

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the May 21, 2021 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
May 21, 2021
404 Ann Street
Frankfort, KY 40601**

Call to Order

Commissioner of Agriculture Dr. Ryan Quarles, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:02 a.m. (EDT).

Roll Call

The following members were present: Agriculture Commissioner Dr. Ryan Quarles, Dorsey Ridley (designee for Governor Andy Beshear), Sarah Butler (designee for interim Secretary Larry Hayes), Dr. Kirk Pomper (designee for KSU President Dr. Christopher Brown II), Dean Nancy Cox, Mark Barker, Matt Hinton, Bobby Foree, Fritz Giesecke, Wayne Hunt, Dr. Gordon Jones, Tom McKee, Katie Moyer, Brenda Paul and Al Pedigo.

Absent: Suzanne Cecil White

Notification of Media

Commissioner Quarles received verification from Milinda Sosby, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Commissioner Quarles welcomed everyone to the teleconference meeting.

Approval of Minutes

Commissioner Quarles entertained a motion to approve the minutes of the April 16, 2021 board meeting.

Ms. Moyer moved to approve the minutes, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Commissioner Quarles shared some of the Kentucky Department of Agriculture (KDA) activities since the last meeting. Some of the activities the Commissioner reported on included a cookout at the KDA campus to celebrate Beef Month, the running of the Kentucky Derby with 17 Kentucky horses participating, and a visit to the Thoroughbred Training Center at Keeneland to review planned renovations to the facility. Commissioner Quarles reported that May was also Farmer Mental Health and Suicide Prevention month and resources had been developed for awareness, education and prevention.

Executive Director's Report

Commissioner Quarles yielded the floor to Brian Lacefield, KOAP Executive Director, to report to the board.

Mr. Lacefield reported his activities since the last board meeting. Mr. Lacefield referred to a graphic (*on file*) explaining the funds received from FY21 Master Settlement Agreement. Mr. Lacefield also announced two

new staff members had been hired to fill the vacant positions for KADF programs manager and compliance manager.

Deputy Executive Director's Report

Commissioner Quarles yielded the floor to Bill McCloskey, KOAP Deputy Executive Director, to report to the board.

Mr. McCloskey referenced the March 2021 Kentucky Broadcaster's Association Public Education Partnership (PEP) Program memorandum (*on file*).

Mr. McCloskey referenced the quarterly monitoring and compliance report memorandum (*on file*).

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of May 6, 2021.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of April 27, 2021.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of April 30, 2021.

Mr. McCloskey reviewed the Category B Loans (*on file*) as of May 3, 2021.

Mr. McCloskey referenced the March KAFC agenda and list of applications presented for approval (*on file*).

Dr. Jones moved to approve the Financial Reports, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Meat Processing Expansion Committee Report

Commissioner Quarles called on Mr. Hunt to provide the Meat Processing Expansion Committee report (MPEC) and items for action.

Mr. Hunt talked about the history of the Meat Processing Investment Program (MPIP) and how the work being done has created a strong base for future processors in the state. The program has also benefited greatly from the expertise of Gregg Renfrow, consultant Bobby Pace and KCARD. Mr. Hunt referenced a memorandum (*on file*) from the Meat Processing Expansion Committee requesting an additional \$500,000 in KADF state funds. A list of meat processing projects was also referred to (*on file*) outlining name of the processor, location, facility type, project description, funds awarded and status. Mr. Hunt indicated future meetings would be held to determine the program going forward and how requests will be handled.

Mr. Hunt moved to accept the committee report and approve the request of an additional \$500,000 for the program; Ms. Moyer seconded the motion.

Dean Cox congratulated the committee on the success of the program.

VOTE: Motion Passed; Unanimous.

KADB Compliance Committee Report

Commissioner Quarles called on Mr. Barker to give the KADB Compliance Committee report.

Mr. Barker gave an update on the American Black Hereford Association's response to the Board's request to fulfill obligations with a pro-rated payback of funds. Before formally responding, the KADB Compliance committee has requested a detailed explanation of staff roles and responsibilities in the Bowling Green office, along with updated financial statements.

Mr. Barker provided an update of an open records issue that had arisen related to the Meade County River Authority project. The information requested was deemed not proprietary and it must be provided.

Mr. Barker reported that of 519 active project/program only 20 were late in reporting. The next KADB Compliance Committee meeting is scheduled for September.

Mr. Hinton moved to accept the committee report; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

Commissioner Quarles called on Mr. McCloskey and Ali Hulett to present the following memo action items:

Project Time Extensions

Mr. McCloskey referenced one (1) project requesting a time extension. Staff recommended approval of these time extension requests.

Ms. Paul moved to accept the staff recommendation, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

KAFC Request for Additional Funds

Ms. Hulett presented a memorandum (*on file*) from the Kentucky Agricultural Finance Corporation to request a transfer of \$5 million to assist in providing below-market rate financing to customers who require financial assistance.

