on addendum to the original agreement. No state funds have been disbursed this far. The new deadline will be May 4 <sup>th</sup> , 2023.
<b>Staff Recommends Approval</b>	

## APPENDIX D: Blue Application Review Committee Minutes

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<b>Meeting Date:</b>	11/18/2022
<b>Meeting Location:</b>	Pulaski County Farmers Market
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Bobby Foree, Sarah Butler, Wayne Hunt, Al Pedigo, and Keith Rogers. KOAP Staff: Bill McCloskey, Brian Lacefield, Martin Williams, Brian Murphy, Nick Van Over, Olivia Randolph, Diana Carrier, Hannah Johnson, Chelsea Smither and Jesslyn Watson.
<b>Minutes Issued By:</b>	Chelsea Smither
<b>Meeting Call to Order:</b>	1:03pm EST
<b>Meeting Adjourned:</b>	1:14 pm EST

<b>Agenda Items:</b>	
1. A2022-0190	Bluegrass AgTech Development Corp a) Committee unanimously approved the applicant's request to pend the application to finalize information.
2. A2022-0217	Lincoln County Board of Education a) Committee recommended approving the applicant's request for \$13,112 in Lincoln County funds. Mrs. Sarah Butler made the motion, Mr. Keith Rogers seconded the motion. Motion passed unanimously.
3. A2022-0224	KY Ag & Environment in the Classroom a) Committee recommended approving the applicant's request for \$151,250 in State funds. Mr. Keith Rogers made the motion, Mr. Al Pedigo seconded the motion. Motion passed unanimously.
4. Adjournment	

## APPENDIX E: Kentucky Dairy Development Council Recipient Review Committee Meeting Minutes

<b>Meeting Date:</b>	November 18, 2022
<b>Meeting Location:</b>	The Center for Rural Development
<b>Committee Chair:</b>	Dr. Gordon Jones
<b>Attendees:</b>	Committee members: Dr. Gordon Jones, Mark Barker, and Dean Nancy Cox KOAP staff: Jesslyn Watson, Brian Murphy, Brian Lacefield, Bill McCloskey, and Martin Williams KDDC staff: H.H. Barlow and Jennifer Hickerson Guest: Dr. James Matthews
<b>Minutes Issued By:</b>	Jesslyn Watson
<b>Meeting Call to Order:</b>	8:06 a.m. EST
<b>Meeting Adjourned:</b>	8:38 a.m. EST
<b>Agenda Items:</b>	
<b>A2022-0205 New Application</b>	
<p><b>I. Discussion of Proposal:</b> H.H. Barlow and Jennifer Hickerson opened discussion in reference to the committee's request for further information pertaining to the list below.</p> <ol style="list-style-type: none"> <li>1. Milk 4.0 Program producer limits and specific program budget categories to be included in the next financial report,</li> <li>2. total grant money received by KDDC,</li> <li>3. and the travel expenses between KDDC staff and KDDC board members.</li> </ol> <p>The committee requested that KDDC provide details on the number of producers, amount of funds awarded to each, and the programs each producer participates in to allow more in-depth evaluation in future triannual reports.</p>	
<p><b>II. Project Proposal Recommendation</b> Dean Nancy Cox made a motion to recommend the funding of \$945,780 for calendar year 2023 and \$945,780 for calendar year 2024 for a total allocation of 1,891,560 in state funds. Dr. Gordon Jones seconded the motion. The committee unanimously voted to recommend funding the applicant's request.</p>	
<p><b>III. Other:</b> KDDC staff and committee discussed the potential of a dairy checkoff program to provide KDDC with additional funds to use in future programs.</p> <p>Future KDDC RRC 2023 meeting dates: Thursday, March 2nd at 9:00 a.m. EST via Zoom Thursday, June 22nd at 9:00 a.m. EST via Zoom Thursday, October 26th at 9:00 a.m. EST via Zoom</p>	

**APPENDIX E: Kentucky Dairy Development Council  
Recipient Review Committee Meeting Minutes**

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The meeting was adjourned by acclamation.

**Next Meeting: Thursday, March 2<sup>nd</sup> at 9:00 a.m. EST via Zoom**

## APPENDIX F: On-Farm Water Management Committee Meeting Minutes

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<b>Meeting Date:</b>	11/9/2022
<b>Meeting Location:</b>	Zoom
<b>Meeting Chair:</b>	Martin Williams
<b>Attendees:</b>	Committee Members: Fritz Giesecke, Kevin Jeffries, Eddie Melton, Al Pedigo, and John Dix KOAP Staff: Martin Williams, Bill McCloskey, and Brian Lacefield Technical Water Advisor: Bill Caldwell
<b>Minutes Issued By:</b>	Martin Williams
<b>Meeting Call to Order:</b>	10:01 a.m.
<b>Meeting Adjourned:</b>	11:28 a.m.

