

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the July 17, 2020 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Governor's Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
July 17, 2020
404 Ann Street
Frankfort, KY 40601**

Call to Order

Dorsey Ridley, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:01 a.m. (EDT).

Roll Call

The following members were present: Dorsey Ridley (designee for Governor Andy Beshear), Keith Rogers (designee for Commissioner Ryan Quarles), Sarah Butler (designee for interim Secretary Larry Hayes), Dean Nancy Cox, Dr. Kirk Pomper (designee for Dr. M. Christopher Brown II., President), Mark Barker, Bobby Foree, Fritz Giesecke, Pat Henderson, Stewart Hughes, Matthew Hinton, Wayne Hunt, Dr. Gordon Jones, Katie Moyer and Al Pedigo.

Members absent: Jim Mahan.

Notification of Media

Mr. Ridley received verification from Marielle McElmurray, Director of Public Affairs, that the media had been notified of the KADB monthly meeting.

Welcome

Mr. Ridley welcomed everyone to the meeting.

Approval of Minutes

Mr. Ridley entertained a motion to approve the minutes of the June 19, 2020 board meeting.

Mr. Hunt moved to approve the minutes, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Mr. Ridley yielded the floor to Keith Rogers to report to the board.

Mr. Rogers updated the board on the activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Mr. Ridley yielded the floor to Warren Beeler, GOAP Executive Director, to report to the board.

Mr. Beeler welcomed everyone to the meeting.

Mr. Beeler introduced two new GOAP employees: Milinda Sosby, Boards & Special Events Manager, and Diana Carrier, Compliance Manager.

Mr. Beeler updated the board on the activities of GOAP including a letter of review from Mike Harmon, Auditor of Public Accounts, (*on file*) and the Meade County Riverport Authority.

Deputy Executive Director's Report

Mr. Ridley yielded the floor to Bill McCloskey, GOAP Deputy Executive Director, to report to the board.

Mr. McCloskey referenced the Marketing and Entrepreneurship Committee Promotional Fund Update memorandum (*on file*).

Mr. McCloskey referenced the May 2020 Kentucky Broadcaster's Association Public Education Partnership (PEP) Program memo (*on file*).

Mr. McCloskey referenced the Kentucky FFA Leadership Training Center (A2020-0009) Final County Funds Update memorandum (*on file*).

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of June 30, 2020.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund Cash Flow Statement (*on file*) as of June 30, 2020.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of June 30, 2020.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of June 30, 2020.

Mr. McCloskey reviewed the Kentucky Agricultural Finance Corporation meeting agenda (*on file*) as of July 10, 2020.

Mr. Hughes moved to approve the Deputy Executive Director's Report; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

On-Farm Water Management Committee Report

Mr. Ridley called on Mr. Henderson to provide the On-Farm Water Management Committee Report.

Mr. Henderson updated the board on the July 8 and July 15 committee meetings. Mr. Henderson discussed implementing conflict of interest language across all program guidelines, including On-Farm Water Management guidelines.

Mr. Henderson moved to pull A2020-0101, Bill and Teresa Flaughner project application, from the pending status to discuss; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

The On-Farm Water Management Committee recommended approving the request for the revised amount of up to \$58,999 in State funds, subject to terms and conditions.

Mr. Henderson moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Mr. Henderson moved to approve the committee report; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Meat Processing Expansion Committee Report

Mr. Ridley called on Mr. Hunt to provide the Meat Processing Expansion Committee report.

Mr. Hunt updated the board on the July 21 committee meeting

Mr. Hunt moved to approve the committee report; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Compliance Committee

Mr. Ridley called on Mr. Barker to give the Compliance Committee report.

Mr. Barker updated the board on the June 25 committee meeting. The committee recommended releasing 2nd year funds for the Kentucky Queen Bee Breeders Association (A2019-0044).

Mr. Barker moved to accept the committee report and approve its recommendation; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Marketing and Entrepreneurship Committee Report

Mr. Ridley called on Mr. Hunt to provide the Marketing and Entrepreneurship Committee report.

Mr. Hunt updated the board on the July 7 committee meeting. The committee recommended continuing another year of the KBA Public Education Partnership (PEP) program as long as promotional funds are available.

Mr. Hunt moved to approve the committee report and approve its recommendation; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Beef Network (KBN) Recipient Review Committee

Mr. Ridley called on Mr. Hughes to provide the KBN Recipient Review Committee report.

Mr. Hughes updated the board on the July 16 committee meeting.

Mr. Hughes moved to accept the committee report; Mr. Hinton seconded the motion.

Dr. Jones, Mr. Hughes and Mr. Hunt commented on increasing the processing capacity amongst Kentucky processors.

VOTE: Motion Passed; Unanimous.

Kentucky Horticulture Council (KHC) Recipient Review Committee

Mr. Ridley called on Dr. Pomper to provide the KHC Recipient Review Committee report.

