

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the November 19, 2021 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
November 19, 2021  
Franklin County Extension Office and Video Teleconference  
Frankfort, KY**

**Call to Order**

Commissioner of Agriculture Dr. Ryan Quarles, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 9:32 a.m. (EST).

**Roll Call**

The following members were present: Agriculture Commissioner Dr. Ryan Quarles, Dean Nancy Cox, Bobby Foree, Brenda Paul, Suzanne Cecil White, Michael Peterson, Dr. Kirk Pomper (designee for KSU President Clara Stamps), Sarah Butler (designee for interim Secretary Larry Hayes), Mark Barker, and Dr. Gordon Jones. The following members participated via Zoom: Dorsey Ridley (designee for Governor Andy Beshear), Tom McKee, Fritz Giesecke, and Al Pedigo.

Members Absent: Matt Hinton and Wayne Hunt.

**Notification of Media**

Commissioner Quarles received verification from Hannah Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Quarles welcomed everyone to the KADB board meeting. Board members and guests participated in person and video teleconference.

**Approval of Minutes**

Commissioner Quarles entertained a motion to approve the minutes of the October 15, 2021 board meeting.

Mr. Barker moved to approve the minutes, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA).

**Executive Director's Report**

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the previous board meeting and updated the Board on changes in staff. Mr. Lacefield referenced the Tobacco Settlement Agreement Fund Oversight Committee Meeting. Mr. Lacefield mentioned starting in January monthly board meetings will in person with no virtual options. Mr. Lacefield, lastly referenced KCARD's Summary from the Joint Planning Meeting.

**Deputy Executive Director's Report**

Commissioner Quarles called on to Bill McCloskey, KOAP Deputy Director, to present the financial report to the board.

Mr. McCloskey referenced the September 2021 Kentucky Broadcasters Association public partnership (PBP) program memorandum (*on file*).

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of October 25, 2021.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of October 25, 2021.

Mr. McCloskey reviewed the KAFB Statement of Financial Position (*on file*) as of October 31, 2021.

Mr. Foree moved to approve the Financial Reports, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

**On-Farm Water Management Committee Report**

Commissioner Quarles called on Martin Williams to give the On-Farm Water Management Committee report.

Ms. Butler moved to accept the committee report, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Beef Network Recipient Review Committee Report**

Commissioner Quarles called on Mr. Pedigo to give the Kentucky Beef Network Recipient Review Committee report.

Mr. Pedigo moved to accept the committee report, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Commissioner Quarles abstained.

**Kentucky Dairy Development Council Recipient Review Committee Report**

Commissioner Quarles called on Dr. Gordon Jones to give the Kentucky Dairy Development Council Recipient Review Committee report.

Dr. Jones moved to accept the committee report, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

**Presentation**

**A2020-0256**

**Kentucky Beef Network**

Commissioner Quarles called on Sandra Gardner to introduce presenter Becky Thompson to provide an update on the progress of the Kentucky Beef Network program towards its benchmarks, goals and objectives.

Ms. Butler moved to approve the report and release second year funds; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0257 Kentucky Dairy Development Council**

Commissioner Quarles called on Ms. Gardner to introduce presenter H.H. Barlow to provide an update on the progress of the Kentucky Dairy Development Council towards its benchmarks goals and objectives.

Bobby Foree moved to approve the report and release second year funds; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous

**Memo Action Items**

Commissioner Quarles called on Mr. McCloskey, Kara Keeton, Danielle Milbern, and Brian Murphy to present the following memo action items.

**Project Time Extensions**

Mr. McCloskey referenced four (4) projects requesting time extensions (*on file*).

A2019-0045 Browns Ag, LLC

A2019-0224 City of Hazard

A2019-0236 Kentucky Sheep and Goat Office, Inc.

A2020-0228 Menifee County Board of Education

Staff recommended approval of these time extension requests.

Dean Cox moved to accept the staff recommendation, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

**County Council Administration Funds Request**

**A2021-0243 4% County Agricultural Development Council Administrative Fund (FY22)**

Ms. Keeton, presented memorandum (*on file*) regarding County Agricultural Development Council Administrative Fund. Two counties, Casey and Clay, have requested \$1,000 and \$5,171 respectively.