### Agenda Items:

1. A2021-0015     Isaac Miller
  - a.) Committee recommended to not fund the applicant's request for a budget amendment, but for the Kentucky Agricultural Development Board to approve him for a 6-month time extension. Mr. Kevin Jeffries made the motion, Mr. Eddie Melton seconded the motion. Motion passed unanimously.
  - b.) Committee members said if the applicant could fence in the area and obtain cattle by the end of the 6-month extension they would be okay with him reapplying for the budget amendment.
  
2. A2022- 0095     Eckert's Orchard
  - a.) The applicant withdrew their application.
  
3. A2022-0175     J.R. Farms
  - a.) Committee recommended funding the applicant \$10,000 in state funds as a cost-reimbursement small scale grant for implementing a water harvesting system on his cattle operation. Mr. Melton made the motion, Mr. Fritz Giesecke seconded the motion. Motion passed unanimously.
  
4. Discussion
  - a.) Committee discussed the future of the On-Farm Water Management program.
  - b.) Mr. Bill McCloskey mentioned having RRD and PIP projects give a presentation on their program outreach goals, deadlines, and accomplishments to committee members sometime after the next committee meeting.
  - c.) The Kentucky Horticulture Council (KHC) plans to take on receiving applications for small scale water projects.
  - d.) Committee wanted forgivable loan language to be added in guidelines for RDD and PIP categories.

### 5. Adjournment

Next Meeting: 1/18/2023 on Zoom

## APPENDIX G: KDA Recipient Review Committee Minutes

<b>Meeting Date:</b>	November 3, 2022																		
<b>Meeting Location:</b>	Zoom Video Conferencing																		
<b>Meeting Chair:</b>	Chelsea Smither																		
<b>Attendees:</b>	Members: Sarah Butler, Suzanne Cecil White, and Michael Peterson. KDA Staff: Melanie McPartlin, Tyler Madison, and Chad Smith. KOAP Staff: Bill McCloskey, Brian Murphy, Diana Carrier, Chelsea Smither, and Jesslyn Watson.																		
<b>Minutes Issued By:</b>	Chelsea Smither																		
<b>Meeting Call to Order:</b>	9:05 AM EST																		
<b>Meeting Adjourned:</b>	10:05 AM EST																		
<b>Agenda Items:</b>																			
<p>1. <b>A2020-0250 Grant Amendment Request</b> Staff reviewed the applicant's request to move \$57,000 from the BuyLocal and POP categories into Branding and Advertising. They had already moved the 5% that's allowed by the legal agreement. Committee unanimously recommends allowing this reallocation.</p> <p>2. <b>A2022-0208 Grant Application Review:</b> Ms. McPartlin used an infographic to discuss the total request amount of \$2,876,000 for 2 years and how it will be split among each budget category.</p> <table style="margin-left: 40px;"> <thead> <tr> <th></th> <th style="text-align: center;">Year 1</th> <th style="text-align: center;">Year 2</th> </tr> </thead> <tbody> <tr> <td>Point of Purchase</td> <td style="text-align: right;">\$395,000</td> <td style="text-align: right;">\$395,000</td> </tr> <tr> <td>Branding &amp; Advertising</td> <td style="text-align: right;">\$740,500</td> <td style="text-align: right;">\$740,500</td> </tr> <tr> <td>Buy Local</td> <td style="text-align: right;">\$245,000</td> <td style="text-align: right;">\$260,000</td> </tr> <tr> <td>Retail</td> <td style="text-align: right;">\$ 30,000</td> <td style="text-align: right;">\$ 30,000</td> </tr> <tr> <td>Farm to Fork</td> <td style="text-align: right;">\$ 20,000</td> <td style="text-align: right;">\$ 20,000</td> </tr> </tbody> </table> <p>Committee unanimously recommends funding the applicant's request.</p> <p>3. <b>Other:</b></p> <ol style="list-style-type: none"> <li>a. The next meeting will take place on February 22, 2022, at 9 AM EST via zoom.</li> <li>b. There being no further business, the meeting was adjourned.</li> </ol>			Year 1	Year 2	Point of Purchase	\$395,000	\$395,000	Branding & Advertising	\$740,500	\$740,500	Buy Local	\$245,000	\$260,000	Retail	\$ 30,000	\$ 30,000	Farm to Fork	\$ 20,000	\$ 20,000
	Year 1	Year 2																	
Point of Purchase	\$395,000	\$395,000																	
Branding & Advertising	\$740,500	\$740,500																	
Buy Local	\$245,000	\$260,000																	
Retail	\$ 30,000	\$ 30,000																	
Farm to Fork	\$ 20,000	\$ 20,000																	