Dr. Pomper updated the board on the July 17 committee meeting.

Mr. Foree commented on the additional grants received by KHC.

Dr. Pomper moved to accept the committee report; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Presentation

A2019-0161

Bluegrass Community and Technical College

Mr. Ridley called on Sandra Gardner to introduce Dr. Debroah Davis to present to the board as a requirement of the legal agreement on the Kentucky Honey Testing Laboratory project.

Dr. Pomper moved to approve the presentation and release 2nd year funds; Mr. Hughes seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

Mr. Ridley called on Renee Carrico and Danielle Milbern to present the following memo action items:

A2018 – 0156 Kentucky Department of Agriculture

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting a budget amendment to transfer \$20,000 from the Wholesaler Reimbursement Grant category to the Branding and Marketing category for the Kentucky Grape and Wine Council initiatives.

The White Application Review Committee recommended approving the request.

Dr. Jones moved to approve the committee recommendation; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Mr. Barker and Mr. Foree abstained.

A2018 – 0208 Western Kentucky University

Ms. Carrico presented a memorandum (*on file*) on the above referenced project requesting a 9-month time extension.

Staff recommended approving the request for an extension until April 10, 2021.

Mr. Hughes moved to approve the staff recommendation; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

A2019 – 0023 Imel's Greenhouse, LLC

Ms. Carrico presented a memorandum (*on file*) on the above referenced project requesting a 6-month time extension.

Staff recommended approving the request for an extension until February 23, 2021.

Mr. Henderson moved to approve the staff recommendation; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2019 – 0095 Chrisitan Fellowship, Inc.

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting a 6-month time extension.

Staff recommended approving the request for an extension until February 16, 2021.

Dr. Jones moved to approve the staff recommendation; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

A2019 – 0158 Maggie's Garden and More

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting budget amendment request to reallocate \$14,000 in several budget categories.

The White Application Review Committee recommended approving the amendment request.

Mr. Hunt moved to approve the committee recommendation; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral¹

Mr. Ridley called on Mr. McCloskey to present new applications for referral.

Mr. McCloskey referenced eleven (11) new applications for referral.

Mr. Rogers moved to refer the submitted applications to the appropriate committees; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval²

Mr. Ridley called on Mr. McCloskey to present programs recommended for approval.

Mr. McCloskey referenced fifteen (15) County Agricultural Investment Program (CAIP) applications totaling \$2,746,048; three (3) Dead Animal Removal (DAR) applications totaling \$37,500; one (1) Next Generation Farmer (NextGen) application totaling \$25,000; four (4) Shared-Use Equipment applications totaling \$192,324; and one (1) Youth Ag Incentives Program application totaling \$15,000. The total program funding is \$2,915,872.

Mr. Foree moved to approve the programs as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments³

Mr. Ridley called on Mr. McCloskey to present requested program amendments.

Mr. McCloskey referenced one (1) county requesting additional funds for an existing CAIP: Metcalfe (\$177,387) and one (1) county requesting to change producer limit from \$2,000 to \$2,800 and minimum score from 50 to 44 (Spencer). Total program amendment funding is \$177,387.

Mr. Hunt moved to approve the program amendments as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

Project Recommendations for Funding

Mr. Ridley called on Martin Williams, Grace Clark, Ms. Carrico and Ms. Milbern to present the following recommendations for funding:

A2020 – 0118 Louisville Metro Parks Foundation, Inc.

Mr. Williams referenced the above application requesting \$2,500 in Jefferson County funds for a community garden.

The White Application Review Committee recommended approving \$2,500 in Jefferson County funds, subject to terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0126 University of Kentucky Research Foundation

Ms. Milbern referenced the above application requesting \$370,679 over a two year period to support the state's Viticulture and Enology Extension Program.

The White Application Review Committee recommended approving the request for the reduced amount of \$352,145 in State funds over a two year period, subject to terms and conditions.

Mr. Rogers moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

Mr. Rogers commented on the forthcoming Kentucky Department of Agriculture application to support the Kentucky Grape and Wine Council initiatives.

In response to a question from Mr. Pedigo, Dean Cox and staff clarified that the recommended amount for approval is a five percent reduction.

VOTE: Motion Passed; Dean Cox abstained.

A2020 – 0127 Marksbury Farm Foods, LLC

Ms. Milbern referenced the above application requesting \$250,000 in State funds to upgrade its slaughter and packaging capacity, shipping and receiving, materials handling and cold storage.

The Meat Processing Expansion Committee recommended funding the request for up to \$250,000 in State funds, subject to terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Mr. Henderson seconded the motion.

Dr. Jones commented on Marksbury Farm Foods, LLC being receptive towards implementing a similar project for pork products like Beef Solutions, LLC at the facility.

VOTE: Motion Passed; Unanimous.

A2020 – 0128 Bluegrass Area Development District

Ms. Clark referenced the above application requesting \$5,657 in State funds to conduct a broadband feasibility study.

