

## 2022 Guidelines

# FOOD SAFETY AND EFFICIENCY INCENTIVES



The **Food Safety and Efficiency Incentives Program** provides funding for Kentucky farm families, businesses, and processors to increase their efficiency and food safety protocol through sound consultation services.

The Kentucky Agricultural Development Fund is dedicated to helping Kentucky agriculture become more sustainable and profitable for generations to come by supporting this program. Direct questions concerning these guidelines to the Kentucky Office of Agricultural Policy at (502) 564-4627 or [KOAP@ky.gov](mailto:KOAP@ky.gov).

### A. Application Submission

1. All applications must be submitted to the Kentucky Office of Agricultural Policy no later than close of business on the last Friday of each month.
2. Submit the original & one (1) copy to the Kentucky Office of Agricultural Policy.  
*Please do not submit application in any type of binding.  
Faxed or emailed copies will not be accepted.*
3. Grants are dependent on the availability of funds. If more applications are eligible for funding than there are funds available, then awards will be made on a first come-first serve basis, until all funds are expended.
4. If the consultant you wish to use is not on the "Eligible Consultants" list, their credentials must be submitted with the application. *For assistance, contact KOAP at [KOAP@ky.gov](mailto:KOAP@ky.gov) or 502-564-4627.*

### B. Applicant Eligibility

1. Only one individual per household and/or business may apply for the Food Safety and Efficiency Incentives Program within a program year.
2. Applicants must process or handle Kentucky grown food product for human consumption.
3. Applicants must be located in Kentucky.

### C. Funding Limitations

1. Only expenditures incurred after the date the application is received by the Kentucky Office of Agricultural Policy are eligible for consideration.
2. Applicants will be limited to 75% cost-reimbursement for the eligible expenditures not to exceed more than \$3,750 in state and county funds within a program year (ex. Spend \$5,000 and be reimbursed \$3,750).
3. Applicants previously approved for the KADF Food Safety and Efficiency Incentives Program shall complete the previous project before submitting a new application for consideration.
4. Projects must provide documentation of matching funding sources.

#### **D. Eligible Investments & Exclusions**

1. Eligible items will be restricted to food safety and efficiency consultation services.
2. All consultation services must be provided by an approved “Eligible Consultant” (See Appendix A for a listing of eligible consultants).
3. A project must show an improved food safety and/or efficiency plan upon completion of the project to demonstrate improvements from investment.
4. Project size is reported as consultation service price.
5. Reimbursements for purchases, including labor, from the producer’s immediate family (e.g. father/mother, son/daughter, brother/sister, aunt/uncle, niece/nephew), including in-laws and step family, are not eligible.
6. Cash receipts are not eligible for reimbursement.

#### **E. Post Approval Requirements & Deadlines**

1. Approved applicants will be required to provide a detailed listing and verification of all expenditures related to the approved project. The following documents shall be submitted: invoices, receipts and evidence of payment (i.e. cancelled check, credit statement, lending documents).
2. **Completion Deadlines:** Projects approved for funding must be completed and all required documentation for reimbursement must be returned to the Kentucky Office of Agricultural Policy no later than one year from the execution date of the legal agreement.

## APPENDIX A: Eligible Consultants List

### External Link Disclaimer Statement

No endorsement is intended or made of any hypertext link, product, service, or information either by its inclusion or exclusion from this page or site. While all attempts are made to insure the correctness and suitability of information under our control and to correct any errors brought to our attention, no representation or guarantee can be made as to the correctness or suitability of that information or any linked information presented, referenced, or implied.

All critical information should be independently verified. Any questions should be directed to the administrator(s) of the specific sites.

### A. Eligible Consultants

#### RDP Consulting, LLC.

Bobby Pace, (706) 799-5279

[bobbypace@knology.net](mailto:bobbypace@knology.net)

### B. Helpful Resources

#### University of Kentucky, Department of Animal & Food Sciences

Gregg Rentfrow, (859) 257-7550

[Gregg.Rentfrow@uky.edu](mailto:Gregg.Rentfrow@uky.edu)

*Other professional consultants may be considered upon request.*