# Appendix H: Kentucky Beef Network Recipient Review Committee Meeting Minutes

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<b>Meeting Date:</b>	Wednesday, November 16th, 2022
<b>Meeting Location:</b>	Zoom
<b>Meeting Chair:</b>	Martin Williams
<b>Attendees:</b>	Committee: Brenda Paul, Matt Hinton, Tom McKee, and Al Pedigo GOAP Staff: Brian Lacefield, Brian Murphy, Martin Williams, and Jesslyn Watson UK: Dr. Katie VanValin, Dr. Daarh Bullock, Dr. Jeff Lehmkuhler, Dr. Jimmy Henning, Dr. Chris Teutsch and Dr. Les Anderson KBN: Becky Thompson
<b>Minutes Issued By:</b>	Martin Williams
<b>Meeting Call to Order:</b>	9:04 AM EST
<b>Meeting Adjourned:</b>	10:21 AM EST

## Agenda Items:

- I. Mr. Martin Williams called the meeting to order.
- II. Mrs. Becky Thompson gave an overview of changes to the budget and program.
- III. KBN 12 Discussion
  - KBN Facilitators:
    - Committee members discussed how they think there needs to be a system on how to reach more people and how some KBN facilitators need to be working more towards making new contacts
    - Committee members questioned reporting requirements received as to whether KBN knows if the producers have been worked with before and what kind of work is being done
    - Committee members emphasized that every producer is not the same
    - Dr. Les Anderson commented on how short term what doesn't cut it and how long term progress gets moves the needle more
    - Mrs. Thompson described how in the past 30 days she had been working on google sheets to create a producer profile/contact list that KBN facilitators can use to gather information on their clients
      - There would also maybe be a site visit form with the amount of time they spent and a county meeting form
    - Mrs. Thompson described the role of the Eden Shale ambassador position and how it had been funded through this program since 2015
  - Budget:
    - Committee members discussed the increase and changes from previous programs

# Appendix H: Kentucky Beef Network Recipient Review Committee Meeting Minutes

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- Committee members agreed to leave the funds unused from the previous grant cycle for the innovative livestock facilities in the request for the current grant cycle
- General Discussion:
  - Committee members highlighted how they felt KBN and UK did a wonderful job with programming for the beef industry
  - UK and KBN emphasized they were working hard to provide an easier way to represent return on investment (ROI) for their programming
  - Committee members deliberated on how to sharpen the impact of KBN with potential decreasing some personnel costs
- Recommendation:
  - Committee recommended funding the applicant for \$2,057,237 in state funds to operate Kentucky Beef Network programming over the next two years. Mrs. Brenda Paul made the motion, Mr. Al Pedigo seconded. Motion passed unanimously.

There being no further business, meeting was adjourned.

Next Meeting Date: TBD

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# Appendix I: Compliance Committee Meeting



<b>Meeting Date:</b>	November 18, 2022
<b>Meeting Location:</b>	Pulaski County Farmers Market 401 E Mt Vernon Street Somerset, KY 42501
<b>Meeting Chair:</b>	Brian Murphy
<b>Attendees:</b>	Committee Members Mark Barker, Sarah Butler, Brenda Paul, Bobby Foree and Al Pedigo KOAP Staff Brian Murphy, Brian Lacefield, Bill McCloskey, Hannah Johnson, Chelsea Smither, Jesslyn Watson, Martin Williams, Sarah Bryant, Olivia Randolph, Nick Van Over and Diana Carrier. University of Kentucky Research Foundation Dr Les Anderson and Eric Hartman
<b>Minutes Issued By:</b>	Diana L. Carrier
<b>Meeting Call to Order:</b>	1:17 pm
<b>Meeting Adjourned:</b>	2:45 pm

<b>Agenda Items:</b>
<ol style="list-style-type: none"> <li>1. <b>University of Kentucky Research Foundation (A2018-0211)</b> <ol style="list-style-type: none"> <li>a. Committee Members discussed with Dr. Anderson and Mr. Hartman possibilities for amending the terms of the agreement. No motions were made by any Committee Members for a recommendation to the full Board.</li> </ol> </li>   <li>2. <b>KADF County Program Compliance Policies</b> <ol style="list-style-type: none"> <li>a. The Committee recommended revising the KADF County Program Compliance Policies to allow staff to have the discretion to approve administrative entities to operate more than one cost-share type program while on Probation.</li> </ol> </li>   <li>3. <b>Next Meeting</b> <ol style="list-style-type: none"> <li>a. December 6, 2022, at 9:00 a.m. via zoom.com at: <a href="https://us02web.zoom.us/j/84753867400?pwd=bGwrTXphT2I3c3p5YU1PaEFGdStrUT09">https://us02web.zoom.us/j/84753867400?pwd=bGwrTXphT2I3c3p5YU1PaEFGdStrUT09</a></li> </ol> </li> </ol>