The White Application Review Committee recommended approving the request for up to \$5,657 in State funds and multiple County funds, subject to terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0129 Garrison Meat Processing

Ms. Carrico referenced the above application requesting \$37,500 in State funds to purchase and install a walk-in cooler and holding pens for its custom processing facility. This is a Meat Processing Investment Program Level 2 Project in Lewis County.

The Meat Processing Expansion Committee recommended approving the request for up to \$37,500 in State funds, subject to terms and conditions.

Mr. Henderson moved to approve the committee recommendation, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0130 Hampton Meat Processing

Ms. Carrico referenced the above application requesting \$37,500 in State funds to purchase and install processing room refrigeration and a 42 foot boning table for the USDA-inspected facility. This is a Meat Processing Investment Program Level 2 Project in Christian County.

The Meat Processing Expansion Committee recommended approving the request for up to \$37,500 in State funds, subject to terms and conditions.

Mr. Hinton moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0131 Dennis Ray Wise, d/b/a Wise Meat Packing

Ms. Carrico referenced the above application requesting \$24,375 in State funds to purchase and install a patty attachment for the custom processing facility. This is a Meat Processing Investment Program Level 2 Project in Taylor County.

The Meat Processing Expansion Committee recommended approving the request for up to \$24,375 in State funds, subject to terms and conditions.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

Project Recommendations for No Funding

Mr. Ridley called on Ms. Osterman to present the following recommendation for no funding:

A2020 – 0139 Carter County Agriculture Advancement Council, Inc.

Ms. Osterman referenced the above application requesting \$148,000 for CAIP.

Staff recommended denial based on Carter County Agriculture Advancement Council, Inc. not committing County funds to the application. Additionally, the Council approved a different entity to run the 2020 CAIP.

Mr. Hunt moved to approve the staff recommendation, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. Ridley called on Mr. McCloskey to present the following pending application:

Mr. McCloskey stated there is one (1) project application pending.

No action necessary on pending projects or programs.

Closing Remarks

Mr. Ridley stated that the next KADB meeting would be on August 21, 2020 at 10 a.m. EDT.

Adjournment

Mr. Ridley entertained a motion to adjourn.

Mr. Hunt moved to adjourn the June KADB meeting; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

The KADB meeting adjourned at 11:37 a.m. (EDT).

APPROVED DATE:

8/24/2020

PRESIDING OFFICER:

Jamie Kelley

BOARD SECRETARY:

Marielle McMurray
Marielle McMurray

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of amendments funded under the listed programs is attached as Appendix C.
 4. A copy of the Marketing and Entrepreneurship Committee minutes is attached as Appendix D.
 5. A copy of the On-Farm Water Management Program minutes (special and regular meetings) is attached as Appendix E.
 6. A copy of the Kentucky Beef Network Recipient Review Committee minutes is attached as Appendix F.
 7. A copy of the Kentucky Horticulture Council Recipient Review Committee minutes is attached as Appendix G.
 8. A copy of the KADB White Application Review Committee minutes (special and regular meetings) is attached as Appendix H.
 9. A copy of the Meat Processing Expansion Committee minutes attached as Appendix I.
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APPENDIX A: New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2020-0135	Laird Meat Co <i>Meat Processing Investment Program - Level 2</i>	Marshall	Processing
A2020-0140	Sano Meat Processing, Inc <i>Meat Processing Investment Program - Level 2</i>	Adair	Processing
A2020-0141	Loretta Butcher Shop <i>Meat Processing Investment Program - Level 2</i>	Marion	Processing
A2020-0142	Central KY Custom Meats, Inc. <i>Meat Processing Investment Program - Level 3</i>	Casey	Processing
A2020-0143	Fulton County Board of Education <i>Greenhouse</i>	Fulton	White
A2020-0144	Bluegrass Lamb Company, LLC <i>Meat Processing Investment Program</i>	Hardin	Processing
A2020-0145	Summit Holdings LLC d.b.a. Summit Meat Processing <i>Meat Processing Investment Program - Level 3</i>	Pulaski	Processing
A2020-0146	Triple J Farm <i>Farm Retail Market</i>	Scott	White
A2020-0147	Daviess County Conservation District <i>Youth Ag Production Cost-Share Program</i>	Daviess	White
A2020-0148	Daviess County Lions Club Fair, Inc. <i>County Fair Supplies</i>	Daviess	White
A2020-0167	Central KY Custom Meats, Inc. <i>Meat Processing Investment Program - Level 1</i>	Casey	Processing