Staff recommended approval of the request.

Mr. Ridley moved to approve the staff recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral¹

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced six (6) new applications for referral.

Mr. Pedigo moved to refer the submitted applications to the appropriate committees; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval²

Commissioner Quarles called on Martin Williams to present programs recommended for approval.

Mr. Williams referenced twenty three (23) County Agricultural Investment Program (CAIP) applications totaling \$2,839,160; five (5) DAR applications totaling \$48,000; one (1) Next Generation Farmer totaling \$45,000; three (3) Shared-Use Equipment Program applications totaling \$48,425; six (6) Youth Ag Incentives applications totaling \$83,500. The total program funding is \$3,064,085.

Staff recommended approval of these applications.

Mr. Barker moved to approve all programs meeting state guidelines, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects Recommended for Funding

Commissioner Quarles called on Mr. McCloskey and Ms. Milbern to present the following recommendations for funding:

Meat Processing Investment Programs (MPIP)– Level 2

Mr. McCloskey referenced four (4) MPIP Level 2 applications totaling \$66,858.

The Meat Processing Expansion Committee recommended approval of these applications.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020-0329 Lorenz & Hammond Limited Liability Company

Ms. Milbern referenced the above application requesting \$250,000 in State funds to build a USDA processing facility in Anderson County, Kentucky. This project is a MPIP Level 4.

The Meat Processing Expansion Committee recommended funding \$250,000 in State funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost-reimbursement grant in addition to State funds, subject to terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented: Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0355 Farmstead Butcher Block LLC

Ms. Milbern referenced the above application requesting \$250,000 in State funds and \$20,000 in multiple county funds to build a newly constructed USDA processing facility for beef, pork, lamb, poultry and deer. This project is a MPIP Level 4.

The Meat Processing Expansion Committee recommended funding \$250,000 in State funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost-reimbursement grant in addition to State funds, subject to terms and conditions.

Mr. Ridley moved to approve the committee recommendation, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0014 Hayz Meatz, LLC

Ms. Milbern referenced the above application requesting \$149,350 in State funds to build a USDA processing facility in Warren County, Kentucky. This project is a MPIP Level 4.

The Meat Processing Expansion Committee recommended funding the project contingent upon the applicant securing five counties high prioritization sheets. The Committee recommended approval for \$149,350 in State funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost-reimbursement grant in addition to State funds, subject to terms and conditions.

Ms. Moyer moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0054 AW Farms, LLC

Ms. Milbern referenced the above application requesting \$250,000 in State funds to purchase processing equipment and build a USDA processing facility for beef, pork, and deer. This project is a MPIP Level 4.

The Meat Processing Expansion Committee recommended funding \$250,000 in State funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost-reimbursement grant in addition to State funds, subject to terms and conditions.

Ms. Paul moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Mr. Hinton abstained.

A2021-0056 Corbin Tourism and Convention Commission

Ms. Milbern referenced the above application requesting \$100,000 in State funds to build a farmers market pavilion.

The Red Application Review Committee recommended funding the request for \$100,000 in State funds and \$1,500 in Whitley County funds, subject to terms and conditions.

Dr. Pomper moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0057 City of Whitesburg

Ms. Milbern referenced the above application requesting \$250,000 in State funds to build a farmers market pavilion and a commercial kitchen.

The Red Application Review Committee recommended funding the request for \$250,000 in State funds and \$84 in Letcher County funds, subject to terms and conditions.

Dean Cox moved to approve the committee recommendation, as presented; Mr. Ridley seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0070 Daviess County Conservation District

Ms. Milbern referenced the above application requesting \$20,000 in Daviess County funds for a Daviess County Youth Agriculture Production Cost-Share Program.

The Red Application Review Committee recommended funding the request for \$20,000 in Daviess County funds, subject to terms and conditions.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0071 Logan Premium Meats and Processing

Ms. Milbern referenced the above application requesting \$250,000 in State funds to purchase processing equipment and build a USDA processing facility for beef, pork, goat, turkey, ducks, and poultry. This project is a MPIP Level 4.

The Meat Processing Expansion Committee recommended funding the project contingent upon the applicant securing five counties high prioritization sheets. The Committee recommended approval for \$250,000 in State funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost-reimbursement grant in addition to State funds, subject to terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0072 Owensboro Catholic High School

Ms. Milbern referenced the above application requesting \$15,000 in multiple County funds to build a new high school greenhouse.

The Red Application Review Committee recommended funding the request for up to \$15,000 in multiple County funds, subject to terms and conditions.

Mr. McKee moved to approve the committee recommendation, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. McCloskey stated 11 applications were pending.

A2021-0040 Western Kentucky University Research Foundation, Inc.

The Red Application Review Committee recently received and reviewed information needed to recommend approval of the above referenced application.

