

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the August 16, 2024, business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 107 Corporate Drive, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
August 16, 2024  
Kentucky State Fair  
937 Phillips Lane, Louisville, KY**

**Call to Order**

Commissioner of Agriculture Jonathan Shell presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:02 a.m. (EDT).

**Roll Call**

The following members were present: Commissioner of Agriculture Jonathan Shell, Matt Sawyers (designee for Governor Andy Beshear), Danielle Milbern (designee for Secretary Jeff Noel), Dean Nancy Cox, Dr. Avinash Tope (designee for KSU President Dr. Koffi C. Akakpo), Wayne Hunt, Neil Denton, Bobby Foree, Mark Barker, Matt Hinton, Laura Sanderfur, Kevin Fields, Michael Peterson, and Al Pedigo.

Absent Members: Michael Peterson and Dr. Gordon Jones.

**Notification of Media**

Commissioner Shell received verification from Hannah Sharp-Johnson, Boards & Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Shell welcomed everyone to the KADB meeting. Board members and guests participated in person.

**Approval of Minutes**

Commissioner Shell entertained a motion to approve the minutes of the July 19, 2024, board meeting.

Mr. Barker moved to approve the minutes, as presented; Mr. Sawyers seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Shell updated the board on activities of the Kentucky Department of Agriculture (KDA).

**Executive Director's Report**

Commissioner Shell called on Brandon Reed to give the Executive Director's Report. Mr. Reed gave an overview of his activities since the July board meeting. Mr. Reed referenced the Large Food Animal Veterinary Incentives Program total projects to date and dollar amount. Lastly, Mr. Reed referenced the 2024 County Agricultural Development Council submissions.

**Deputy Executive Director's Report**

Commissioner Shell called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of July 26, 2024.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of July 25, 2024.

Mr. McCloskey reviewed the K AFC Statement of Financial Position (*on file*) as of July 31, 2024.

Mr. Pedigo moved to approve the Financial Report, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB Program Evaluation Committee**

Commissioner Shell called on Mr. Hinton to give the KADB Program Evaluation Committee report.

Mr. Barker moved to accept the committee report, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB Food Safety & Efficiency Committee**

Commissioner Shell called on Mr. Hunt to give the KADB Food Safety & Efficiency Committee report.

Mr. Sawyers moved to accept the committee report, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB KY Beef Network Recipient Review Committee**

Commissioner Shell called on Mr. Pedigo to give the KADB KY Beef Network Recipient Review Committee report.

Mr. Giesecke moved to accept the committee report, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Memo Action Items**

**4% County Agricultural Development Council Administrative Fund**

Commissioner Shell called on Sarah Bryant to present a memorandum (*on file*) regarding 4% County Agricultural Development Council Administrative Fund. Staff recommends approval of \$10,205 in county funds for Casey, Clay, & Taylor Counties as part of the 4% County Agricultural Development Council Administrative Funds.

Mr. Pedigo moved to approve the staff recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0093, A2020-0145, & A2020-0298**

**Summit Meat Processing**

Commissioner Shell called on Brian Murphy to present a memorandum (*on file*) regarding proposed sale of assets and assumption of agreements.

Mr. Hinton moved to approve committee recommendation, as presented; Dr. Tope seconded the motion.

VOTE: Motion Passed; Unanimous.

**New Business**

**New Applications for Referral**

Commissioner Shell called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced three (3) new applications for referral.

Mr. Foree moved to refer the submitted applications to the appropriate committees; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Programs Recommended for Approval**

Commissioner Shell called on Ms. Bryant to present the programs recommended for approval.

Ms. Bryant referenced one (1) County Agricultural Investment Programs (CAIP) applications totaling \$157,500; one (1) Deceased Farm Animal Removal (DAR) totaling \$15,000; one (1) Shared-Use Equipment Program totaling \$21,375. The total program funding is \$193,875.00.

Staff recommended approval of these applications.

Mr. Sawyers moved to approve all programs meeting state guidelines, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**Requested Program Amendments**

Commissioner Shell called on Ms. Bryant to present the requested program amendments.

Ms. Bryant referenced four (4) county requests for additional funds for existing CAIP and YAIP programs totaling \$143,399 (Trigg, Washington, and Warren Counties).

Staff recommended approval of these amendments.

Mr. Hunt moved to approve staff recommendation, as presented; Mr. Denton seconded the motion.

VOTE: Motion Passed; Unanimous.

**Projects**

Commissioner Shell called on Savanna Hill, Hunter Jones, & Chelsea Smither to present the following projects.

**A2024-0171**

**Hancock County Cattleman's Association LTD.**

Ms. Hill referenced the above application requesting \$5,000 in Hancock County funds for a Hancock County Youth Agriculture Production Cost-Share Program.