APPENDIX B: Programs Recommended for Approval**CAIP**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0133	Nicholas County Conservation District	Nicholas	\$252,000.00
A2020-0134	Lincoln County Cattlemen's Association (LCCA)	Lincoln	\$400,000.00
A2020-0136	Garrard County Farm Bureau, Inc.	Garrard	\$215,000.00
A2020-0138	Carter County Conservation District	Carter	\$129,472.00
A2020-0149	Green River Area Beef Improvement Group, Inc.	Daviess	\$150,000.00
A2020-0150	Warren County Conservation District	Warren	\$185,363.00
A2020-0151	Meade County Cattleman Association Corporation	Meade	\$63,873.00
A2020-0152	Calloway County Agricultural Development Fund LLC	Calloway	\$134,914.00
A2020-0153	Shelby County Farm Bureau, Inc.	Shelby	\$275,000.00
A2020-0154	Powell County Livestock Producers Association, Inc.	Powell	\$54,449.00
A2020-0155	Clinton/Cumberland Cattlemen's Assoc., Inc.	Cumberland	\$166,535.00
A2020-0156	Monroe County Conservation District	Monroe	\$458,000.00
A2020-0157	Boyle County Farm Bureau	Boyle	\$129,000.00
A2020-0159	Nelson County Conservation District	Nelson	\$102,442.00
A2020-0165	Pike County Conservation District	Pike State	*\$30,000.00
			\$2,746,048.00

Deceased Farm Animal Removal (DAR)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0137	Hart County Soil Conservation District	Hart	\$15,000.00
A2020-0158	Boyle County Conservation District	Boyle	\$15,000.00
A2020-0161	Nelson County Fiscal Court	Nelson	\$7,500.00
			\$37,500.00

Next Generation Farmer (NextGen)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0160	Nelson County Conservation District	Nelson	\$25,000.00
			\$25,000.00

Board Meeting

July 17, 2020

*Any Funds Approved marked with "State" indicate funds from the "State Funds Support to Counties with Limited Allocation Initiative."

APPENDIX B: Programs Recommended for Approval

Shared-Use Equipment Program

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0162	Metcalfe County Conservation District	Metcalfe	\$24,000.00
A2020-0163	Metcalfe County Conservation District	Metcalfe	\$21,131.00
A2020-0164	Metcalfe County Conservation District	Metcalfe	\$26,062.00
A2020-0166	Metcalfe County Conservation District	Metcalfe	\$21,131.00
			\$92,324.00

Youth Ag Incentives Program (Youth)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0132	Nicholas County Conservation District	Nicholas	\$15,000.00
			\$15,000.00

Total County Funds Recommended for Approval in Programs:	\$2,915,872.00
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APPENDIX C: Requested Program Amendments

App # A2020-0028
Applicant Name Spencer County Conservation District
Original Amount Approved \$125,000
Execution Date 04/27/2020
Requested Change The applicant requests to change the maximum producer limit from \$2,000 to \$2,800 and change the minimum score from 50 to 44 for the *CAIP program*. The request received a high priority from the County Council.

This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.

Recommend Approval

App# A2019-0231
Applicant Name Metcalfe County Conservation District
Original Amount Approved \$235,000
Execution Date 11/15/2019
Requested Change The applicant requests an additional \$177,387 in Metcalfe County funds for the *CAIP Program*. The request received a high priority from the County Council.
This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.
Approval of this request would bring the program total to \$412,387

Recommend Approval

APPENDIX D: Marketing & Entrepreneurship Committee Meeting Minutes

Meeting Date:	Tuesday, July 7, 2020
Meeting Location:	Zoom Meeting
Meeting Chair:	Wayne Hunt
Attendees:	Committee: Wayne Hunt, Dr. Gordon Jones, Al Pedigo, Matt Hinton Commodity Representation: Bonnie Jolly (KPPA), Jamie Guffey (KPF), Dave Maples (KCA) GOAP Staff: Warren Beeler, Renee Carrico, Kelly Childers, Grace Clark, Sandra Gardner, Bill McCloskey, Marielle McElmurray, Martin Williams Other: Melanie McPartlin, KDA
Minutes Issued By:	Marielle McElmurray
Meeting Call to Order:	8:35 AM
Meeting Adjourned:	9:15 AM
Agenda Items:	
<ol style="list-style-type: none"> 1. Review of Prior Year Promotional Fund Expenditures <ol style="list-style-type: none"> i. Mr. Hunt called the meeting to order. ii. Each commodity's previous year expenditures were reviewed before each request was reviewed below. 2. Consideration of Current Promotional Fund Budget Requests <ol style="list-style-type: none"> a. Bonnie Jolly, Kentucky Pork Producers, explained the 2020 request for \$50,000. <ol style="list-style-type: none"> i. Mr. Hunt inquired about how to do a similar system as Beef Solutions, but with Kentucky pork products. ii. In regards to a question from Dr. Jones, Ms. Jolly stated KPPA has not reached out to Marksbury in regards to producing the product for Creation Gardens. iii. Mr. Pedigo moved to approve the 2020 request, Mr. Hinton seconded. Motion passed by voice vote. b. Jamie Guffey, Kentucky Poultry Federation, explained the 2020 request for \$37,000. <ol style="list-style-type: none"> i. Dr. Jones moved to approve the 2020 request, Mr. Hinton seconded. Motion passed by voice vote. c. Dave Maples, Kentucky Cattlemen's Association, explained the 2020 request for \$29,166.54. <ol style="list-style-type: none"> i. In response to a question from Dr. Jones, Mr. Maples clarified that Beef Solutions is processing about 35 head/week currently. ii. Mr. Maples said the meat has stayed at \$4.99/lb. in the stores. 	