Mr. Ridley moved to pull the above referenced application from pending for action by the board; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

The Red Application Review Committee recommended approval of up to \$227,896 in State funds to establish a Smart Holstein Lab, subject to terms and conditions.

Mr. Ridley moved to approve the committee recommendation, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Dr. Jones abstained.

A2021-0067 Oldham County Farm Bureau of Oldham County, Kentucky

Staff recently received and reviewed information needed to recommend approval of the above referenced application.

Mr. Pedigo moved to pull the above referenced application from pending for action by the board; Mr. Foree seconded the motion.

Staff recommended approval of the above referenced CAIP application for \$25,000.

Ms. Paul moved to approve the staff recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

No action necessary on remaining pending projects or programs.

Expired/Withdrawn Applications

Mr. McCloskey stated applications for Western Kentucky University Research Foundation, Inc. (A2021-0106) and The Berry Center, Inc. (A2021-0039) had been withdrawn.

No action necessary on expired or withdrawn applications.

Closing Remarks

In closing, Commissioner Quarles thanked the board and KOAP staff for working hard to support Kentucky Agriculture. He reminded everyone of the upcoming strategic planning session for July 15 & 16 and encouraged anyone with questions to reach out.

Adjournment

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 11:17 a.m. (EDT).

Mr. Hinton moved to adjourn the ^{May 21} ~~April~~ KADB meeting; Mr. Pedigo seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

5/21/2021 ^{ms}

PRESIDING OFFICER:

Ryan Quarles
Commissioner Ryan Quarles

BOARD SECRETARY:

Milinda Sosby
Milinda Sosby, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of Requested Program Amendment is attached as Appendix C.
 4. A detailed list of time extensions is attached as Appendix D.
 5. A copy of the Meat Processing Expansion Committee minutes (Part 1 & 2) is attached as Appendix E.
 6. A copy of the KADB Compliance Committee minutes is attached as Appendix F.
 7. A copy of the On-Farm Energy Committee minutes is attached as Appendix G.
 8. A copy of the Red Application Review Committee is attached as Appendix H.
 9. A copy of the Blue Application Review Committee is attached as Appendix I.
 10. A copy of the White Application Review Committee is attached as Appendix J.

APPENDIX A: New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2021-0076	Burgin Independent Schools <i>New Highschool Greenhouse</i>	Mercer	White
A2021-0103	David Fair <i>Meat Processing Investment Program - Level 2</i>	Grant	Processing
A2021-0104	Kentucky Fresh Harvest <i>On-Farm Water PIP</i>	Lincoln	Water
A2021-0106	Western Kentucky University Research Foundation, Inc. <i>Kentucky Mesonet Instrumentation Upgrade</i>	Warren	White
A2021-0120	American Farmland Trust Inc <i>KY Commercial Rye Cover Crop Initiative</i>	Jefferson	White
A2021-0121	Creation Gardens, Inc. <i>Renovation and repurposing a facility for e-commerce</i>	Jefferson	White

APPENDIX B: Programs Recommended for Approval

CAIP			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0020	Muhlenberg County Cattlemen's Association, Inc	Muhlenberg	\$48,232.00
A2021-0025	Jessamine County FFA Alumni Association, Inc.	Jessamine	\$100,000.00
A2021-0060	Montgomery County Conservation District	Montgomery	\$200,000.00
A2021-0062	Trimble County Cattleman's Association, Inc.	Trimble	\$160,000.00
A2021-0065	Henry County Cattlemen's Association, Inc.	Henry	\$217,000.00
A2021-0069	Green River Area Beef Improvement Group, Inc.	Daviess	\$50,000.00
A2021-0074	McCracken County Soil Conservation District	McCracken	\$84,000.00
A2021-0077	Mercer County Conservation District	Mercer	\$179,406.00
A2021-0079	Clark County Conservation District	Clark	\$150,000.00
A2021-0083	Butler County Conservation District	Butler	\$99,274.00
A2021-0084	Pike County Conservation District	Floyd	*\$33,000.00
A2021-0094	Boyd County Conservation District	Boyd	*\$40,400.00
A2021-0097	Carroll County Conservation District	Carroll	\$158,084.00
A2021-0098	Meade County Cattleman Association Corporation	Meade	\$68,881.00
A2021-0101	Twin Lakes Cattle Association, Corporation	Clinton	\$155,688.00
A2021-0107	Adair County Cattlemen's Association, Inc.	Adair	\$172,675.00
A2021-0109	Johnson County Agricultural Advancement Council, Inc.	Johnson	\$43,000.00
A2021-0110	Green River Area Beef Improvement Group, Inc.	Webster	\$15,541.00
A2021-0112	Morgan County Fiscal Court	Morgan	\$210,919.00
A2021-0113	Harrison County Beef Cattle Association, Inc.	Harrison	\$349,723.00
A2021-0116	Marion County Conservation District	Marion	\$150,000.00
A2021-0118	Breathitt County Farm Bureau of Breathitt County, Kentucky	Breathitt	\$100,000.00
A2021-0119	Powell County Livestock Producers Association, Inc.	Powell	\$53,337.00

*Indicates a portion of the project is funded from the "State Funds To Support to Counties with Limited Allocation Initiative."