The White Application Review Committee recommends funding up to \$5,000 in Hancock County funds, subject to the terms and conditions.

Mr. Giesecke moved to approve the committee recommendation; Ms. Sanderfur seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2024-0175 Taylor County Fair Association**

Ms. Hill referenced the above application requesting \$34,029 in Taylor County funds to install permanent bleachers and construct a new concession stand at the fairgrounds.

The White Application Review Committee recommends funding the applicant's request of \$34,029 in Taylor County funds, subject to the terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Mr. Fields seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2024-0196 Sugarloaf Mountain Meats and Processing**

Mr. Jones referenced the above application requesting \$14,705 in multi-county and state funds for the upgrades and additions to their current meat processing facility.

The Food Safety & Efficiency Committee recommends funding the applicant up to \$14,705 in multi-county and state funds, subject to the terms and conditions.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**Project Recommendations for No Funding**

**A2024-0184 Bosch Berries Kentucky Operation Corp**

Ms. Smither referenced the above application requesting \$1,000,000 in state funds, as a forgivable loan to upgrade a greenhouse for strawberry production and marketing.

The White Application Review Committee recommends not funding the request and refers the applicant to apply for a KAFC loan.

Mr. Hinton moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Pending Applications**

Mr. McCloskey stated five (5) applications are pending.

A2023-0278 Maxwell Farm

A2024-0134 Stephen J. Powers

A2024-0137 River Bottom Tobacco Farms, Inc.

A2024-0192 Legacy Mobile Veterinary Services

A2024-0195 Logan Premium Meats and Processing LLC

No action necessary on pending projects or programs.

**Closing Remarks**

Commissioner Shell stated the KADB Food Safety & Efficiency Committee will meet thirty minutes following adjournment of the KADB meeting. The White Application Review Committee will meet immediately following the KADB Food Safety & Efficiency Committee meeting.

The next KADB meeting will be held at the Franklin County Extension Office on September 20, 2024, at 10:00 a.m. (EDT).

**Adjournment**

There being no further business, Commissioner Shell entertained a motion to adjourn the August meeting at 11:19 a.m. (EDT).

Mr. Hinton moved to adjourn the August KADB meeting; Mr. Sawyers seconded the motion.

VOTE: Motion Passed; Unanimous.

**APPROVED DATE:**

September 20, 2024

**PRESIDING OFFICER:**

Warren Beeler

Commissioner Jonathan Shell — Warren Beeler / Deputy Com. KOF

**BOARD SECRETARY:**

Hannah Sharp-Johnson  
Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
  2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
  3. A detailed list of requested Program Amendments is attached as Appendix C.
  4. A copy of the KADB Food Safety & Efficiency Committee meeting minutes attached as Appendix D.
  5. A copy of the KADB White Application Review Committee meeting minutes attached as Appendix E.
  6. A copy of the KADB KY Beef Network Recipient Review Committee meeting minutes attached as Appendix F.

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**New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2024-0198	Wonderlich Veterinary Services, PLLC <i>Large &amp; Food Animal Veterinary Incentives Program</i>	Shelby	White
A2024-0201	University of Kentucky Research Foundation <i>Viticulture and Enology Extension Program</i>	Fayette	White
A2024-0202	Shelby Veterinary Clinic, P.L.L.C. <i>Large &amp; Food Animal Veterinary Incentives Program</i>	Shelby	White

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## Programs Recommended for Approval

### CAIP

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0197	Laurel County Cattlemen's Association, Inc.	Laurel	\$157,500.00
			<b>\$157,500.00</b>

### Deceased Farm Animal Removal (DAR)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0199	Washington County Fiscal Court	Washington	\$15,000.00
			<b>\$15,000.00</b>

### Shared-Use Equipment Program

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2024-0205	Fleming County Fiscal Court	Fleming	\$21,375.00
			<b>\$21,375.00</b>

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Total County Funds Recommended for Approval in Programs: **\$193,875.00**

Requested Program Amendments

**App #** A2024-0066  
**Applicant Name** Trigg County Conservation District  
**Original Amount Approved** \$60,000  
**Execution Date** 05/20/2024  
**Requested Change** The applicant requests an additional \$66,500 in Trigg County funds for the *CAIP Program*. The request received a high priority from the County Council.  
This is the first request for an amendment to this application number.  
The term of the program shall remain 12-months from the execution date of the original agreement.  
Approval of this request would bring the program total to \$126,500.  
**Recommend Approval**