APPENDIX D: Marketing & Entrepreneurship Committee Meeting Minutes

iii. In response to a question from Mr. Pedigo, Mr. Maples stated farmers can get in within a few weeks compared to other processors.

iv. Mr. Pedigo moved to approve the 2020 request, Dr. Jones seconded the motion. Motion passed by voice vote.

3. KBA Public Education Program Update

- a. A. Marielle McElmurray provided an update on the KBA PEP program for the current year.
- b. Mr. Hinton inquired about commercials on streaming services compared to traditional cable/radio.
- c. Mr. Beeler stated the importance of promoting the KADF and these commodity groups.

1. Mr. Hinton moved to adjourn the meeting, Dr. Jones seconded the motion. Motion passed.

2. Next Meeting - TBD

APPENDIX E: On-Farm Water Management Committee Meeting Minutes

Meeting Date:	July 8, 2020
Meeting Location:	Zoom Video Conferencing
Committee Chair:	Renee Carrico
Attendees:	Committee members: Fritz Giesecke, Pat Henderson, John Dix, Eddie Melton and Al Pedigo NRCS: Greg Stone and Deena Wheby DOW Staff: Dale Booth, Bill Caldwell and Alice Mandt KFB Staff: Joe Cain KCARD: Spencer Guinn GOAP Staff: Warren Beeler, Renee Carrico, Bill McCloskey, Brian Murphy, Martin Williams and Grace Clark
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	9:00 a.m. EDT
Meeting Adjourned:	10:45 a.m. EDT
Agenda Items:	
<p>I. NRCS EQIP Program Overview and Discussion Greg Stone and Deena Wheby gave an overview of Kentucky's EQIP Program.</p> <ul style="list-style-type: none"> • Discussion points included the new scoring system, percentage of applicants funded (25-35%) and how the application and farm planning process is run. <p>II. A2020-0101 Bill and Teresa Flaughter – PIP Staff updated the Committee on additional documentation needed from the applicant to ensure there is no conflict of interest based on original bids.</p> <ul style="list-style-type: none"> • Each Committee member gave their comments in favor of the project, as well as allowing practices approved by NRCS EQIP Program to remain in 2020 On-Farm Water Management Program Guidelines. • Committee confirmed how Staff would handle the additional bids requested. • Staff was asked to send final documentation and decision to Committee once received. <p>The Committee recommends funding the project for \$57,100 in State funds pending Staff receives secondary bids and conflict of interest concern is resolved.</p> <p>Motion made by Al Pedigo and seconded by Pat Henderson; passed unanimously.</p> <p>III. Final Discussions</p> <ul style="list-style-type: none"> • Committee asked that both Staff and TAG encourage applicants to work with local UK Extension, Soil Conservation and NRCS specialists in their area. • Bill Caldwell gave an update on PIP projects ready for a site visit once travel of state employees is possible. • Next Meeting Date was set for August 17, 2020 at 9 a.m. EDT via Zoom Video Conferencing. <p style="text-align: center;">There being no further business, the meeting was adjourned.</p>	

APPENDIX E Part II: On-Farm Water Management Committee Meeting Minutes

Meeting Date:	July 15, 2020
Meeting Location:	Zoom Video Conferencing
Committee Chair:	Renee Carrico
Attendees:	Committee members: Fritz Giesecke, Pat Henderson, John Dix, Eddie Melton and Al Pedigo DOW Staff: Alice Mandt GOAP Staff: Warren Beeler, Renee Carrico, Bill McCloskey and Brian Murphy
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	9:00 a.m. EDT
Meeting Adjourned:	9:35 a.m. EDT
Agenda Items:	
<p>I. A2020-0101 Bill and Teresa Flaughter – PIP</p> <p>Staff updated the Committee on additional documentation that had been received from the applicant to ensure there is no conflict of interest based on original bids.</p> <ul style="list-style-type: none"> • Each Committee member gave their comments in favor of the project if the bids from businesses that are not owned by the applicant or their family are chosen. • Committee requested that Staff implement language in guidelines that support this decision moving forward to avoid conflict of interest situations. • Staff shared the following language from KADF 2020 CAIP Guidelines: “Reimbursements for purchases, including labor, from the producer’s immediate family (e.g father/mother, son/daughter, brother/sister, aunt/uncle, niece/nephew), including in-laws and step family, are not eligible.” <p>The Committee recommends funding the project for \$57,100 in State funds or up to 50% of total project costs once final secondary bids are received by Staff.</p> <p>The Committee also recommends that On-Farm Water Management Program Guidelines incorporate conflict of interest language eliminating reimbursement to applicants and/or their family members businesses owned or employed by.</p> <p>Motion made by Pat Henderson and seconded by Kevin Jeffries; passed unanimously.</p> <p>II. Final Discussions</p> <p>Committee recommends that the KADB consider implementing conflict of interest language, similar to KADF 2020 CAIP Guidelines, across all project and program areas.</p> <p>Motion made by Henderson and seconded by Al Pedigo; passed unanimously</p> <p style="text-align: center;">There being no further business, the meeting was adjourned.</p>	