APPENDIX B: Programs Recommended for Approval**\$2,839,160.00****Deceased Farm Animal Removal (DAR)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0082	Oldham County Fiscal Court	Oldham	\$6,000.00
A2021-0096	Montgomery County Fiscal Court	Montgomery	\$7,000.00
A2021-0102	Scott County Soil Conservation District	Scott	\$15,000.00
A2021-0114	Harrison County Fiscal Court	Harrison	\$7,500.00
A2021-0117	Marion County Fiscal Court	Marion	\$12,500.00
			\$48,000.00

Next Generation Farmer (NextGen)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0063	Henry County Cattlemen's Association, Inc.	Henry	\$45,000.00
			\$45,000.00

Shared-Use Equipment Program

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0095	Boyd County Conservation District	Boyd	*\$12,400.00
A2021-0099	Hart County Cattlemen's Association, Inc.	Hart	\$26,625.00
A2021-0100	Northern Kentucky Cattle Association, Inc.	Boone	\$9,400.00
			\$48,425.00

Youth Ag Incentives Program (Youth)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0061	Trimble County Cattleman's Association, Inc.	Trimble	\$20,000.00
A2021-0066	Oldham County Farm Bureau of Oldham County, Kentucky	Oldham	\$5,000.00
A2021-0073	McCracken County Soil Conservation District	McCracken	\$10,500.00
A2021-0078	Mercer County Conservation District	Mercer	\$15,000.00
A2021-0108	Adair County Cattlemen's Association, Inc.	Adair	\$30,000.00
A2021-0111	Green River Area Beef Improvement Group, Inc.	Webster	\$3,000.00
			\$83,500.00

Programs Recommended for Approval

Total County Funds Recommended for Approval in Programs: **\$3,064,085.00**

APPENDIX C: Requested Program Amendments

App # A2021-0041
Applicant Name Owen Co. Farm Bureau
Original Amount Approved \$5,000
Execution Date 4/16/2021
Requested Change The applicant requests an additional \$300,000 in Owen County funds for the *CAIP Program*. The request received a high priority from the County Council.

The term of the program shall remain 12-months from the execution date of the original agreement.

Approval of this request would bring the program total to \$305,000.

Recommend Approval

App# A2020-0112
Applicant Name Caldwell/Lyon County Cattlemen's Association
Original Amount Approved \$86,719
Execution Date 12/03/2020
Requested Change The applicant requests an additional \$7,071 in Caldwell County funds for the *CAIP Program*. The request received a high priority from the County Council.

The term of the program shall remain 12-months from the execution date of the original agreement.

Approval of this request would bring the program total to \$93,790.

Recommend Approval

App # A2020-0236
Applicant Name Taylor County Cattlemen's Association
Original Amount Approved \$8,000
Execution Date 11/17/2020
Requested Change The applicant requests an additional \$8,400 in Taylor County funds for the *YAIP Program*. The request received a high priority from the County Council.

This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.

Approval of this request would bring the program total to \$16,400.

Recommend Approval

APPENDIX C: Requested Program Amendments

App# A2020-0176
Applicant Name Greenup County Conservation District
Original Amount Approved \$142,164
Execution Date 09/10/2020
Requested Change The applicant requests an additional \$83,940 in Greenup County funds for the *CAIP Program*. The request received a high priority from the County Council.
 This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.
 Approval of this request would bring the program total to \$226,104
Recommend Approval

App# A2020-0120
Applicant Name Whitley County Cattlemen’s Association, Inc.
Original Amount Approved \$31,000
Execution Date 07/09/2020
Requested Change The applicant requests an additional \$5,679 in Whitley County funds for the *CAIP Program*. The request received a high priority from the County Council.
 This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.
 Approval of this request would bring the program total to \$36,679
Recommend Approval

App# A2020-0229
Applicant Name Fleming Co. Conservation District
Original Amount Approved \$208,613
Execution Date 11/04/2020
Requested Change The applicant requests an additional \$20,000 in Fleming County funds for the *CAIP Program*. The request received a high priority from the County Council.
 This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.
 Approval of this request would bring the program total to \$228,613
Recommend Approval

APPENDIX C: Requested Program Amendments

App# A2020-0153
Applicant Name Shelby County Farm Bureau, Inc.
Original Amount Approved \$275,000
Execution Date 08/18/2020
Requested Change The applicant requests an additional \$30,000 in Shelby County funds for the *CAIP Program*. The request received a high priority from the County Council.
This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.
Approval of this request would bring the program total to \$305,000
Recommend Approval