Mr. Barker moved to approve the staff recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**Project Amendment Requests**

**A2019-0107 Pendleton County Extension District Foundation, Incorporated**

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting a budget amendment request for additional funding.

The White Application Review Committee met on October 15, 2021 to review the request and recommended approving an additional \$32,000 for total commitment of \$132,000 in Agricultural Development funds as part of total project cost of \$265,000.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Giasecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0034 Rockcastle County Extension District Foundation**

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting a budget reallocation and an extension to complete the project.

The Red Application Review Committee met on October 15, 2021 to review the request and recommended approving the budget reallocation and six month extension, until May 8, 2022, to give the applicant time to complete the project.

Mr. Peterson moved to approve the committee and staff recommendations, as presented; Dr. Pomper seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0059 RedLeaf Biologics, Inc.**

Mr. Murphy, KOAP General Counsel, presented a memorandum (*on file*) on the above referenced project, requesting a revision of terms and conditions approved at the July 2021 by the KADB.

The Red Application Review Committee met on October 15, 2021 to review the request and recommended approving a change in the terms and conditions.

Ms. Butler moved to approve the committee recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0072 Owensboro Catholic High School, Inc.**

Ms. Milbern presented a memorandum (*on file*) on the above referenced project, requesting a budget amendment and a request for additional funds.

The Red Application Review Committee met on October 15, 2021 to review the request and recommended additional county funds up to \$30,000.

Dean Cox moved to approve the committee recommendation, as presented; Mr. Giasecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**New Business**

**New Applications for Referral**

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced two (2) new applications for referral.

Ms. Paul moved to refer the submitted applications to the appropriate committees; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Programs Recommended for Approval**

Commissioner Quarles called on Sarah Bryant to present programs recommended for approval.

Ms. Bryant referenced five (5) County Agricultural Investment Program (CAIP) applications totaling \$1,195,752; one (1) Next Gen Program applications totaling \$40,000; three (3) Shared-Use Equipment applications totaling \$77,625; one (1) Youth Ag Incentives applications totaling \$25,000. The total program funding is \$1,338,337.

Staff recommended approval of these applications.

Dr. Pomper moved to approve all programs meeting state guidelines, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Applications Recommended for Funding**

Commissioner Quarles called on Danielle Milbern and Martin Williams to present the following recommendations for funding:

#### **On-Farm Water Small Scale Grant (SSG)**

Mr. Williams referenced two (2) On-Farm Water applications totaling \$15,029.50

The On-Farm Water Management Committee recommended approval.

Mr. Giesecke moved to approve committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Projects**

#### **A2021-0231 Kentucky State Beekeepers Association**

Ms. Milbern referenced the above application requesting \$57,550 in State funds, to help with logistics of the Certified Kentucky Honey Program (CKHP). The Blue Application Review Committee recommended funding \$57,550 in State funds, subject to the terms and conditions presented.

Dr. Pomper moved to approve the committee recommendation, as presented; Mr. Ridley seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Expired/Withdrawn Applications**

Mr. McCloskey stated three (3) applications were withdrawn.

A2020-0131 Hampton Meat Processing company, Inc.

A2020-0253 Pennyrite Resource Conservation and Development Area, Inc.

A2021-0230 American Farmland Trust, Inc.

No action necessary on expired/withdrawn projects or programs.

#### **Pending Applications**

Mr. McCloskey stated four (4) applications are pending.

A2021-0150 University of Kentucky Research Foundation

A2021-0221 REDS

A2021-0222 Grain Day, Inc.

A2021-0223 Alvios Cuban Meats, LLLP

No action necessary on pending projects or programs.

**2022 KADB Policy & Guideline Revisions Final Authorization**

Commissioner Quarles yielded the floor to Sandra Gardner, Sarah Bryant, Martin Williams, and Danielle Milbern to present the 2022 KADB Policy and Guidelines Revisions for approval.

General Policy

Mr. Foree moved to revise the KADB/KAFC Joint Hemp Policy as presented; Mr. Barker seconded the motion.

Dean Cox moved to reauthorize the State Support to Limited Allocation Counties Initiative for 2022 as presented; Dr. Jones seconded the motion.

VOTE: Motion passed; Unanimous.