APPENDIX F: KBN Recipient Review Committee Meeting Minutes

Meeting Date:	7/16/20
Meeting Location:	Governor's Office of Agricultural Policy
Meeting Chair:	Stewart Hughes
Attendees:	Committee: Stewart Hughes, Matt Hinton, Al Pedigo, John Chism GOAP Staff: Stefanie Osterman, Sandra Gardner, Bill McCloskey, Brian Murphy, Diana Carrier, Martin Williams, Renee Carrico KBN staff: Becky Thompson, Dave Maples, Dan Miller UK staff: Dr. Jeff Lehmkuhler, Kevin Laurent, Dr. Les Anderson, Dr. Darrh Bullock
Minutes Issued By:	Stefanie Osterman
Meeting Call to Order:	2:00 pm
Meeting Adjourned:	3:50 pm

Agenda Items:

1. Grant Benchmarks, Goals and Objectives - Progress Update

a. Budget vs Expenditures

KBN has utilized additional funds since this report was submitted, however, COVID-19 has slowed spending.

b. Post-Weaning Value-Added Program

UK staff reported on the two program options: feedlot and pre-conditioned. UK staff requested that the Committee consider utilizing funds in this budget category to assist those farmers that participated in the feedlot program and lost additional dollars due to COVID-19.

After Committee discussion, KBN was encouraged to finish closeout of the program and make a proposal to this committee for review and recommendation to the full KADB.

Action: KBN and UK staff will coordinate and submit a plan.

c. Value Chain Marketing

Category is on track to achieve benchmark.

21 producers are currently enrolled in trainings which are postponed due to COVID-19.

d. BQCA Cattle Handling & Care

i. Category has exceeded benchmarks

ii. 7,505 active producers are enrolled as well as 115 KY BQCA trainers

iii. Plans are in place to add modules that cover herd health and management of herd during calving season.

APPENDIX F: KBN Recipient Review Committee Meeting Minutes



Agenda Items:

KBN staff has been in communication with CAIP administrators and County ANR agents updating them on the decision to honor all BQCA numbers if expiration date was during the pandemic.
KBN noted that producers are utilizing the online training well.

Traceability Program

265 animals tagged

Next report will include more detailed update.

- e. Integrated Reproductive Management (IRM) Farm Program
Category has exceeded benchmarks.
 - i. 6 classroom trainings with 387 in attendance
 - ii. 51 farm visits conducted this reporting period.

UK staff reported in 5th year they are only adding a few farms. There were 4 farms added this spring due to ANR agents in those counties making it a priority.

Linking Environment and Farming

Category has exceeded benchmarks.

KBN staff reported 4 tours have been conducted as well as renovations made to Eden Shale Farm.

- f. KBN Field Associates
Category has met benchmarks.
60 new contacts and 91 farm visits have been made across the state.
KBN staff reported that field associates were given flexibility to communicate with producers on their terms, whether via phone calls or social distancing on farm.

- g. Beef Cow-Calf Conference
5 of 12 conferences to be held Dec 2019-Fall 2020
KBN staff reported that there was a lot of interest in these conferences, however due to COVID-19, 5 had to be cancelled. Those that were cancelled will potentially be rescheduled in January or February of 2021.
There was discussion on how to utilize funding into 2021 for programs postponed due to COVID-19 securing funds so they are encumbered. Staff explained that funds should be encumbered, giving KBN 6 months to utilize funds.

Action: KBN will submit an encumbrance report and event dates to Staff so funds can be encumbered.

- h. Bull Value Assessment Program
UK staff reported on the success of the program with a goal to continue increasing attendance in the future 4 sites and 120 producers participated during this program year with surveys indicating the overall value of the program at 4.64 out of a 5 ranking scale.

APPENDIX F: KBN Recipient Review Committee Meeting Minutes



Agenda Items:

i. **Applied Master Cattlemen**

UK staff reported that they were planning for future sessions. Currently, 2 ANR agents (Grayson and Hancock County) are working with UK to sample replacement heifers and developing videos on DNA sample collection. Agents plan to summarize information and host educational programs.

j. **Master Cattlemen**

UK staff hosted 2 sessions that were carryover from last year, with approximately 90 participants. Grazing School was also mentioned as being scheduled with health and safety protocol for participants and speakers still being discussed. The Fall Forages field days located in Western KY are also scheduled to take place, with health and safety protocols in mind.

k. **Master Grazer**

Additional materials for the Master Grazer Program have been added to the website.