App# A2021-0012
Applicant Name Campbell County Conservation District
Original Amount Approved \$27,590
Execution Date 03/03/2021
Requested Change The applicant requests an additional \$33,008 in Campbell County funds for the *CAIP Program*. The request received a high priority from the County Council.
This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.
Approval of this request would bring the program total to \$60,598.
Recommend Approval

APPENDIX D: Requested Time Extension

App#	A2019-0224
Applicant Name	City of Hazard
Amount Approved	\$119,000 State funds
Execution Date	11/8/2019
Requested Change	The applicant requests a 6-month time extension to allow for more time to get the necessary paperwork together for reimbursement. This is the first request for time extension for this project. The new deadline will be November 8, 2021.
	Recommend Approval

APPENDIX E (Part 1): Meat Processing Expansion Committee Meeting Minutes

Meeting Date:	Monday, April 26, 2021
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Wayne Hunt
Attendees:	Committee: Wayne Hunt, Dr. Gordon Jones, Brenda Paul, Al Pedigo, and Keith Rogers KADB Board Members: Dorsey Ridley KCARD Staff: Aleta Botts, Brent Lackey, Kelli Padgett UK Staff: Dr. Gregg Rentfrow GOAP Staff: Brian Lacefield, Bill McCloskey, Danielle Milbern, Brian Murphy, Sandra Gardner, Martin Williams, Kara Keeton, Lindsay Bates and Milinda Sosby Other: Bobby Pace
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	9:00 AM EDT
Meeting Adjourned:	12:09 PM EDT

Agenda Items:

- I. Chairman Wayne Hunt called the meeting to order.
 - Bill McCloskey gave an overview of the meeting packet.
- II. Application Review

Level 2:

The Committee reviewed the following applications and recommended pending until the May 4, 2021 meeting:

- A2020-0219 Rays Custom Meats, Inc.
- A2021-0018 Lisa Freemans (Freeman's Catering and Meat Processing)
- A2021-0021 Ronald P. Halsey (Halsey's Meats Processing)
- A2021-0053 Moonlight Meat Processing, Inc.

Level 3:

The Committee reviewed the following applications and recommended pending until the May 4, 2021 meeting:

- A2020-0354 Dowdy Custom Meats Processing - *The Committee requested the applicant provide following documents: More detailed estimate of new building, updated cash flow and a plan on how the applicants plans on address the lack of experience.*

APPENDIX E (Part 1): Meat Processing Expansion Committee Meeting Minutes

Level 4:

The Committee reviewed the following applications and recommended pending until the May 4, 2021 meeting:

- A2020-0329 Lorenz and Hammond, LLC (Oxbow Meats)
- A2020-0355 Farmstead Butcher Block, LLC A2021-0014 Hayz Meatz, LLC
- A2021-0023 Riverview Meat Company, LLC - *The Committee requested the applicant provide the following documents: updated cash flow and a plan on how the applicants plans on address the lack of experience.*
- A2021-0054 AW Farm, LLC
- A2021-0058 Upton Meats and Custom Processing, LLC - *The Committee requested the applicant provide the following documents: updated cash flow and a plan on how the applicants plans on address the lack of experience.*
- A2021-0071 Logan Premium Meats and Processing

Next Meeting Date: May 4, 2021 at 9:00 a.m. EDT via Zoom Video Conferencing

APPENDIX E (Part 2): Meat Processing Expansion Committee Meeting Minutes

Meeting Date:	Monday, May 4, 2021
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Wayne Hunt
Attendees:	Committee: Wayne Hunt, Dr. Gordon Jones, Bobby Foree, Brenda Paul, Al Pedigo, and Keith Rogers KCARD Staff: Aleta Botts, Brent Lackey, Kelli Padgett UK Staff: Dr. Gregg Rentfrow GOAP Staff: Brian Lacefield, Bill McCloskey, Danielle Milbern, Brian Murphy, Sandra Gardner, Martin Williams, Kara Keeton, Lindsay Bates and Milinda Sosby Other: Bobby Pace
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	9:04 AM EDT
Meeting Adjourned:	12:09 PM EDT

Agenda Items:

- I. Chairman Wayne Hunt called the meeting to order.
 - Wayne went over the USDA Processing Facilities Map
- II. Current Balance of Meat Processing Expansion Committee Funds
 - Al Pedigo moved to go on the merits of the applications not based on the current funds available. If the KADB Board did not award additional funds, then prorate the funds among approved applications. Seconded by Brenda Paul.
Motion passed with 3 opposing votes.
Dr. Jones moved to reconsider Mr. Pedigo's motion. Dr. Jones's motion died.
After additional discussion, Mr. Pedigo withdrew his motion.
- III. Additional Funds Request:
 - Bobby Foree moved to request an additional \$500,000 from the Kentucky Agricultural Development Board for the Meat Processing Investment Program. Thomas McKee seconded this motion. Motion passed unanimously.
- IV. Application Review

Level 2:

- A2020-0219 Rays Custom Meats, Inc.
Keith Rogers moved to recommend funding the applicant for \$6,650, seconded by Bobby Foree. Motion passed unanimously.