Meat Processing Investment Program

Ms. Paul moved to sunset MPIP guidelines on December 31, 2021; Mr. Foree seconded the motion.

VOTE: Motion passed; Unanimous.

On-Farm Energy Efficiency Program

Mr. Barker moved to reauthorize the program for 2022 with one revision, as presented; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

On-Farm Water Management Program

Dr. Pomper moved to reauthorize the program for 2022 with three revisions, as presented; Dr. Jones seconded the motion.

VOTE: Motion passed; Unanimous.

Project Guidelines – Community Garden and Farmers Markets

Ms. Butler moved to reauthorize the project guidelines for 2022 with no revisions; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

Deceased Farm Animal Removal (DAR)

Ms. Paul moved to reauthorize the program for 2022 with no revisions, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion passed; Unanimous.

Next Generation Farmer Program (NextGen)

Dean Cox moved to reauthorize the program for 2022 with no revisions, as presented; Mr. Barker seconded the motion.

VOTE: Motion passed; Unanimous.

Shared-Use Equipment Program

Dr. Jones moved to reauthorize the program for 2022 with no revisions, as presented; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

Youth Agricultural Incentives Program (YAIP)

Mr. Foree moved to reauthorize the program for 2022 with three revisions, as presented; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

County Agricultural Investment Program (CAIP) Standard Guidelines & Producer Application

Ms. Butler moved to reauthorize the program for 2022 with seven revisions, with revised verbiage; Mr. Barker seconded the motion.

VOTE: Motion passed; Unanimous.

County Agricultural Investment Program (CAIP) Investment Areas

Mr. Pedigo moved to reauthorize the thirteen revisions with revised verbiage; Mr. Foree seconded the motion.

VOTE: Motion passed; Unanimous.

**Closing Remarks**

Director Lacefield recognized Sandy Gardner for her years of dedicated service to the KOAP office and wishes her well as she starts her next chapter with the Energy and Environment Cabinet.

Commissioner Quarles stated the KADB Blue Application Review Committee will meet 30-minutes following adjournment of the KADB business meeting.

The next KADB meeting will be December 17, 2021 at 10:00 a.m. (EST).

**Adjournment**

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 12:26 pm (EST).

Dean Cox moved to adjourn the November KADB meeting; Mr. Peterson seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

12-17-2021

PRESIDING OFFICER:

*Don Zinke*

Commissioner Ryan Quarles

BOARD SECRETARY:

*Hannah Johnson*  
Hannah Johnson, Board Secretary

1. A detailed list of the New Applications for Referral is attached as Appendix A.
2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
3. A detailed list of requested Program Amendments is attached as Appendix C.
4. A detailed list of time extensions is attached as Appendix D.
5. A detailed list of the On-Farm Water projects approved is attached as Appendix E.
6. A copy of the Kentucky Dairy Development Council Recipient Review Committee minutes is attached as Appendix F.
7. A copy of the Blue Application Review Committee minutes is attached as Appendix G

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**APPENDIX A: New Applications for Referral**Kentucky Agricultural Development Fund

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**New Applications for Referral**

<b>APP #</b>	<b>APPLICANT</b>	<b>COUNTY</b>	<b>Cmte.</b>
A2021-0233	Caldwell County Board of Education <i>Greenhouse Project</i>	Caldwell	Blue
A2021-0246	Yew Dell, Inc <i>On-Farm Water</i>	Oldham	Water



**APPENDIX B: Programs Recommended for Approval** Kentucky Agricultural Development Fund

**Programs Recommended for Approval**

<b>CAIP</b>			
<b>Application</b>	<b>Program Administrator</b>	<b>County</b>	<b>Funds Requested</b>
A2021-0234	Robertson County Soil Conservation District	Robertson	\$303,600.00
A2021-0237	Owsley County Conservation District	Owsley	\$155,000.00
A2021-0239	Fleming County Conservation District	Fleming	\$268,979.00
A2021-0242	Rockcastle County Conservation District	Rockcastle	\$168,173.00
A2021-0245	Green County Cattlemen's Association, Inc.	Green	\$300,000.00
			<b>\$1,195,752.00</b>