2. **Final Discussion**

Discussion by Staff, KBN and UK on what items would be important in the future.

Topics mentioned included: technology, price discovery, traceability and marketing, utilization of X10-D mobile app and upcoming leadership conferences. Discussion was also had around the upcoming application, 5% cut, and two year budget with only one year guaranteed due to legislature's approval of a 1 year budget.

Action: Staff will send budget reduction numbers for next application to KBN staff for use in the upcoming application.

Action Items

KBN: Follow up with Staff on encumbered funds and request for PWAP feedlot payment.

Staff: Provide KBN staff with next application reduction in funds by 5%

2021-\$740,791.95

2022-\$703,752.35

3. Next meeting –October 15, 2020

Appendix G: Kentucky Horticulture Council Recipient Review Committee Meeting Minutes

Meeting Date:	July 17, 2020
Meeting Location:	Zoom Conference, Meeting ID: 953 8280 6078
Committee Chair:	Dr. Kirk Pomper
Attendees:	Dr. Kirk Pomper, Bobby Foree, Fritz Giesecke, Keith Rogers, Tim Hughes, Bill McCloskey, Warren Beeler, Cindy Finneseth, Marielle McElmurray, Ali Hulett, Martin Williams, Sandra Gardner, Milinda Sosby, Brian Murphy, Jeremy Hinton
Minutes Issued By:	Ali Hulett
Meeting Call to Order:	8:30 a.m.
Meeting Adjourned:	9:44 a.m.
<p>I. A2018-0189 Grant, 4th Period Fiscal Information</p> <p>II. Benchmarks, Goals & Deliverables – Fourth Triannual Report</p> <p style="padding-left: 20px;">a. Dr. Finneseth updated the committee on the progress of the project categories:</p> <p style="padding-left: 40px;">i. Technical Assistance and Educational Resource Development</p> <p style="padding-left: 40px;">ii. Development and Evaluation of Production and Marketing Systems</p> <p style="padding-left: 40px;">iii. Horticulture Market Research, Analysis and Marketing Education</p> <p style="padding-left: 40px;">iv. Sustainable Market Access & Demand for Horticultural Products, Food Safety (GAPs Audit) Cost-Share Program</p> <p style="padding-left: 20px;">b. All benchmarks have been met or exceeded.</p> <p>III. Discussion</p> <p style="padding-left: 20px;">a. Dr. Finneseth reported that horticulture production has thrived through the unprecedented times and gave a positive update for the cut flower sector. She noted that on-site visits have resumed with proper personal protective equipment.</p> <p style="padding-left: 20px;">b. Dr. Finneseth led a discussion on the budget and explained that there have not been many growers apply for the GAPs Audit Cost-Share Program but all other budgets were on track. She also updated the committee on the other funding sources pursued including grants from the USDA and NRCS.</p> <p style="padding-left: 20px;">c. Dr. Finneseth discussed application for the next two-year funding request, a five percent reduction, and potential matching funds.</p> <p>IV. There being no further business, the meeting was adjourned.</p> <p>V. Next Meeting – Friday, November 20, 2020 at 8:30 a.m.</p>	

APPENDIX H: White Application Review Committee Minutes

Meeting Date:	7/17/2020
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Bill McCloskey
Attendees:	Committee members: Fritz Giesecke, Matt Hinton, Dean Nancy Cox, Dr. Gordon Jones GOAP staff: Warren Beeler, Bill McCloskey, Danielle Milbern, Sandra Gardner, Grace Clark, Martin Williams
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	11:35 a.m. EDT
Meeting Adjourned:	12:30 p.m. EDT

Agenda Items:	
1. A2019-0159	J.R. Chaney Bottling Company a) Committee recommends approving request to reallocate funds.
2. A2020-0143	Fulton County Board of Education a) Committee recommends funding \$31,420.31 in Fulton County funds.
3. A2020-0146	Triple J Farm a) Committee recommends pending at this applications at the applicant's request.
4. A2020-0147	Daviess County Conservation a) Committee recommends funding \$20,000 in Daviess County funds.
5. A2020-0126	Daviess County Lions Club a) Committee recommends funding \$2,500 in Daviess County funds.