APPENDIX E (Part 2): Meat Processing Expansion Committee Meeting Minutes

- A2021-0018 Lisa Freemans (Freeman's Catering and Meat Processing)
Bobby Foree moved to recommend funding the applicant for \$13,674, seconded by Keith Rogers. Motion passed unanimously.
- A2021-0021 Ronald P. Halsey (Halsey's Meats Processing)
Mr. Pedigo moved to recommend funding the applicant for \$25,493, seconded by Brenda Paul. Motion passed unanimously.
- A2021-0053 Moonlight Meat Processing, Inc.
Mr. Rogers moved to recommend funding the applicant for \$21,042, seconded by Bobby Foree. Motion passed unanimously.

Level 3:

- A2020-0354 Dowdy Custom Meats Processing
Dr. Jones moved to pend the applicant, seconded by Bobby Foree. The Committee requested the applicant provide the following information: a more detailed cost estimate of new building. The motion passed unanimously.

Level 4:

- A2020-0329 Lorenz and Hammond, LLC (Oxbow Meats)
Dr. Jones moved to recommend funding the applicant for \$250,000 in State funds, seconded by Mr. Rogers. Motion passed unanimously.
- A2020-0355 Farmstead Butcher Block, LLC
Mr. Rogers moved to recommend funding the applicant for \$250,000 in State funds, seconded by Al Pedigo. Motion passed unanimously.
- A2021-0014 Hayz Meatz, LLC
Bobby Foree moved to recommend funding the applicant for \$250,000 in State funds, contingent upon the applicant getting five High Prioritization Sheets from five different counties, seconded by Al Pedigo. Motion passed unanimously.
- A2021-0023 Riverview Meat Company, LLC
Mr. McKee moved to fund the applicant contingent upon the applicant getting five High Prioritization Sheets from five different counties, seconded by Al Pedigo. After discussion, Mr. McKee withdrew his motion.

Mr. McKee moved to pend; however, if the KADB approved additional funds, then this application would be funded. Motion was withdrawn.

Mr. McKee moved to pend the application, seconded by Mr. Pedigo. Motion passed unanimously.
- A2021-0054 AW Farm, LLC

APPENDIX E (Part 2): Meat Processing Expansion Committee Meeting Minutes

Dr. Jones moved to recommend funding the applicant for \$250,000 in State funds, seconded by Mr. Rogers. Motion passed unanimously.

- **A2021-0058 Upton Meats and Custom Processing, LLC**
Dr. Jones motioned to pend, seconded by Brenda Paul. The motion passed unanimously. The committee requested the application provide a more detailed estimates for the construction of the building.
- **A2021-0071 Logan Premium Meats and Processing**
Mr. Rogers moved to recommend funding the applicant for \$250,000 in State funds, contingent upon the applicant getting five High Prioritization Sheets from five different counties, seconded by Al Pedigo. Motion passed unanimously.

Motion to adjourn by Mr. Pedigo, seconded by Mr. Rogers. Motion passed unanimously.

Next Meeting Date: TDB, June

APPENDIX G: On-Farm Energy Committee Meeting Minutes

Meeting Date:	5/20/2021
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Scott Maas, Michael Montross, Alan Goble KOAP Staff: Martin Williams, Bill McCloskey, and Kara Keeton Auditors: Doug Overhults and Josh Bills UK: Sam McNeil
Minutes Issued By:	Martin Williams
Meeting Call to Order:	9:00 a.m.
Meeting Adjourned:	11:25 a.m.

Agenda Items:

1. A2020-0342 Sarah Barney
 - a.) Committee recommends funding the request, contingent upon contact with the applicant confirming they will carry out the project as originally stated in the application, for \$5,250 in state funds.
2. A2020-0343 Susana Lein
 - a.) Committee recommends pending the application for further review as the energy auditor works with the applicant to fine tune a few pieces of their application.
3. A2020-0345 Homegrown Hideaways
 - a.) Committee recommends funding the request of \$10,150 in state funds for installing a solar array for their agritourism project's kitchen/dining area.
4. A2021-0092 Sustainable Harvest Farm
 - a.) Committee recommends funding the request of \$10,150 in state funds for installing a solar array for their packing shed.
5. A2021-0044 Carriage Station Farms
 - a.) Committee recommends funding the request of \$10,150 in state funds for installing a solar array for their equine boarding and training farm.
6. A2021-0075 Darrell Hatfield
 - a.) Committee recommends funding the request of \$10,150 in state funds for installing spray foam insulation into 8 broiler barns.
7. A2021-0080 Nathaniel Daugherty
 - a.) Committee recommends funding the request of \$10,150 in state funds for replacing tunnel and sidewall ventilation fans.
8. A2021-0081 Bells Broilers
 - a.) Committee recommends funding the request of \$4,834 in state funds for replacing brooder heaters in four poultry barns.