<b>Next Generation Farmer (NextGen)</b>			
<b>Application</b>	<b>Program Administrator</b>	<b>County</b>	<b>Funds Requested</b>
A2021-0240	Fleming County Conservation District	Fleming	\$40,000.00
			<b>\$40,000.00</b>

<b>Shared-Use Equipment Program</b>			
<b>Application</b>	<b>Program Administrator</b>	<b>County</b>	<b>Funds Requested</b>
A2021-0236	Owsley County Conservation District	Owsley	\$12,975.00
A2021-0238	Monroe County Conservation District	Monroe	\$61,875.00
A2021-0244	Marion County Conservation District	Marion	\$2,775.00
			<b>\$77,625.00</b>

<b>Youth Ag Incentives Program (Youth)</b>			
<b>Application</b>	<b>Program Administrator</b>	<b>County</b>	<b>Funds Requested</b>
A2021-0241	Fleming County Conservation District	Fleming	\$25,000.00
			<b>\$25,000.00</b>

**Total County Funds Recommended for Approval in Programs: \$1,338,377.00**

## APPENDIX C: Requested Time Extensions

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**App#** **A2019-0045**  
**Applicant Name** **Brown Ag, LLC**  
Amount Approved \$213,408 in State funds  
Execution Date 1/30/2020  
Requested Change The applicant requests another time extension for 6-months to finish the project. There have been several delays with breaking ground on the retention basin due to COVID-19 and inclement weather.  
The new deadline will be July 30, 2022.

**Recommend Approval**

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**App#** **A2019-0224**  
**Applicant Name** **City of Hazard**  
Amount Approved \$118,500 in State Funds and \$500 in Perry County  
Execution Date 11/08/2019  
Requested Change The applicant has had a budget amendment and one time extension. The applicant is requesting another time extension for 6-months to gather all the documents needed for a check request.  
The new deadline will be May 8, 2022.

**Recommend Approval**

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**App#** **A2019-0236**  
**Applicant Name** **Kentucky Sheep and Goat Office, Inc.**  
Amount Approved \$183,475 in State Funds  
Execution Date 12/31/2021  
Requested Change The applicant requests a 12-month time extension; this will allow them time to complete the course maintenance and the promotions. The reason for the extension is due to COVID-19, many of the instructors need to be recorded in person as they are doing technical skill information however, and travel has been restricted either by COVID-19 guidelines or by fear of infection.  
The new deadline will be December 31, 2022.

**Recommend Approval**

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## APPENDIX C: Requested Time Extensions

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<b>App#</b>	<b>A2020-0228</b>
<b>Applicant Name</b>	<b>Menifee County Board of Education</b>
Amount Approved	\$213,408 Menifee County funds
Execution Date	12/29/2021
Requested Change	The applicant requests a 6-month time extension to allow for more time for them to get all of the equipment. The reason for the request is some of the equipment is no longer available, so the applicant had to do two budget amendments. The new deadline will be June 29, 2022. <b>Recommend Approval</b>

**APPENDIX D:**

Kentucky Agricultural Development Fund

**On-Farm Water Management Projects Recommended for Approval**

**On-Farm Water SSG**

<b>APP #</b>	<b>APPLICANT</b>	<b>COUNTY</b>	<b>FUNDS REQUESTED</b>
A2021-0229	Sustainable Harvest Farm LLC	Laurel	\$10,000.00
A2021-0235	Jillian Nash (Nash Farms)	Washington	\$5,029.50
# Awards: 2	# Counties: 2	Total State Funds Recommended for Approval:	\$15,029.50

*\*The On-Farm Water Management Program provides funding to promote water resilience on farms.  
The Small Scale Grant (SSG) is for a private farm that wishes to implement best management practices for water management on the farm on a smaller scale.*

*The Producer Implementation Project (PIP) is for private farms that wish to implement best management practices for water management on the farm on a larger scale than SSG.*

## APPENDIX D:

Kentucky Agricultural Development Fund

### On-Farm Water SSG Project Summaries

A2021-0229

Sustainable Harvest Farm LLC

Laurel

#### FUNDING REQUEST

Loudon Ford Waterstrat is requesting \$10,000 in State funds as a Small Scale Grant to aid in micro irrigating his farm in Laurel County.