APPENDIX I: Meat Processing Expansion Committee Meeting Minutes

Meeting Date:	Tuesday, July 21, 2020
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Wayne Hunt
Attendees:	Committee: Wayne Hunt, Al Pedigo, Dr. Gordon Jones, Pat Henderson, Bobby Foree, Stewart Hughes, Keith Rogers KCARD Staff: Aleta Botts, Brent Lackey UK Staff: Dr. Gregg Rentfrow GOAP Staff: Warren Beeler, Bill McCloskey, Danielle Milbern, Renee Carrico, Brian Murphy, Sandy Gardner, Martin Williams Other: Becky Thompson, Laurie White, Dr. William Lawrence, Dr. Debbie Reed, Tim Hughes
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	8:32 AM
Meeting Adjourned:	11:36 AM

Agenda Items:

I. Applications

a. Level 3 Applications

A2020-0142 Central Kentucky Custom Meats, Inc.

- o Jerome Salyers gave an overview of the business plans to expand.
- o Committee members inquired about current and future harvesting capacity and how expansion would help farmers increase profitability.
- o Committee members discussed a need for additional conversation regarding an entity applying for multiple levels within the Meat Processing Investment Program.
- o A motion to recommend to fund the application for \$225,000 in State funds was made by Bobby Foree and seconded by Al Pedigo. Motion passed unanimously.

A2020-0145 Summits Holding Inc.

- o Application was pended due to need for additional information.

b. Level 2 Applications

A2020-0131 Wise Meat Packing

- o Renee Carrico gave a brief overview of the Memo and amendment request.
- o Committee members discussed the need for signed quotes moving forward and requested that Staff continue to inform future applicants to obtain time frames to go along with their quotes from equipment dealers.
- o A motion to recommend approval of the amendment request for an additional \$4,050 in State funds was made by Mr. Foree and seconded by Keith Rogers. Motion passed unanimously.

A2020-0135 Laird Meat Company

- o Ms. Carrico gave a brief overview of the application and additional documentation that had been submitted and answered committee members' questions.
- o A motion to recommend to fund the application for \$19,875 in State funds was made by Mr. Rogers and seconded by Stewart Hughes. Motion passed unanimously.

APPENDIX I: Meat Processing Expansion Committee Meeting Minutes

A2020-0140 Sano Meat Processing, Inc.

- Application was withdrawn by applicant due to lack of matching funds.

A2020-0141 Loretto Butcher Shop, LLC.

- Ms. Carrico gave a brief overview of the application and additional documentation that had been submitted and answered committee members' questions.
- A motion to pend the application until remainder of bids are received was made by Dr. Gordon Jones and seconded by Mr. Pedigo. Motion passed unanimously.

c. Level 1 Applications

A2020-0167 Central Kentucky Custom Meats, Inc.

- Application was pended due to need for additional information.

d. Level 4 Applications

A2020-0144 Bluegrass Lamb Company

- Applicant gave the committee a brief overview of the project and the goals of the new facility.
- Application was pended due to need for Board approved Level 4 Guidelines.

II. Discussion

a. Level 4 Guidelines

- Staff requested feedback on Level 4 draft guidelines.
- Committee members asked that the following be edited and reflected in the Level 4 Guidelines:
 - Funding maximum be set at \$250,000 and no more than 50% of total project costs
 - Motion was made by Dr. Jones and seconded by Mr. Henderson.
 - Motion passed unanimously.
 - Only applicants planning to become USDA inspected facilities are eligible.
 - Business plan should be KCARD "reviewed" with comments and applicant response.
 - Clarify that renovation of a facility must be a purchased facility to be renovated.
 - Guidelines Section C.3. add Local Ag Development Council support
 - Require applicants to request KADF County funds from at least 5 counties.
 - All County funds will be rewarded as a cost-reimbursement grant
 - Add KADB and KAFC as potential partners on a participation loan for remainder of 50% if total project costs exceed \$500,000.
- Committee asked that Staff clarify with processors that USDA inspected does not mean a facility has an inspector on site daily. Facilities that have USDA inspected kill days throughout the month (whether it is 1 day/week or 6 days/week) are considered USDA inspected.
- Committee requested that Staff look into alternatives that would help meat processors increase harvesting capacities and operational efficiencies.

b. Additional Funds Request to KADB

- Staff informed the Committee that \$598,300 has been either approved or recommended for approval in the last 2 months. This leaves \$401,700 in State funds for the Meat Processing Investment Program.
- A motion to request an additional \$500,000 in State funds for the Meat Processing Investment Program was made by Dr. Jones and seconded by Mr. Hughes. The motion passed unanimously.

III. Next Meeting – August 31, 2020 at 8:30 a.m. EDT via Zoom Video Conferencing

APPENDIX H: White Application Review Committee Minutes

Meeting Date:	7/17/2020
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Bill McCloskey
Attendees:	Committee members: Fritz Giesecke, Matt Hinton, Dean Nancy Cox, Dr. Gordon Jones GOAP staff: Warren Beeler, Bill McCloskey, Danielle Milbern, Sandra Gardner, Grace Clark, Martin Williams
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	11:35 a.m. EDT
Meeting Adjourned:	12:30 p.m. EDT

Agenda Items:	
1. A2019-0159	J.R. Chaney Bottling Company a) Committee recommends approving request to reallocate funds.
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