**App #** A2024-0074 (YAIP)  
**Applicant Name** Washington County Conservation District  
**Original Amount Approved** \$15,000  
**Execution Date** 05/07/2024  
**Requested Change** The applicant requests an additional \$10,250 in Washington County funds for the *YAIP Program*. The request received a high priority from the County Council.  
This is the first request for an amendment to this application number.  
The term of the program shall remain 12-months from the execution date of the original agreement.  
Approval of this request would bring the program total to \$25,250.  
**Recommend Approval**

**App #** A2024-0075  
**Applicant Name** Washington County Conservation District  
**Original Amount Approved** \$150,000  
**Execution Date** 05/07/2024  
**Requested Change** The applicant requests an additional \$60,250 in Washington County funds for the *CAIP Program*. The request received a high priority from the County Council.  
This is the first request for an amendment to this application number.  
The term of the program shall remain 12-months from the execution date of the original agreement.  
Approval of this request would bring the program total to \$210,250.  
**Recommend Approval**



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## Requested Program Amendments

<b>App #</b>	<b>A2024-0161</b>
<b>Applicant Name</b>	<b>Warren County Conservation District</b>
Original Amount Approved	\$121,500
Execution Date	07/08/2024
Requested Change	<p>The applicant requests an <u>additional</u> \$6,399 in Warren County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$127,899.</p> <p><b>Recommend Approval</b></p>

# APPENDIX D: KADB Food Safety & Efficiency Committee Minutes

<b>Meeting Date:</b>	August 16, 2024
<b>Meeting Location:</b>	Kentucky State Fair
<b>Meeting Chair:</b>	Wayne Hunt
<b>Attendees:</b>	<u>Committee Members:</u> Wayne Hunt, Al Pedigo, Bobby Foree, and Warren Beeler (KDA). <u>KOAP Staff:</u> Bill McCloskey, Brian Murphy, Brandon Reed, Rebecca Besok, Hannah Sharp-Johnson, Bailey Siry Crowder, and Savanna Hill.
<b>Minutes Issued By:</b>	Rebecca Besok
<b>Meeting Call to Order:</b>	11:58 a.m. EDT
<b>Meeting Adjourned:</b>	1:27 p.m. EDT

## Agenda Items:

Mr. Beeler moved to adjourn into executive session, pursuant to KRS 61.810 (1) (g), to discuss applications A2024-0195 and A2022-0035; Mr. Pedigo seconded the motion.  
*The committee entered executive session at 12:52 p.m.*

Mr. Foree moved to adjourn into open session, pursuant to KRS 61.810 (1) (g), to vote on applications A2024-0195 and A2022-0035; Mr. Hunt seconded the motion.  
*The committee reconvened in open session at 1:27 p.m.*

### Time Extension and Budget Amendment Request:

1. A2022-0035 Loretto Butcher Shop, LLC
  - a) The Applicant requested a budget amendment and a 6-month time extension. The committee unanimously recommended to pend the budget amendment for more information and approve a 3-month time extension.

### Pended Application:

2. A2024-0195 Hampton Premium Meats
  - a) The Applicant requested \$1,000,000 in state funds through the KADB Food Safety & Efficiency Incentives Program for the expansion of the meat processing facility.
  - b) Mr. Hunt moved to fund the application in the form of a \$500,000 grant and a \$500,000 KADF participation loan. Mr. Beeler seconded the motion.
  - c) After further committee discussion, Mr. Foree amended the motion to recommend funding the applicant up to \$500,000 in the form of a forgivable loan and a \$500,000 participation loan. Mr. Pedigo seconded the amended motion.
  - d) After final discussion from the committee, the Food Safety & Efficiency Committee unanimously recommended funding the Applicant up to \$500,000 in state funds as a forgivable loan, and \$500,000 in the form of a KADF participation loan.

# APPENDIX D: KADB Food Safety & Efficiency Committee Minutes

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## Agenda Items:

### Industry Reports:

#### University of Kentucky:

- a.) Dr. Gregg Rentfrow gave updates on the meat cutting school as well as the completion of the Barbecue Basics beta test. He also gave an update on the construction of the new Ag. Campus, and mentioned the completion of an interactive "3D model".

#### KCARD Update:

- a) Brent Lackey stated that KCARD is continuing to monitor existing meat processors throughout the state. They are working with prospective processors currently and have updated the statewide Meat Processors map.

#### KAMP Update:

- a) Jennifer Hardin gave an update on the Master Butcher Program and mentioned that they have done a "test run" of the program in their plant. She also stated that over half of the meat processors in the state are KAMP members.

#### KOAP Update:

Mr. McCloskey presented the updated Meat Processors Statewide Maps.

The Food Safety & Efficiency Committee opened discussion on the current Meat Processor state project guidelines that indicate an applicant is capped at receiving a maximum of \$250,000 in state funds, per program year. No action was taken.

#### Adjournment-

- a) adjourned by acclamation.