#### APPLICATION SUMMARY

Funding will be used for micro-irrigation using drip tape, header lines, black plastic and a mobile sprinkler. Ford Waterstrat realizes the amount of water he could utilize more efficiently through using micro-irrigation to intensify his water management practices. His goal in creating this project is to help grow his vegetable production operation while still maintaining environmental sustainability on the farm.

The total cost of the project is estimated at \$20,000 with funding from the following sources:

\$ 10,000 KADF State funds

\$ 10,000 Cash on Hand

#### PROJECTED PRODUCER IMPACT

The applicant states that he will directly benefit from this funding.

A2021-0235

Jillian Nash (Nash Farms)

Washington

#### FUNDING REQUEST

Jillian Nash is requesting \$5,029.50 in State funds as a Small Scale Grant to aid in subsurface micro-irrigation on their vegetable production operation.

#### APPLICATION SUMMARY

Funding will be used for a subsurface micro-irrigation system to maximize production yields, precise fertilizer application, and proper water conservation. Nash Farms realizes how much more efficient and uniform this would make water distribution in their operation. This specific system will be put in on 5 acres of green beans and 5 acres of sweet corn. This system will help them move water from their pre-existing on-site farm to their crops in a precise and uniform manner. Nash Farms is also working with other producers to help them get started without having to endure high input costs, so the subsurface drip applicator will also be made accessible for those producers' use.

The total cost of the project is estimated at \$10,059 with funding from the following sources:

\$ 5,029.50 KADF State funds

\$ 5,029.50 Cash on Hand (secured)

#### PROJECTED PRODUCER IMPACT

The applicant states that they will directly benefit from this funding.

**APPENDIX E:**

**KY Dairy Development Council Recipient Review  
Committee Meeting Minutes**



<b>Meeting Date:</b>	November 19,2021
<b>Meeting Location:</b>	Hybrid Meeting: Franklin County Extension Office and over Zoom Meeting
<b>Committee Chair:</b>	Danielle Milbern
<b>Attendees:</b>	Committee members: Dr. Gordon Jones, Mark Barker, Tim Hughes, Dean Nancy Cox KOAP Staff: Bill McCloskey, Brian Lacefield, Danielle Milbern, Sandra Gardner, Brain Murphy KDDC staff: H.H. Barlow, Jennifer Hickerson
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	8:21 a.m.
<b>Meeting Adjourned:</b>	9:15 a.m.
<b>Agenda Items:</b>	
<p><b>I. A. Fiscal Information:</b> Jennifer Hickerson gave a fiscal review for KDDC to the committee.</p> <p><b>B. Benchmarks, Goals &amp; Objectives – Progress Update</b> The committee reviewed the progress KDDC has made in all program areas.</p> <p><b>II. Other:</b></p> <p><b>A.</b> The Committee requested that KDDC ask all the Dairy Producer if they have a water quality plan, when the Dairy Consultants meet with the producers.</p> <p><b>B.</b> The Committee also requested that H Barlow include more of the new opportunities that are coming to the Kentucky Dairy industry in his tri annual report.</p>	
<b>Next Meeting: December 17, 2021</b>	

## APPENDIX F: Blue Application Review Committee Minutes

<b>Meeting Date:</b>	11/19/2021
<b>Meeting Location:</b>	Hybrid Meeting: Franklin County Extension Office and over Zoom Meeting
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Sarah Butler, Michael Peterson, Robert Force, Al Pedigo, and Keith Rogers KOAP Staff: Brian Lacefield, Bill McCloskey, Danielle Milbern, Martin Williams, Sandra Gardner, Brian Murphy and Hannah Johnson
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	1:04 pm EDT
<b>Meeting Adjourned:</b>	2:15 pm EDT

<b>Agenda Items:</b>	
A2021-0221	<p><b>REDS</b> Committee recommends not funding this application, due to the applicant's ineligibility for funding under the KADB Farmers Market guidelines.</p>
A2021-0223	<p><b>Alvio's Cuban Meats, LLLP</b> Committee recommends funding this applicant for \$100,000 in State funds in the form of a cost-reimbursement forgivable loan. All county funds secured will be in the form of a grant.</p>
A2021-0233	<p><b>Caldwell County Board of Education</b> Committee recommends approving the applicant for \$22,000 in Caldwell County funds, as a cost-reimbursement grant..</p>