APPENDIX G: On-Farm Energy Committee Meeting Minutes

Agenda Items:

9. A2021-0085 Double F Stock Farm, LLC.
 - a.) Committee recommends funding the request of \$3,249 in state funds for replacing existing exhaust fans for their sheep operation.
10. A2021-0086 Parkway Farms, LLC.
 - a.) Committee recommends funding the request of \$10,150 in state funds for replacing existing brooders in their poultry barns.
11. A2021-0087 Wade Road Poultry
 - a.) Committee recommends funding the request of \$10,150 in state funds for adding blown fiberglass to attic in all four barns.
12. A2021-0088 Brad Bertram
 - a.) Committee recommends funding the request of \$7,388 in state funds for replacing the existing milk pump, installing a variable frequency drive, and adding a larger plate cooler.
13. A2021-0089 Robert M. Gray
 - a.) Committee recommends funding the request of \$10,150 in state funds for replacing an existing grain dryer.
14. A2021-0090 T. Randy Arnold
 - a.) Committee recommends funding the request of \$10,150 in state funds for replacing an existing grain dryer.
15. A2021-0091 J&D Breeder Farm
 - a.) Committee recommends funding the request of \$10,150 in state funds for replacing existing fans in their poultry barns.
16. A2021-0093 Foxy Farm, LLC.
 - a.) Committee recommends funding the request of \$10,150 in state funds for replacing existing tunnel fans.

APPENDIX H: Red Application Review Committee Meeting Minutes

Meeting Date:	5/20/2021
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Dorsey Ridley, Mark Barker and Keith Rogers KADB Member: Nancy Cox KOAP Staff: Bill McCloskey, Brian Lacefield, Danielle Milbern, Brian Murphy, Sandra Gardner, Martin Williams, Logan Bechanan
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	2:10 p.m.
Meeting Adjourned:	3:24 p.m.

Agenda Items:	
<ol style="list-style-type: none"> 1. A2021-0037 Washington County Fiscal Court <ol style="list-style-type: none"> a.) Dorsey Ridley moved to recommend approving the applicant's budget amendment. Second by Mark Barker, motion passed unanimously. 2. A2021-0040 Western Kentucky University Research Foundation, Inc. <ol style="list-style-type: none"> a.) Dorsey Ridley moved to recommend funding request for \$227,896 in State funds in the form of a cost reimbursement grant. Second by Mark Barker, motion passed unanimously. Keith Rogers moved to have this project considered at the May 21, 2021 Kentucky Agricultural Development Board Meeting. Dorsey Ridley second this motion, motion passed unanimously. 3. A2021-0042 Continental Refining Company, LLC <ol style="list-style-type: none"> a.) Keith Rogers moved to recommend this project for funding and have Kentucky Agricultural Development funds (KADF) go towards the crush portion of this project. State funds to be matched by county funds in the form of a cost reimbursement grant, up to \$500,000 and to allow the applicant 6 months to secure county funds. Second by Mark Barker, motion passed unanimously. 4. A2021-0052 Clark County Fiscal Court <ol style="list-style-type: none"> a.) Dorsey Ridley moved to recommend funding \$10,000 in Clark County funds in the form of a cost reimbursement grant and have KADB funds go towards the building part of this project. Second by Mark Barker, motion passed unanimously. 5. A2021-0055 Kentucky Training Center, LLC <ol style="list-style-type: none"> a.) Mark Barker moved recommend this project for funding. County funds to be matched by State funds in the form of a cost reimbursement grant, up to \$1,000,000 and to allow the applicant until July 31 to secure county funds. If the county and state total commitment is less than \$1,000,000, applicant has option on difference as 	

APPENDIX H: Red Application Review Committee Meeting Minutes

Agenda Items:

a participation loan at 2.75% up to 15 years. Second by Dorsey Ridley, motion passed unanimously.

6. A2021-0059 RedLeaf Biologics, Inc.

a.)The Committee directed staff to look in the possibility of KADB rights to own or have equity in a company.