Next Meeting: September 20<sup>th</sup> at 12:30 p.m. EDT at the Franklin County Extension Office

# APPENDIX E: White Application Review Committee Minutes

<b>Meeting Date:</b>	August 16, 2024
<b>Meeting Location:</b>	Kentucky Exposition Center
<b>Meeting Chair:</b>	Brandon Reed
<b>Attendees:</b>	Committee Members: Matt Hinton, Fritz Giesecke, and Warren Beeler (KDA). KOAP Staff: Brandon Reed, Bill McCloskey, Brian Murphy, Savanna Hill, Hannah Sharp-Johnson, Bailey Siry-Crowder, Sarah Bryant, and Becca Besok.
<b>Minutes Issued By:</b>	Savanna Hill
<b>Meeting Call to Order:</b>	1:33 p.m. EDT
<b>Meeting Adjourned:</b>	2:35 p.m. EDT

## Agenda Items:

The White Application Review Committee reviewed applications A2024-0198, A2024-0201, and A2024-0202.

Mr. Beeler moved to adjourn into executive session, pursuant to KRS 61.810 (1) (g), to discuss applications A2024-0198, A2024-0201, and A2024-0202; Mr. Giesecke seconded the motion.

*The committee entered executive session at 1:49 p.m.*

Mr. Hinton moved to adjourn into open session, pursuant to KRS 61.810 (1) (g), to vote on applications A2024-0198, A2024-0201, and A2024-0202; Mr. Giesecke seconded the motion.

*The committee reconvened in open session at 2:15 p.m.*

1. A2024-0198 Wonderlich Veterinary Services, PLLC
  - a) The committee unanimously recommended funding the applicant up to \$12,790 in state funds and up to \$2,557 in multi-county funds to purchase ultrasound equipment.
2. A2024-0201 University of Kentucky Research Foundation
  - a) The committee unanimously recommended funding \$176,073 for one year of program funding. The committee encouraged the applicant to seek additional income sources and to develop new programs.

# APPENDIX E: White Application Review Committee Minutes

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<b>Agenda Items:</b>
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| <p>3. A2024-0202 Shelby Veterinary Clinic, PLLC Services</p> <ul style="list-style-type: none"><li>a) The committee unanimously recommended funding the applicant up to \$19,033 in state funds and up to \$3,807 in Shelby County funds to purchase an ultrasound machine.</li></ul> |
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<b>Adjournment</b>
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| <ul style="list-style-type: none"><li>a) Committee adjourned in acclamation.</li></ul> |
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# APPENDIX F: Kentucky Beef Network Recipient Review Committee Meeting Minutes

<b>Meeting Date:</b>	August 12, 2024
<b>Meeting Location:</b>	Kentucky Cattlemen’s Association Office with a Zoom option Meeting ID: 853 6236 6016
<b>Committee Chair:</b>	Al Pedigo
<b>Attendees:</b>	Committee: Matt Hinton (Zoom), John Chism, and Al Pedigo KOAP: Bill McCloskey, Brian Murphy, Bailey Siry-Crowder, Alexis Scheidt, and Savanna Hill KBN: Becky Thompson, Dan Miller, Jake Harrod, Carey Brown and Allan Bryant UK: Dr. Katie VanValin, Dr. Les Anderson, Dr. Darrh Bullock, Dr. Steve Higgins, Dr. Jeffery Lehmkuhler, and Dr. Chris Teutsch
<b>Minutes Issued By:</b>	Savanna Hill
<b>Meeting Call to Order:</b>	10:08 a.m. EDT
<b>Meeting Adjourned:</b>	12:27 p.m. EDT
<b>Agenda Items:</b>	
<p>I. Becky Thompson called the meeting to order.</p> <p><b>II. Kentucky Beef Producer Survey Results</b></p> <p>a. Dr. Katie VanValin gave an in-depth review of the beef producer survey results. More than 600 producers responded to the survey. Committee members, UK Extension staff, and KBN staff reviewed the survey data and asked questions. The group collectively agreed that the survey gave great feedback and discussed improving the survey to distribute to even more producers. The group also discussed adding the producer survey as a requirement for CAIP.</p> <p><b>III. Potential KBN Programs</b></p> <p>a. Ms. Thompson shared a list of potential programs to be included in the next KBN application for funding. Al Pedigo stated that KBN and UK Extension staff may need to have a Beginning Cattlemen’s training instead of just a Master Cattlemen’s training to educate and include new producers. Programs addressing genomics and AI were also discussed. Ms. Thompson stated that the new KBN application will be submitted by the end of August.</p> <p>Adjournment</p> <p>a) Committee adjourned by acclamation.</p> <p>Next Meeting: Wednesday, October 23, 2024, at 9:00 a.m. EDT via Zoom</p>	