APPENDIX F: KADB Compliance Committee Meeting Minutes

Meeting Date:	May 6, 2021
Meeting Location:	GOAP <i>via</i> Zoom Meeting ID: 956 1037 6017
Meeting Chair:	Sandra Gardner, Director of Compliance & Outreach
Attendees:	Committee: Mark Barker, Sarah Butler, Bobby Foree Staff: B. Lacefield, L. Bates, K. Childers, S. Gardner, K. Keeton, B. McCloskey, D. Milbern, B. Murphy, M. Williams
Minutes Issued By:	Sandra Gardner
Meeting Call to Order:	8:23 a.m. EDT
Meeting Adjourned:	9:29 a.m. EDT
Agenda Items:	
<p>I. Previous Meeting Minutes The Committee reviewed the minutes of its March 9, 2021 regular meeting. Staff also noted that the committee minutes for the regular meeting were approved previously as part of the full KADB March meeting minutes.</p> <p>II. Old Business American Black Hereford Association (ABHA) - A2017-0025</p> <ol style="list-style-type: none"> 1. Brian Murphy, general counsel, reviewed a response from ABHA to the Board’s request to fulfill its obligation of a pro-rated payback of funds, for not having a functional headquarters in Bowling Green, Ky. 2. Committee members discussed its original position and ABHA’s response, as well as a possible compromise of the two positions. 3. After review and much discussion, <i>the Committee agreed by consensus</i> to initially respond with a request for additional information to include 1) the duties/role of the staff/office in Bowling Green, Ky. and 2) most recent financial statements and tax returns – to be provided with 30 days. <p>Action: Staff will prepare the initial response requesting the above information. Upon receipt of the requested information or after 30 days, the KADB Compliance Committee will reconvene to discuss the issue.</p> <p>Meade County Riverport Authority (A2013-0038) Mr. Murphy updated the Committee on an open records issue that had arisen with the project, related to grain quantity information provided in reports for this loan and said information being considered proprietary. After a requestor appealed to the Attorney General’s office, it was determined that the information requested is not considered propriety and must be provided.</p> <p>III. New Business There was no new business to discuss.</p>	

APPENDIX F: KADB Compliance Committee Meeting Minutes

IV. Compliance Review

- A. The list of ten (10) **0-2% interest loans** was reviewed. Updates and discussions were had on Four Hills Farm LLC, The Weekly Juicery, AgRenew LLC, Victory Foods PBC, and Kentucky Nutrition Services loans.
- B. The list of open **forgivable loans** (27) was reviewed. Staff noted that four “old style” forgivable loans remained with two maturing this year. Sixteen (16) forgivable loans from the Meat Processing Investment Program have been added to the list.
- C. The list of projects/programs with **reporting 31 or more days late** was reviewed. Out of 519 active projects/programs, 20 were listed. Staff provided updates on follow-up activities.
- D. An update on the County Initiatives was given by staff
County Agricultural Development Councils (2020-2022):
113 complete; 6 incomplete; 1 not submitted

County Plans for Agricultural Development (5-year update):
118 submitted

- V. **Next Regular Quarterly Meeting – September 2021**
Additional special meetings may be called, as needed.

- VI. **Meeting adjourned** by acclamation at 9:29 a.m. EDT.

APPENDIX I: Blue Application Review Committee Meeting Minutes

Meeting Date:	5/21/2021
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Bobby Foree, Sarah Butler, Wayne Hunt, Al Pedigo, Katie Moyer and Keith Rogers KOAP Staff: Brian Lacefield, Bill McCloskey, Danielle Milbern, Brian Murphy, Sandra Gardner, Milinda Sosby. KCARD: Aleta Botts
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	9:02 a.m.
Meeting Adjourned:	9:21 a.m.

Agenda Items:	
1. A2020-0260	Caitlin Edwards/b/a Edwards Woodworks a.) Committee recommends pending the applicant's budget amendment request, until KCARD has reviewed the applicant's business plan with the new expenses and a letter of commitment from the bank.
2. A2020-0312	Hardin County Regional Farmers Market Foundation, Inc. a.) Committee recommends approving the applicants request for additional funds and budget amendment request.

APPENDIX J: White Application Review Committee Minutes

Meeting Date:	5/21/2021
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Dean Nancy Cox, Keith Rogers, Dr. Gordon Jones Fritz Giesecke, Thomas McKee, and Matt Hinton KOAP Staff: Brian Lacefield, Bill McCloskey, Danielle Milbern, Martin Williams, Sandra Gardner, Milinda Sosby, Logan Bechanan, Haley Nelson and Brian Murphy Guests: Aleta Botts, KCARD
Minutes Issued By:	Danielle
Meeting Call to Order:	11:21 a.m. EDT
Meeting Adjourned:	1:30 p.m. EDT

Agenda Items:	
1. A2020-0093	Fulton County Board of Education a) Committee recommends approving the applicant's budget amendment request.
2. A2021-0076	Burgin Independent Schools a) Committee recommends approving the additional \$12,296 in Mercer County funds for a new high school greenhouse.
3. A2021-0120	American Farmland Trust Inc. a) Committee recommends approving the \$550,000 in state funds over two years. The committee also recommends the applicant present to the full board at its next meeting, and require a presentation prior to releasing second year funds funds.
4. A2021-0121	Creation Gardens, Inc. a) Committee recommends pending this application, with the possibility of meeting again before the June Meeting, if the supporting documents become available.